

Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
September 12, 2022 at 6:00 PM

Call to Order

Mayor Guthrie called the City Council Regular Meeting to order at 6:06 pm.

Roll Call

Gwen Plante, Assistant City Clerk, called the roll and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Gwen Plante, Assistant City Clerk
Bea Aamodt, Public Work Director
Charles Barnes, Finance Director
OC Walker, City Planner
Donna Crawford, Development
Todd Blish, Police Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Pledge of Allegiance

Led by Mayor Guthrie

Invocation

Led by Phile Frazier, City Attorney

Consent Agenda

- 1) Minutes for the Work Session dated 08/22/2022.
- 2) Minutes for the City Council Meeting dated 08/22/22.
- 3) Discussion, consideration, and possible vote to correct the scrivener's error on an item from the 8/22/2022 Agenda, where the item was listed as Ordinance No. 2208 and should reflect the correct Ordinance No. 2408.

- 4) Discussion, consideration, and possible vote to correct the scrivener's error on an item from the 8/22/2022 Agenda, where the item was listed as Ordinance No. 2209 and should reflect the correct Ordinance No. 2409.
- 5) Discuss and/or approve a purchase order in the amount of \$14,449.00 for (7) GTEC Laptop Computers, purchased through a lease purchase agreement with Brite Industries.
- 6) Consider and approve OMAG (Oklahoma Municipal Assurance Group) the recommendation of denial for claimant Katherine Moeller, Claim Number 211770-1-LN.
- 7) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$13,808.48 for FY23.
- 8) Consider and/or approve purchase order to Hilltop Securities Asset Management to calculate potential arbitrage costs related to our series of General Obligation Bonds. This year's service agreement is in the amount of \$10,540.00.
- 9) Consider and/or approve surplus equipment for various departments. (General Fund's portion).
- 10) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. for FY23 in the amount of \$18,114.80. (City portion is \$9,057.40)
- 11) Authorize contract negotiations for Construction Manager at Risk for various City Projects.
- 12) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLo00072220530, Facility No. S20407, Presley Heights West.

Mayor Guthrie said Item 1-12 on the Consent Agenda is up for discussion.
No speakers have signed up to speak on Consent Agenda items.

Mayor Guthrie asks for a motion to approve items 1-12. Vice Mayor Blair made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Blair, Founds, Revelis, Girard, Guthrie

Nays: 0

Regular Agenda

- 1) Discussion, consideration and possible vote to approve Final Plat (BXPT-22.12 of BXPUD-22.11) "Southern Farms" located on the south side of 161st Street South and South Memorial Drive, Bixby, Oklahoma.

Mayor Guthrie said Item 1 on the Regular Agenda is up for discussion and consideration.
Presented by OC Walker, City Planner

Discussions were held by the City Planner and City Council as to the Final Plat of "Southern Farms".

No others signed up to speak on this matter.

Mayor Guthrie asks for a motion to approve item 1 on the Regular Agenda. Councilor Revelis made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:3-1

Ayes: Revelis, Founds, Blair

Nays: Girard

Abstain: Guthrie

- 2) Authorize advertising for bids for the new Fire Station No. 2 on 151st Street, just west of Sheridan, from the 2021 Bond Series and a purchase order for advertisement costs.

Mayor Guthrie said Item 2 on the Regular Agenda is up for discussion and consideration.

Presented by Joey Wiedel, Fire Chief

No others signed up to speak on this matter.

Mayor Guthrie asks for a motion to approve item 2. Vice Mayor Blair made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Blair, Founds, Revelis, Girard, Guthrie

Nays: 0

- 3) Discuss and/or take action on proposal from Beck Design for architectural services for the new Performing Arts Center in Downtown

Mayor Guthrie said Item 3 on the Regular Agenda is up for discussion and consideration.

Presented by Jared Cottle, City Manager

Discussions were held by the City Manager and City Council regarding the proposal from Beck Design for architectural services for the new Performing Arts Center in Downtown Bixby.

No others signed up to speak on this matter.

Mayor Guthrie asks for a motion to approve item 3. Vice Mayor Blair made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Blair, Founds, Revelis, Girard, Guthrie

Nays: 0

- 4) Motion to enter into Executive Session.

Executive Session:

- a. *Discussion on employment of new Fire Chief. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1*
- b. *Discussion on exchange of City property at 116 W McKennon Ave. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- c. *Discussion on sale or lease of City property adjacent to 11355 S. Mingo Road: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*

Mayor Guthrie asks for a motion to approve item 4. Councilor Founds made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:5-0

Ayes: Founds, Revelis, Girard, Blair, Guthrie

Nays: 0

The council, City Manager, and City Attorney enter into an executive session at 6:24 pm.

- 5) Motion to exit Executive Session.

At 7:26 pm, the Council, City Manager and City Attorney returned to the Regular Agenda.
No action was taken at the Executive Session.

Mayor Guthrie asks for a motion to exit the executive session and return to the regular session.
Vice Mayor Blair made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Blair, Founds, Revelis, Girard, Guthrie

Nays: 0

- 6) Consider and take any necessary action resulting from discussion on employment of a new Fire Chief.

Mayor Guthrie said Item 6 on the Regular Agenda is up for discussion and consideration.

Presented by Jared Cottle

No others signed up to speak this item.

Mayor Guthrie asks for a motion to approve item 6. Vice Mayor Blair made a motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried:5-0

Ayes: Guthrie, Blair, Revelis, Girard, Founds

Nays: 0

- 7) Discuss and/or take action on revised Development Agreement with Iconik Bixby Apartments, LLC for the development of the Midland Complex at 151st & Cabaniss.

Mayor Guthrie said Item 7 on the Regular Agenda is up for discussion and consideration.

Presented by Jared Cottle, City Manager.

No others signed up to speak on this matter.

Mayor Guthrie asks for a motion to approve item 7. Mayor Guthrie made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Guthrie, Founds, Revelis, Girard, Blair

Nays: 0

- 8) City Manager's Report

Jared Cottle, City Manager, gave an update as to the upcoming events within the City of Bixby:

- Instructs on how to sign up for notifications for the Bixby Beacon
- 121st and Mingo project update
- Brian Toney gives an update as to upcoming Fall Events
- Update from Fire Chief: 911 Stair Climb recognition and Fire Department's upcoming employment/training

- 9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business.

No others signed up to speak

- 10) Adjournment

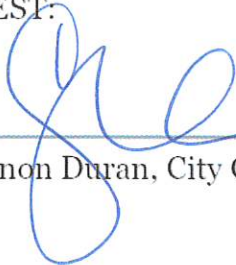
An adjournment was called to the meeting at 7:39 pm.

CITY COUNCIL



Brian Guthrie, Mayor

ATTEST:



Shannon Duran, City Clerk

