

City Council Work Session Meeting Minutes

Dawes Conference Room
113 W. Dawes Ave., Bixby, OK 74008
September 26, 2022 at 5:00 PM

Call to Order

Mayor Guthrie called the meeting to order at 5:04 p.m.

Roll Call

Shannon Duran, City Clerk, called the roll and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Donna Crawford, Development
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Agenda

- 1) Discussion and presentation on Fire Department Studies including Organizational and Operational analysis, 522 Districts, and Transport Services

Discussion and presentation on Fire Department Studies, including Organizational and Operational analysis, presented by Mike Butler, Fire Chief.

Others who spoke: Tom Jenkins, Consultant, and Shawn Rogers, EMS Consultant.

Tom Jenkins presented the Council with an analysis of the rapid growth within the City and how that will affect the Fire Department's organizational staffing needs and an analysis of response time to situations within the City of Bixby.

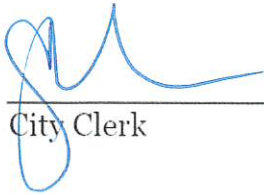
Shawn Rogers presented the Council with an analysis of EMS needs and what that will look like over the next year with a rapid growth within the City of Bixby.

Jared Cottle, City Manager, inquired about response call volume within the City.

Todd Blish, Police Chief, inquires about the growth of the city and future needs for staffing.

2) Adjournment

An adjournment was called at 5:58 p.m. by Mayor Guthrie.



City Clerk





Vice Mayor