

Notice and Agenda Work Session Meeting of The Bixby City Council

Dawes Conference Room
113 West Dawes, Bixby, Oklahoma 74008
May 10th, 2021, at 5:00 P.M.

Call to Order

Mayor Guthrie

Roll Call

City Clerk Yvonne Adams

Agenda

1. Discussion on FY 2022 Budget.

Charles Barnes

2. Discussion of Fire Department Subrogation and Providers.

Joey Wiedel

Notice of Posting

This Notice and Agenda was posted on the bulletin board May 7th 2021, on or before 3:00 p.m., at City Hall, 116 West Needles, Bixby Oklahoma.

Respectfully submitted,

Yvonne Adams, City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or via Email: yadams@bixbyok.gov as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

City Council Meeting Agenda

Municipal Building
116 W. Needles Ave., Bixby, OK 74008
May 10th 2021 at 6:00 P.M.

Call to Order

Mayor Guthrie

Roll Call

City Clerk Yvonne Adams

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 04/26/21.
- b) Minutes for the City Council meeting dated 04/26/21.
- c) Resolution No. 2021-11, providing for the annual renewal ratification and reaffirmation, in Fiscal Year 2021-2022, of a certain Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017.

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:yadams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- d) Consider and/or approve to purchase one (1) LifePak 15's from Heartland AED Incorporated in the amount of \$24,041.00.
- e) Discuss and/or approve the purchase of two (2) Flir K65 Thermal Imaging Cameras from MSC Industrial Direct not to exceed \$10,990.00.
- f) Consider and/or approve to purchase eight (8) sets of wildand firefighting gear from CASCO Industries in the amount of \$9,309.00.
- g) Approve final acceptance of the Downtown River District Phase 1-North River Access Project and a final contract amount of \$836,373.90.
- h) Approve replacement of the transfer switch for the generator at the 131st Lift Station (West Main); cost was \$12,917.
- i) Acknowledge receipt of Permit No. WL000072210313, Facility No 3007243, Bixby Village Potable Water Line Extension.
- j) Acknowledge receipt of Permit No. SL000072210314, Facility No S-20407, Bixby Village.
- k) Discuss and/or take action on adopting FY2021 Supplemental Surface Transportation Program Project Resolutions and authorizing Application for FY2021 STP Program Funds for various projects.
- l) Consider and/or approve a Waiver of Park Rental Fee(s) required for Charley Young Event Park related to Special Event Permit to Gambler Crits Race Series.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chamber

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:yadams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Regular Agenda

1. Public hearing to receive input on the FY-22 Budget.

Charles Barnes

2. Discuss and/or take action on awarding contract to Envision Civil Contractors, LLC for South Bixby Drainage Phase II.; Envision Civil Contractors, LLC submitted the lowest and best bid of \$621,501.90.

Bea Aamodt

3. Discuss and/or take action on awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor; Ira M. Green Construction submitted the lowest and best bid of \$1,074,454.00.

Bea Aamodt

4. Discuss and/or take action on Sign License Agreement with Encore MF Tulsa, LLC.

Jared Cottle

5. City Manager's Report

Jared Cottle

6. New Business

Mayor or Vice-Mayor

7. Adjournment

Mayor or Vice-Mayor

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 7th 2021, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby Oklahoma.

Respectfully Submitted

Yvonne Adams
City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:yadams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Bixby Public Works Authority Meeting

**Board of Trustees
Municipal Building
116 W. Needles Ave., Bixby, OK 74008**

May 10th, 2021

Time: 6:00 P.M. or immediately Following the City Council Meeting

Call to Order

Chairman

Roll Call

Secretary

Consent Agenda

Secretary's Report

Consider and approve:

- a. Minutes for Bixby Public Works Authority regular meeting 04/26/21.

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:yadams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Regular Agenda

1. Discuss and/or approve a Proclamation declaring May 16-23, 2021, “Public Works Week”.

Bea Aamodt

2. New Business

Chairman

3. Adjournment

Chairman

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 7th 2021, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted

Yvonne Adams

City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:yadams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

City of Bixby City Council Work Session Meeting Minutes

**Dawes Conference Room
113 W Dawes, Bixby, OK 74008
April 26, 2021 5:00 P.M.**

The Work Session agenda for the regularly scheduled meeting of the City of Bixby was posted on the bulletin board at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma on April 23rd on or before 4:00 p.m.

Mayor Guthrie called the meeting to order at 5:06 p.m. City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Girard
Founds
Crawford
Blair

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
John Wood, Parks Director
Yvonne Adams, City Clerk

Mayor Guthrie said item #1 on the Work Session agenda is:

Presentation by Bixhoma Lake User Group

Presented by: John Wood

Others that spoke: Cindy McNeil and Buster Brown

This item was brought for discussion on the outline work for the Bixhoma Lake which included the Master Plan discussion, presentation of a map of existing and new trails around the lake, creation of hiking club to advocate for the trail system at Bixhoma. City Manager Jared Cottle stated that we are working with the fishing & wildlife grant program.

Discussion only.

No action taken.

Mayor Guthrie said item #2 on the Work Session agenda is:

Discussion of Downtown Summer Concerts Series

Presented by: Jared Cottle
Others that spoke: Kevin & Amy Smith

This item was brought for discussion for Downtown Summer Concerts Series to be designated at the Charley Young Event Park which would take place starting in June-August 2021. This discussion is for providing musical performances for the benefit of the business and the citizens in Downtown Bixby. This event would be utilized as an outdoor concert venue to entertainment for the Bixby citizens as well as other communities. City Manager Jared Cottle asked Kevin & Amy Smith to introduce themselves and give council some background on their 25 years in this industry.

Discussion only.
No action taken.

Mayor Guthrie said item #3 on the Work Session agenda is:
Discussion of food truck ordinances and policies.

