



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, January 23, 2023

**Immediately Following the
City Council Meeting**

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Approve minutes for the Bixby Public Works Authority Meeting dated 01/09/23.
- 2) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000.
- 3) Discuss and/or approve emergency waterline repair located at Bixhoma Lake; total cost of \$52,058.61.

Regular Agenda

- 1) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of January 20, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353, and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
January 9, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma, on January 6, 2023, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:00pm.

Roll Call

Shannon Duran, City Clerk, called the roll and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Approve minutes for the Bixby Public Works Authority Meeting dated 12/12/22.
- 2) Discuss and/or take action on Water Tap Application for Angela Eubanks at 15904 E 171st Street South, Bixby, OK in Tulsa County, OK.

Mayor Guthrie said Items 1-2 on the Consent Agenda are up for discussion and consideration.
Others who spoke: No others signed up to speak on these items.

Mayor Guthrie asks for a motion to approve items 1-2. Vice Mayor Blair made a motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried:5-0

Ayes: Blair, Girard, Founds, Revelis, Guthrie

Nays: 0

Regular Agenda

1) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business to discuss.

2) Adjournment

An adjournment was called at 7:00 pm.

Mayor

City Clerk

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Heath Wright

BACKGROUND: Renewable Purchase Order to purchase gasoline and Diesel. Quotes are obtained before purchasing fuel to purchase at the lowest possible price per gallon.

EXHIBITS: None

KEY ISSUE: Gasoline and Diesel for city vehicles and equipment

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve.

ITEM NO: _____

MEETING DATE: 01-23-23

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency waterline repair located at Bixhoma Lake; total cost of \$52,058.61.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Bea Aamodt

BACKGROUND: Tri-Star performed emergency waterline work on Christmas Day weekend to re-establish water service to residents on Bixhoma Lake Hill. The work included: digging along the waterline to identify location of water leak, connecting the 6" to the Deere Run 12" at 154th E Ave on 181st St, and installation of meter and tapping saddles for valve installation on the Bixhoma Lake line.

EXHIBITS: Invoice

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency repair

ITEM NO: _____

MEETING DATE: 1-23-2023

MEETING: BPWA

END DATE: Sunday, January 1, 2023

TRI-STAR
CONSTRUCTION, LLC

Invoice Date: 1/12/23

Client PO#: _____

TRI-STAR PAY APP #: 1

PROJECT DESCRIPTION:	Perform emergency response work in the North of Bixhoma Lake area as directed by City of Bixby, Public Works Director, Bea Aamod north of Bixhoma Lake including meeting on-site to discuss scope of work anticipated, mobilizing crew, equipment, tools, materials, etc. to perform 6" PVC pipe road crossing on a Federally Recognized Holiday. Continue leak detection potholing excavation and demobilization on following days in areas as directed by City of Bixby.
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Monday, December 26, 2022	Tri-Star Construction, LLC ("Tri-Star") responded for emergency waterline support and performed road crossing across E. 181st St. S. just west of 154th E. Ave. to tie-in existing 12" pvc waterline on North Side of E. 181st St. S. to existing 8" pvc waterline on South Side of E. 181st St. Tri-Star mobilized people, equipment, tools, and materials from Tri-Star Office Yard, other Tri-Star Projects as necessary to complete work during Christmas Holiday while majority of business were closed. Tri-Star mobilized CAT 320 excavator at City of Bixby's direction for night time use if required. Tri-Star worked through the night to complete this work and reopen the road. Tri-Star removed fence on north side of road, installed 6" valve, meter can, tapping saddles, pipe, etc. as supplied by Utiliv Supply for City.
Tuesday, December 27, 2022	Tri-Star Construction, LLC ("Tri-Star") performed trench excavation through common and rock material in a potholing effort to locate potential waterline leak in locations along Bixhoma Lake Road north of E. 181st St. as directed by the City of Bixby. Temporary shoring was relocated from another Tri-Star job to be utilized, wider spreader bars were required for larger Cat 320 excavator utilized for this operation.
Wednesday, December 28, 2022	Tri-Star Construction, LLC ("Tri-Star") continued performing trench excavation through common and rock material in a potholing effort to locate potential waterline leak in locations along Bixhoma Lake Road north of E. 181st St. as directed by the City of Bixby. Upon shutdown notice by the City of Bixby, Tri-Star demobilized people, equipment, tools, etc. back to previous Tri-Star Projects and Tri-Star Office Yard.
Thursday, December 29, 2022	Tri-Star Construction, LLC ("Tri-Star") demobilized Cat 320 excavator back to Tri-Star Office Yard.