Presented by: Jared Cottle

This item was for discussion on the food truck ordinances and policies regarding, City Manager Jarred Cottle gave council the ordinance on the mobile food truck the last time we addressed this item. Jared stated that the current ordinances states they can only operate in combustion with a Special Event. The discussion is for some feedback and directions on where we want to go with this ordinance and policy.

Discussion only.
No action taken.

Adjournment was called at 6:02 p.m.

Mayor

Attest

City Clerk

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
April 26 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:08 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Girard
Blair
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Ike Shirley, Police Chief
John Wood, Parks Director
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

ADMINISTRATION OF THE OATH OF OFFICE TO BRIAN GUTHRIE, AS COUNCIL
MEMBER FROM WARD 2. JUDGE CHILDERS

ADMINISTRATION OF THE OATH OF OFFICE TO ROBERT FOUNDS, AS COUNCIL
MEMBER FOR WARD 1. JUDGE CHILDERS

ELECTION OF A MAYOR AND VICE MAYOR, PURSUANT TO BIXBY CHARTER
SECTION 2.2 (a).

Judge Childers administered the Oath of Office to Brian Guthrie for ward 2 and Robert Founds for ward 1.

Motion was asked for on election of Mayor. Councilor Girard made motion to appoint Guthrie as Mayor, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Blair, Founds, Guthrie.

No: None

Motion was asked for election of Vice Mayor. Councilor Girard make motion to appoint Blair, seconded by Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Blair, Founds, Guthrie.

No: None.

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 04/12/21.
- b) Minutes for the City Council meeting dated 04/12/21.
- c) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-21 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).
- d) Discuss and/or approve the Proclamation for the National Police Officer Week 2021.
- e) Discussion and possible action to enter into a contract with CBEW for the FY-21 audit for the second year of a three year commitment in the amount of \$9,200 (General Fund portion).
- f) Discuss and/or approve the Resolution to participate in the Tulsa County 2021 Multi-Jurisdiction, Multi-Hazard, Mitigation Plan.
- g) Discuss and/or approve the purchase to HID Global in the amount of \$13,238.16, to upgrade the Cross Match fingerprint machine.
- h) Discuss and/or approve quote from Elevated Pavers & Stone to reset pavers at the 148th and Riverview roundabout.

- i) Discuss and/or approve quote from Affordable Asphalt to repair asphalt in 11 damaged areas on Sheridan between 141st & 145th.
- j) Discuss and/or take action on a Waiver of Barricade Rental Fees for Bixby Public Schools on Special Event Application for Bixby High School 2021 "Graduation Parade".
- k) Discuss and/or take action on a Waiver of Park Rental, Deposit and Barricade Rental Fees for Bixby Public Schools on Special Event Application for Bixby High School 2021 "A Day With Bixby Bands" event at Charley Young Event Park.
- l) Northern Safety and Industrial as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for Self - Contained Breathing Apparatus (SCBA) for Fire Department not to exceed \$6540.00 funding from FY 2021 Capital Improvement.
- m) Discuss and/or approve the purchase of a Holmatro Combi Extrication tool, tips and chains from Conrad Fire Equipment not to exceed \$15,627.88.
- n) Discuss and/or approve the purchase of new tires for Ladder one in the amount of \$4,226.83 from Goodyear Tire, pricing per State Contract.
- o) Discuss and/or take action on accepting the South Bixby Drainage-Phase 1B located north of 171st Street between Memorial Drive and Mingo Road; final project amount of \$354,041.97.
- p) Discuss and/or take action on Contract Renewal with Tulsa County for FY18 CDBG funding.
- q) Discuss and/or take action on Contract Renewal with Tulsa County for FY19 CDBG funding.
- r) Discuss and/or take action on a Waiver of Park Rental, Deposit and Barricade Rental Fees for Bixby Outreach Center on Special Event Application for "Smokin' Pig 5k and 1m Fun Run" event at Charley Young Event Park.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Vice Mayor Blair asked for some clarifications on items "d", "f", "I" and "o". Discussion and clarification were given by staff concerning these items.

Mayor Guthrie asked for a motion on the Consent Agenda. Councilor Girard made motion to approve seconded by Vice Mayor Blair. the vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Founds, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor; Ira M. Green Construction submitted the lowest and best bid of \$1,074,454.00.

Presented by: Bea Aamodt

This item is regarding the awarding of contract to Ira M. Green Construction for the White Hawk Basin Sewer interceptor, Public Works Director stated that this will be built in south Bixby on 151st between Yale and Sheridan which will serve Yale Heights development and future developments. Presentation of the submitted bids were presented to council by the Public Works Director.

Discussion continued.

This item will be continued.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Envision Civil Contract, LLC for South Bixby Drainage Phase II.; Envision Civil Contractors, LLC submitted the lowest and best bid of \$621,501.90.

Presented by: Bea Aamodt

This item is regarding the awarding of contract to Envision Civil Contract, LLC for South Bixby Drainage Phase II.

This item will be continued.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider, discuss, and approve Bixby Plat 21.03- Conditional Final Plat for Presley Heights (Blocks 6-10), containing 48 residential lots, 16.131 acres, in Section 17, Township 17N, Range 13E, located southwest of the southwest corner of East 141st Street South and South Harvard Avenue.

Presented by: Carolyn Back

This item is for a Final Plat for Presley Heights located southwest of the southwest corner of Easton 141st Street South and South Harvard Avenue. This Plat has been before you before. City Council approved the Preliminary Plat on September 24, 2018 with Planning Commission recommending approval on April 19th 2021. There were no comments received from engineering or Public Works, asking for your approval.

Discussion continued.

Mayor Guthrie asked for a motion for item #3. Councilor Crawford made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Guthrie, Blair, Founds.

No: None.

Abstain: Girard.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Consider, discuss, and approve Bixby Plat-21.04-Conditional Final Plat for River Crest (Blocks 5-10), containing 116 residential lots, 28.907 acres, in Section 11, Township 17N, Range 13E, located south of 131st Street South on South 73rd East Avenue, Between South Sheridan Road and South Memorial Drive.

Presented by: Carolyn Back

Others that spoke: Erik Enyart, Tanner Consulting

This item is for a Final Plat for River Crest located south of 131st Street South on South 73rd East Ave, Between South Sheridan Road and South Memorial Drive. Planning Commission recommended approval on September 17, 2018, City Council approve the

Preliminarily Plat on Sept 24, 2018. April 19, 2021 Planning Commission recommended approval for Final Plat and asking for your approval.

Council had some concerns and questions regarding this item.

Discussion continued.

Mayor Guthrie asked for a motion on item 4. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Consider, discuss, and approve Downtown Façade Grant Program application for Plummer Station, located at 27 East Needles, Section 24, Township 17N, Range 13E.

Presented by: Carolyn Back

This item was is for approval of Downtown Façade application for Plummer station located at 27 East Needles.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Blair made motion to continue, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Crawford, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discuss and/or take action on Agreement with Precision Project Management Inc. for development of the Flats @ 151st, based on the response to the Privett Addition Request for Proposal.

Presented by: Jared Cottle
Others that spoke: Daniel Ruhl

This item is for action on an Agreement with Precision Project Management Inc. for development of the Flats @ 151st. City Manager Jared Cottle stated that this is follow up on the RFP's for the 151st that is brought forward by Precision Project Management with Daniel Ruhl is here to answer any question you may have. Daniel gave council a presentation of the amendments to this proposed project.

Discussion continued.

Mayor Guthrie asked for a motion on item #6. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discuss and/or take action on Economic Development Agreement with Kevin and Amy Smith for producing a Summer Concert Series in Downtown Bixby.

Presented by: Jared Cottle

Others that spoke: Kevin and Amy Smith, Mike David 10923 S. 91st St.

This item is for an agreement with Kevin and Amy Smith for producing Summer Concerts Series in Downtown Bixby. City Manager Jared Cottle stated that the Economic Development Agreement is before you tonight for a concert series to be held at Charley Young Park in Downtown with a total of 13 weeks on Saturday and Sunday and the Smiths are here to answer any question you might have.

Discussion continued.

Mayor Guthrie asked for a motion on item #7. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Founds, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

City Manager Report

- Bixby Public Schools Graduate Parade May 2nd Sunday 3pm-4:30pm
- Gambler Crit Series May 6th 4pm.-10pm.@ Downtown Bixby
- BBQ & Blues May 7th & May 8th 5pm-11 p.m. Friday, Saturday 9am-11pm.
Washington Irving Park
- Smokin' Pig 5k & Fun Run May 8th Fun run @8, 5k @8:30, Charley Young Event
Park.
- The Market @ Bixby May 13th, 27th & June 10th 3pm-7pm @ Charley Young Event
Park.
- Fishing Derby May 15th 8am-noon @ Bixhoma Lake.
- A Day with Bixby Bands May 15th 1pm-6pm
- Tulsa Walking Club May 15th 7:30am-3:00pm. Washington Irving Park and Trails
- Gambler Crit Series May 20th 4pm-10 pm
- Food Trucks for Kids, May 20th 5pm-8pm @Downtown Bixby-Armstrong
between Needles & Dawes-Presented by Bixby Outreach Center.

Presented by: Jared Cottle

Mayor Guthrie said on Item #9 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 7:55 p.m.

Mayor

Attest

City Clerk

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Resolution No. 2021-11, providing for the annual renewal, ratification and reaffirmation, in Fiscal Year 2021-2022, of a certain Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017.

INITIATOR: City Treasurer Charles Barnes and City Attorney Phil Frazier

STAFF INFO SOURCE: City Treasurer Charles Barnes and City Attorney Phil Frazier

BACKGROUND: Pursuant to a Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017, the City pledged to appropriate and deposit sales tax amounts necessary to pay the principal and interest on a certain "Bixby Public Works Authority Sales Tax Revenue Note Series 2017." The Authority issued this note to provide funds for capital improvements to the downtown river corridor of the City, in the principal amount of \$13,980,000.00. Under this issue, all principal and interest shall be paid in full on March 1, 2038. Since Oklahoma law prohibits the City from obligating monies beyond any current fiscal year, this Security Agreement must be renewed annually.

EXHIBITS: See Resolution No. 2021-11 attached.

KEY ISSUE: This action fulfills the City's financial obligation to the Bixby Public Works Authority, committed by the City Council on November 30, 2017.

COUNCIL ACTION: Approval.

RECOMMENDATION: Approval.

ITEM NO. CONSENT AGENDA

MEETING DATE: 05/10/2021

MEETING: CITY COUNCIL

THE CITY OF BIXBY, OKLAHOMA

RESOLUTION NO. 2021-11

A RESOLUTION RENEWING, RATIFYING AND REAFFIRMING, FOR FISCAL YEAR 2021-2022, A CERTAIN "SECURITY AGREEMENT" BETWEEN THE CITY OF BIXBY AND THE BIXBY PUBLIC WORKS AUTHORITY, DATED NOVEMBER 30, 2017, BY WHICH THE CITY HAS PLEDGED TO APPROPRIATE AND DEPOSIT SALES TAX AMOUNTS NECESSARY TO PAY THE PRINCIPAL AND INTEREST ON A CERTAIN "BIXBY PUBLIC WORKS AUTHORITY SALES TAX REVENUE NOTE SERIES 2017."

WHEREAS, the Council of the City of Bixby, Oklahoma (hereinafter called the "City"), and the Bixby Public Works Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into a certain Security Agreement (hereinafter called the "Agreement"), dated November 30, 2017, whereby the City agrees to make payments to the Authority in amounts sufficient to pay when due principal and interest on the Authority's Sales Tax Revenue Note, Series 2017, and other obligations of the Authority as therein provided; and

WHEREAS, it is necessary that such Agreement be renewed, ratified and affirmed for the fiscal years of the City ending June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BIXBY, OKLAHOMA THAT:

SECTION 1. The Security Agreement dated November 30, 2017, between the City and the Authority, is hereby renewed, ratified and affirmed by the governing body of the City of Bixby, Oklahoma, for the fiscal year ending June 30, 2022.