CLASS	Empl. No.	Qty	M			T			W			T			Total				Wage Rate			Wages			
			ST	OT	DT	ST	OT	DT	ST	OT	DT	ST	OT	DT	ST	OT	DT	TOTAL	ST	OT	DT	ST	OT	DT	TOTAL
Project Manager	21	1.00			8.00										-	-	8.00	8.00	\$ 126.64	\$ 224.22	\$ 352.75	\$ -	\$ -	\$ 2,822.00	\$ 2,822.00
General Superintendent	0	1.00													-	-	-	-	\$ 105.53	\$ 186.85	\$ 293.96	\$ -	\$ -	\$ -	\$ -
Superintendent	31	1.00			22.00				8.00	2.00					8.00	2.00	22.00	32.00	\$ 87.94	\$ 155.71	\$ 244.97	\$ 703.52	\$ 311.42	\$ 5,389.34	\$ 6,404.28
Superintendent	60	1.00			8.00	8.00	6.00								8.00	6.00	8.00	22.00	\$ 87.94	\$ 155.71	\$ 244.97	\$ 703.52	\$ 934.26	\$ 1,959.76	\$ 3,597.54
Safety Manager	59	1.00			5.00										-	-	5.00	5.00	\$ 87.94	\$ 155.71	\$ 244.97	\$ -	\$ -	\$ 1,224.85	\$ 1,224.85
Transportation Logistics Manager	17	1.00			5.00	8.00						3.00			14.00	-	5.00	19.00	\$ 87.94	\$ 155.71	\$ 244.97	\$ 1,231.16	\$ -	\$ 1,224.85	\$ 2,456.01
Foreman	39	1.00			17.00										-	-	17.00	17.00	\$ 66.92	\$ 119.46	\$ 171.92	\$ -	\$ -	\$ 2,922.64	\$ 2,922.64
Foreman	79	1.00			11.00	6.00									6.00	-	11.00	17.00	\$ 66.92	\$ 119.46	\$ 171.92	\$ 401.52	\$ -	\$ 1,891.12	\$ 2,292.64
Foreman	23	1.00				8.00	3.00			8.00					16.00	3.00	-	19.00	\$ 66.92	\$ 119.46	\$ 171.92	\$ 1,070.72	\$ 358.38	\$ -	\$ 1,429.10
Concrete Finisher/Form Setter	47	1.00			19.00										-	-	19.00	19.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ -	\$ -	\$ 2,645.75	\$ 2,645.75
Concrete Finisher/Form Setter	76	1.00			17.00										-	-	17.00	17.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ -	\$ -	\$ 2,367.25	\$ 2,367.25
Concrete Finisher/Form Setter	84	1.00			17.00										-	-	17.00	17.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ -	\$ -	\$ 2,367.25	\$ 2,367.25
Concrete Finisher/Form Setter	81	1.00				8.00	3.00			8.00					16.00	3.00	-	19.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ 839.04	\$ 281.67	\$ -	\$ 1,120.71
Concrete Finisher/Form Setter	64	1.00								8.00					8.00	2.00	-	10.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ 419.52	\$ 187.78	\$ -	\$ 607.30
Concrete Finisher/Form Setter	65	1.00								8.00					8.00	2.00	-	10.00	\$ 52.44	\$ 93.89	\$ 139.25	\$ 419.52	\$ 187.78	\$ -	\$ 607.30
Concrete Laborer	115	1.00				8.00	3.00			8.00					16.00	3.00	-	19.00	\$ 42.62	\$ 76.52	\$ 113.48	\$ 681.92	\$ 229.56	\$ -	\$ 911.48
Concrete Laborer	118	1.00				8.00	6.00			8.00					16.00	6.00	-	22.00	\$ 42.62	\$ 76.52	\$ 113.48	\$ 681.92	\$ 459.12	\$ -	\$ 1,141.04
Equipment Operator 1	30	1.00			17.00					6.00					6.00	-	17.00	23.00	\$ 62.27	\$ 111.25	\$ 165.00	\$ 373.62	\$ -	\$ 2,805.00	\$ 3,178.62
Equipment Operator 2	13	1.00				8.00	6.00			8.00					16.00	6.00	-	22.00	\$ 55.37	\$ 99.05	\$ 146.90	\$ 885.92	\$ 594.30	\$ -	\$ 1,480.22
Equipment Operator 2	14	1.00				8.00	6.00			-															

[illegible]

						-				\$	-
						-				\$	-
						-				\$	-

Regular Agenda Item Commentary

Item Title

New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

January 23, 2023

Meeting

Bixby Public Works Authority Agenda 01/23/23