ADOPTED and APPROVED by the Bixby City Council on this 10th day of May 2021.

Brian Guthrie, Mayor

ATTEST:

APPROVED:

City Clerk
(SEAL)

City Attorney

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Consider and/or approve to purchase one (1) LifePak 15's from Heartland AED Incorporated in the amount of \$24,041.00.

INITIATOR: Fire Chief Joey Wiedel

STAFF INFORMATION SOURCE: Fire Chief Joey Wiedel

BACKGROUND: Currently the Bixby Fire Department utilizes LifePak 15's. The purchase of the new Life Pak 15's will allow Bixby Fire Department the ability to provide all vitals crucial to a patient's well-being. Bixby Fire Department will be able to obtain, blood pressures, Carbon Dioxide, Oxygen and Electrocardiography ECG readings. The new Life Pak 15's allow Bixby Fire Department the ability to obtain crucial vitals while on scene with patients prior to EMSA's arrival. Information collected during this time can be transferred to EMSA's units and stay with the patient until arriving at the hospital therefore providing better care to patients. The purchase of the additional LifePak 15 will complement our efforts towards the ambulance service.

EXHIBITS: See Attached Quote

KEY ISSUE: The authorization to purchase one (1) Life Pak 15's from Heartland Incorporated.

FUNDING SOURCE: Funds from Capital FY2021.

COUNCIL ACTION: Approve or disapprove purchase of one (1) Life Pak 15' from Heartland Incorporated.

RECOMMENDATION: Approve the purchase of one (1) Life Pak 15's.

ITEM NO: _____

MEETING DATE: 05-10-2021

MEETING: City Council



Estimate

Date	Estimate #
5/4/2021	E229

Name / Address
Bixby Fire Department 116 W Needles Ave Bixby, OK.74008

Terms	Rep
Net 30	Jenny

Item	Description	Qty	Rate	Total
LP1512PMBCAB... 1863	LP15-12ld,Pacing,Masimo 02,Nibp,EtCo2,BT,CO,V2	1	18,995.00	18,995.00
11171-000050	Masimo DCI Adt Reusable Sensor, 1/box	1	550.00	550.00
PHY21330-001176	Rainbow DCIP Pedi sensor, reusable		599.00	599.00
LP15ALS	LIFEPAK 15 Lithium-Ion Battery-New - Gov't Rate	2	449.00	898.00
	Lifepak15 Biomedical Service Plan (5 Year)		2,999.00	2,999.00
	*Parts and Labor for all Functional Repairs to OEM Specs			
	*Labor Hours for all Cosmetic Repairs			
	*Annual PMs/Inspections and Calibrations			
	*Loaner Device in Same Configuration as Original			
	*Free Shipping Both Ways			
	*Discount on Accessories/Consumables			
Quote Valid 30 Days			Total	\$24,041.00

LP15 V2 Includes:

1-Year Warranty

(1) LP15 Carrying Case w/ Pouches

(1) LP15 Top and Back Pouch

(2) LP15 Lithium-ion Batteries

(1) Quick Combo Therapy Cable

(1) 5ft Trunk Cable w/ AHA limb leads

(1) 8ft Trunk Cable w/ AHA limb leads

(1) Masimo RC-4 Cable, 1/box

(1) LP15 NIBP Hose, 9'coiled/Disposables Included

(1) Adult Quick Combo Pads

Battery Load Test - Encore

(1) NIBP Cuff-Reusable Adult X-Large

(1) NIBP Cuff-Reusable Adult

(1) NIBP Cuff-Reusable Child

(1) FilterLine Set Adult/Pediatric (single)

(1) LifePak 12/15 100mm printer paper (1 roll)

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve the purchase of two (2) Flir K65 Thermal Imaging Cameras from MSC Industrial Direct not to exceed \$10,990.00.

INITIATOR: Joey Wiedel, Fire Chief

STAFF INFORMATION SOURCE: Joey Wiedel, Fire Chief

BACKGROUND: The ability to purchase two (2) Flir K65 Thermal Imaging Cameras. The purchase of these two (2) units will allow Bixby Fire Department the ability to place on our additional aerial units so all first out fire units have the capability to use for heat signatures and locating hot spots and hidden fires within walls and attics. The proposed units have the ability to record incidents which will help us with training and firefighting operations in the future.

EXHIBITS: See Attached documents and quote.

KEY ISSUE: Ability to purchase two (2) Flir K65 Thermal Imaging Cameras from MSC Industrial Direct.

Funding Source: From Capital Funds from FY 2020-2021.

COUNCIL ACTION: Approve or disapprove the purchase of two (2) Flir K 65 Thermal Imaging Cameras.

RECOMMENDATION: Approve the purchase of two (2) Flir K 65 Thermal Imaging Cameras.

Meeting Date: 5-10-2021
Location: City

JWiedel

From: Jon Kuhn
Sent: Tuesday, May 4, 2021 4:35 PM
To: JWiedel
Subject: Fwd: Your MSC Quote - Cust Ref #24764975

Jon S. Kuhn | Captain
Bixby Fire Department



116 West Needles Avenue, P.O. Box 70
Bixby, OK 74008
T: 918-366-0402
T: 918-697-1968
E: jkuhn@bixbyok.gov
W: BixbyOK.gov

Begin forwarded message:

From: MSC Industrial Direct <BRANCHTUL@mscdirect.com>
Date: May 4, 2021 at 3:07:54 PM CDT
To: Jon Kuhn <JKuhn@bixbyok.gov>
Subject: Your MSC Quote - Cust Ref #24764975

MSC

QUOTE

F

Order Online

Quote # 24764975

**Customer
Reference #**

Quoted by: EF4 BRADLEY
WILSON

Phone: none

Expiration Date: 06/02/2021

Number of lines: 2

Quote total: \$10,990.00

Line	Item#	Big Book® Page #	Qty	Unit Price	Ext Price
1	16760613	none	2	\$4,995.00	\$9,990.00
Description: FLIR K65 THERMAL IMAGER KIT IN STOCK IN NEW HAMPSHIRE					
2	16760670	none	2	\$500.00	\$1,000.00
Description: FLIR KXX TRUCK CHARGER MODEL K33,K45,K53,K55,K65 2-3 WEEK LEAD TIME					

Customer Info**Total Quote Value: \$10,990.00**

Contact: JON KUHN
Phone: 918-366-0402

Bill To:
CITY OF BIXBY
BIXBY, OK 74008

Ship To: 08840331
FIRE STATION #2
8300 E 121ST S
BIXBY, OK 74008

Thank you for allowing us the opportunity to quote your requirements.
Quoted price will only be reflected on web in the shopping options section under quotes.

If you have any questions or concerns, please contact your local MSC Team toll-free at 1-800-645-7270 or email us at BRANCHTUL@MSCDIRECT.COM.
Team hours are Monday through Friday 8am-5pm.

To search, order or learn more about MSC, log on to www.mscdirect.com.

**SAVE TODAY ON THE MASKS YOU NEED
NOW AT GREAT LOW PRICES**

Shop Now

**MSC TERMS AND CONDITIONS**

1. Unless otherwise stated in comments, or in your account profile or contract, prices quoted are FOB SHIPPING POINT.
2. Freight charges will be prepaid and added to your invoice. Carriers may impose surcharges, which may vary by carrier and may change at the carrier's discretion. MSC will pass on these surcharges.
3. Standard payment terms are NET 30 DAYS from the date of the invoice.
4. All items will be manufactured to our vendors' standard dimensions and tolerances, unless otherwise specified.
5. Our vendors reserve the right to overship or undership by 10% or one piece. An additional charge may be imposed for quotes requesting exact quantities (no over or under) shipments.
6. We reserve the right to pass on any surcharges or impose purchase restrictions or limits at any time.
7. Unless otherwise stated, Special Order Items are deemed non-returnable, except when there is a manufacturing fault.
8. Unless otherwise stated, this quote is valid for 30 days from the date of the quote. Notwithstanding anything to the contrary, prices are subject to adjustment upward at any time

should economic factors beyond our reasonable control, such as currency fluctuations or governmental actions including levying of tariffs, necessitate such action. MSC will notify you of any such increases to the quoted price upon receipt and confirmation of your order.

9. This purchase is governed exclusively by MSC's Terms and Conditions that can be viewed in MSC's current catalog and at www.mscdirect.com/customer-service/terms. MSC's acceptance of your order is predicated on your assent to MSC's Terms and Conditions, unless you have entered into a separate product purchase agreement with MSC that continues to be in effect on the date of your order. Such agreement, depending upon its terms, may supersede MSC's Terms and Conditions.

10. This quote may contain products MSC specially sourced for use during the COVID 19 pandemic. These products are sold to all customers at the same price, and no discounts are offered to any customer. For customers whose contracts specify that pricing is to be at a discount off MSC's list price for items similar to these products, no discount is available for these specially-priced products. Pricing can only be provided at the time of order and may change for future orders. If you are not satisfied with the price MSC is charging for these products, please do not purchase these products. Freight will be charged for these special items. MSC will either prepay the freight and add a charge to the invoice or ship via your preferred carrier, collect. Please advise us at time of order if you have a preference. To comply with law, MSC may prioritize orders of these products from different customers.



FLIR K65

P/N: 72202-0303

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Document identity

Publ. No.: 72202-0303

Commit: 72963

Language:

Modified: 2021-01-11

Formatted: 2021-01-11

Website

<http://www.flir.com>

Customer support

<http://support.flir.com>

Disclaimer

Specifications subject to change without further notice. Camera models and accessories subject to regional market considerations. License procedures may apply. Products described herein may be subject to US Export Regulations. Please refer to exportquestions@flir.com with any questions.



General description

The FLIR K65 is a robust and reliable infrared camera designed to perform under extremely severe conditions. The FLIR K65 has an intuitive interface with a design that makes it easy to control even with a gloved hand. The crisp and clear image helps you to navigate through smoke and to make quick and accurate decisions.

Benefits:

- Compliance with NFPA 1801-2018.
- Robust and reliable: The FLIR K65 is designed to meet tough operating conditions. It can withstand a drop from 2 m (6.5 ft.) onto a concrete floor, is water resistant to IP67, and is fully operational up to 85°C (185°F), and operational up to +150°C (+302°F) for 15 minutes, and +260°C (+500°F) for 5 minutes.
- Clear and crisp thermal images: The maintenance-free uncooled microbolometer sensor produces clear and detail-rich images of 320 × 240 pixels which have been further improved with FSX, a digital image-processing enhancement technique. Thermal images are presented on a large, bright 4" display, helping you to navigate and to make quick and accurate decisions.
- Easy-to-use—also in a gloved firefighter's hand: An intuitive and simple user interface allows you to focus on the job. The FLIR K series can be controlled by just three large buttons on top of the unit. Ideal for a gloved firefighter's hand.
- Recording.

Imaging and optical data

IR resolution	320 × 240 pixels
Thermal sensitivity/NETD	< 30 mK @ +30°C (+86°F)
Field of view (FOV)	51° × 38°
Depth of field	0.84 m to infinity (33 in. to infinity)
Focal length	9 mm (0.35 in.)
Spatial resolution (IFOV)	2.8 mrad
F-number	1.25
Image frequency	60 Hz



FLIR K65

P/N: 72202-0303

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#72202-0303; r. 72963;

Imaging and optical data	
Focus	Fixed
Zoom	2x digital zoom
Detector data	
Detector type	Focal plane array (FPA), uncooled microbolometer (VOx)
Spectral range	8–14 μm
Pitch	25 μm
Image presentation	
Display	4 in. LCD, 320 × 240 pixels, backlit
Auto range	Yes, selectable on/off using FLIR Tools
Contrast optimization	Digital image enhancement using FSX
Image presentation modes	
Image modes	• IR image ◦ TI Basic NFPA fire-fighting mode ◦ Black-and-white fire-fighting mode ◦ Fire mode ◦ Search-and-rescue mode ◦ Heat detection mode • Thumbnail gallery
Measurement	
Object temperature range	• -20°C to $+150^{\circ}\text{C}$ (-4°F to $+302^{\circ}\text{F}$) • 0°C to $+650^{\circ}\text{C}$ ($+32^{\circ}\text{F}$ to $+1202^{\circ}\text{F}$)
Accuracy	$\pm 4^{\circ}\text{C}$ ($\pm 7.2^{\circ}\text{F}$) or $\pm 4\%$ of reading, for ambient temperature 10°C to 35°C ($+50^{\circ}\text{F}$ to 95°F)
Measurement analysis	
Spotmeter	1
Automatic hot detection	Heat detection mode (the hottest 20% of the of scene is colorized)
Isotherm	Yes, according to NFPA
Set-up	
Set-up commands	Local adaptation of units, date and time formats
Languages	English
Storage of images	
Image storage	Standard JPEG
Storage media	Internal flash memory
Image storage capacity	200 files in total  NOTE The number of files is co-dependent on the number of saved video clips.
Image storage mode	IR only
File formats	Standard JPEG
Image annotations	
Report generation	Separate software (FLIR Tools)



FLIR K65

P/N: 72202-0303

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#72202-0303; r. 72963;

Video recording in camera	
Non-radiometric IR video recording	MPEG-4 to internal flash memory
Storage capacity	200 files in total, with a maximum duration of 5 minutes each.
	 NOTE The total number of files is co-dependent on the number of saved images.
Video streaming	
Non-radiometric IR video streaming	Uncompressed colorized video using USB
USB	
USB	USB Mini-B
Compatibility	
Compatible with FLIR software	FLIR Tools
Data communication interfaces	
Interfaces	• Update from PC devices • Data transfer to and from PC
Power system	
Battery type	Li Ion
Battery voltage	3.6 V
Battery capacity	4.4 Ah, at +20°C to +25°C (+68°F to +77°F)
Battery operating time	Approx. 4 hours at +25°C (+77°F) ambient temperature and typical use
	 NOTE This operating time is independent of camera mode.
Charging system	• Battery is charged inside the camera • 2-bay charger • Optional In-truck charger
Charging time	2 h to 85% capacity, charging status indicated by LEDs
Charging temperature	0°C to +45°C (+32°F to +113°F)
Power management	Automatic shutdown and sleep mode
Start-up time from sleep mode	< 4 s.
Start-up time	< 17 s. (IR image, no GUI)
Environmental data	
Operating temperature range	• -20°C to +85°C (-4°F to +185°F) • +150°C (+302°F): 15 min. • +260°C (+500°F): 5 min.
Storage temperature range	-40°C to +85°C (-40°F to +185°F)
Humidity (operating and storage)	IEC 60068-2-30/24 h 95% relative humidity +25°C to +40°C (+77°F to +104°F) / 2 cycles
Relative humidity	95% relative humidity +25°C to +40°C (+77°F to +104°F) non-condensing



FLIR K65

P/N: 72202-0303

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#72202-0303; r. 72963;

Environmental data	
Directives	Certified according to NFPA1801:2018 specification: • Vibration • Impact acceleration resistance • Corrosion • Viewing surface abrasion • Heat resistance • Heat and flame • Product label durability
EMC	• EN 61000-6-2:2005 (Immunity) • EN 61000-6-3: 2011 (Emission) • FCC 47 CFR Part 15 B (Emission)
Magnetic fields	EN 61 000-4-8, Test level 5 for continuous field (severe industrial environment)
Encapsulation	IP 67 (IEC 60529)
Shock	25 g (IEC 60068-2-27)
Vibration	2 g (IEC 60068-2-6)
Drop	2 m (6.6 ft.) on concrete floor (IEC 60068-2-31)
Safety (power supply)	CE/EN/UL/CSA/PSE 60950-1
Certifications	
Compliance	NFPA1801:2018 Ex-certified according to ANSI/ISA 12.12.01-2015 and meets Class I Division 2 Groups C and D, Class II Division 2 Groups F and G, Temperature Code T4/T135°C
Physical data	
Camera weight, incl. battery	1.1 ±0.05 kg (2.4 ±0.1 lb.)
Battery weight	0.152 kg (0.3 lb.)
Camera size (L x W x H)	120 x 125 x 280 mm (4.7 x 4.9 x 11 in.)
Tripod mounting	UNC ¼"-20 (adapter needed)
Material	• PPSU • Silicon rubber • Aluminium, cast • Flame-resistant magnesium alloy
Shipping information	
List of contents	• Infrared camera • Battery (2 ea.) • Battery charger • Carabiner strap • Hard transport case • Power supply • Printed documentation • Retractable lanyard, 16 N (58 oz) • Torx screwdriver (T20) • USB cable
Packaging, weight	5.7 kg (12.6 lb.)
Packaging, size	500 x 190 x 370 mm (19.7 x 7.5 x 14.6 in.)
EAN-13	4743254001992
UPC-12	845188010881
Country of origin	Estonia



FLIR K65

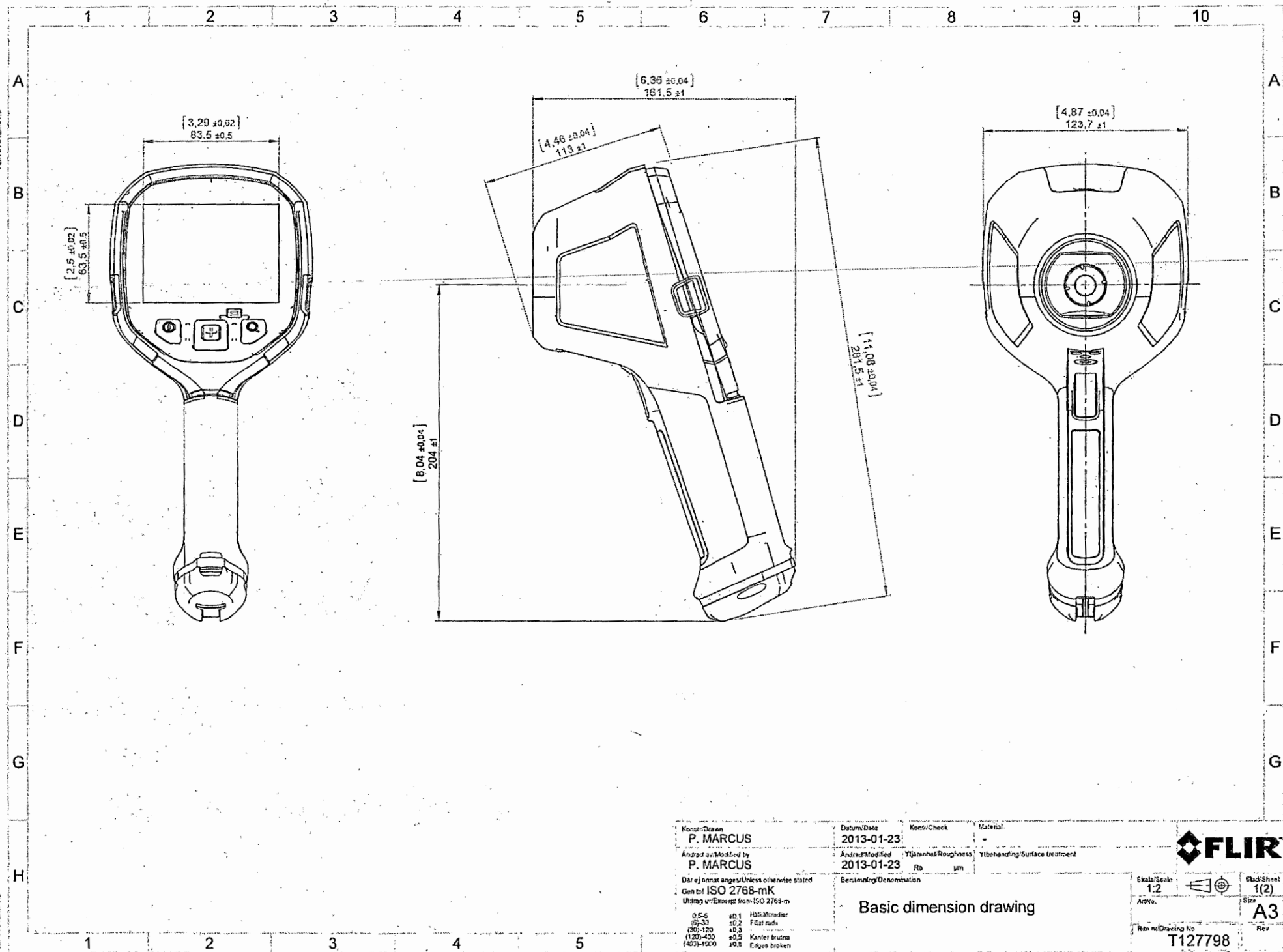
P/N: 72202-0303

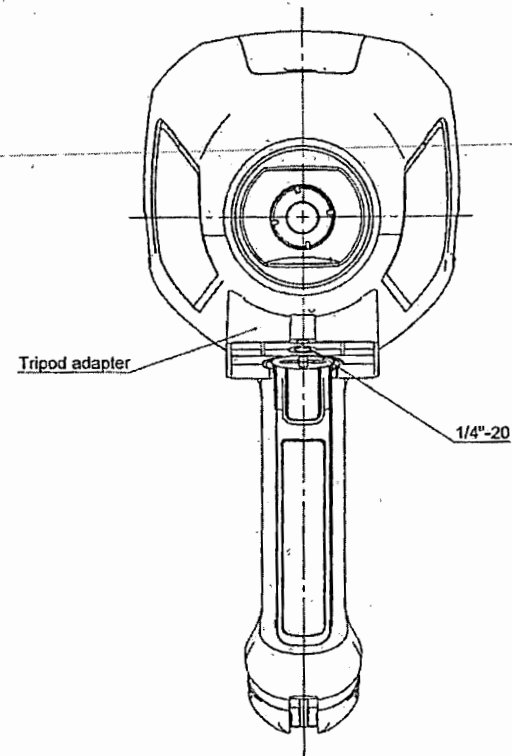
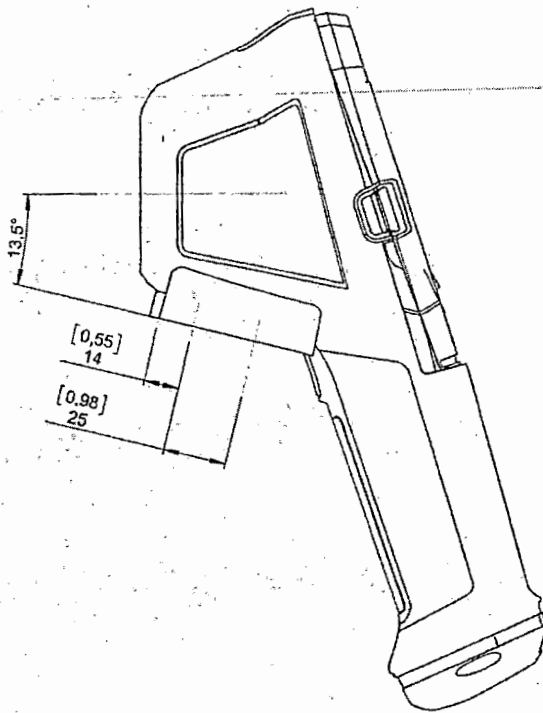
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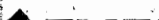
#72202-0303; r. 72963;

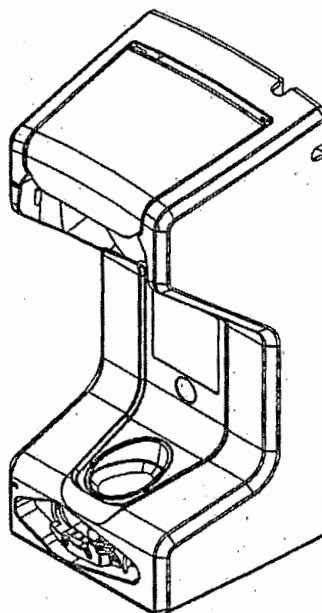
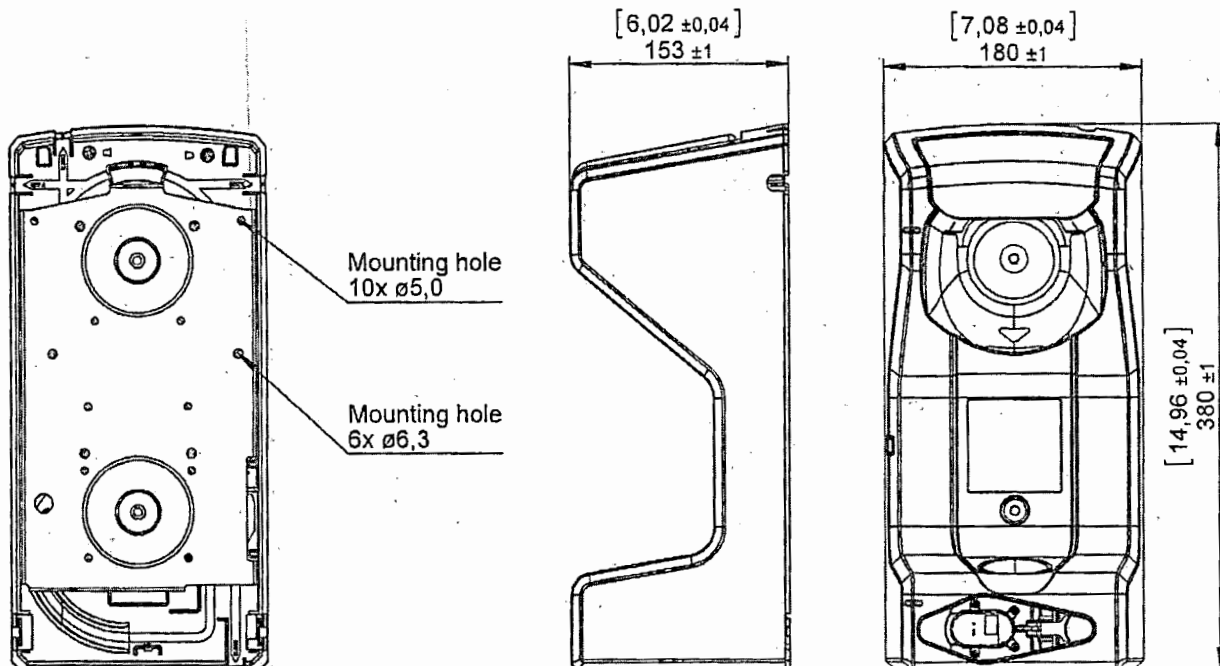
Supplies & accessories:

- 1910423; USB cable Std A <-> Mini-B
- T198509; Cigarette lighter adapter kit, 12 VDC, 1.2 m/3.9 ft.
- T198125; Battery charger, incl. power supply with multi plugs (Exx, Kxx)
- T127724ACC; Neck strap
- T198416ACC; Lanyard strap
- T198457ACC; Tripod Adapter; Kxx
- T198441ACC; Transport case Kxx
- T911309ACC; Screwdriver TX20
- T198322ACC; In-truck charger
- T199398; FLIR K65 accessory kit
- T199368ACC; Battery Li-ion 3.6 V, 4.4 Ah, 16 Wh
- T129915ACC; Carabiner strap
- T130980ACC; Retractable lanyard, 16 N (58 oz)
- INST-GM-0125; General Maintenance Package for A35, A65, Exx, Kxx





Konstruktör/ P. MARCUS	Datum/Date 2013-01-23	Kontroll/Check 	Material -			
Ändrad av/Modified by P. MARCUS	Ändrad/Modified 2013-01-23	Ytbehandling/Roughness Ra µm	Ytbehandling/Surface treatment			
Där ej annat anges/Unless otherwise stated Genom ISO 2768-mK Utifrån/Enligt ISO 2768-m				Skala/Scale 1:2 Archiv		Bladsida/Sheet 2(2) Size A3
Där ej annat anges/Unless otherwise stated Genom ISO 2768-mK Utifrån/Enligt ISO 2768-m				Benämning/Denomination Basic dimension drawing		Rita rit/Drawn No T127798
Där ej annat anges/Unless otherwise stated Genom ISO 2768-mK Utifrån/Enligt ISO 2768-m				Benämning/Denomination Basic dimension drawing		Rev



Konstr/Drawn P. MARCUS	Datum/Date 2013-04-08	Kontr/Check MABR	Material		
Ändrad av/Modified by P. MARCUS	Ändrad/Modified 2013-04-08	Ytjämnhet/Roughness Ra µm	Ytbehandling/Surface treatment		
Där ej annat anges/Unless otherwise stated Gen tol ISO 2768-mK Utdrag ur/Excerpt from ISO 2768-m	Benämning/Denomination Basic dimensions In-truck charger			Skala/Scale 1:5	 Blad/Sheet 1(1)
0,5-6 ±0,1 Hålkålsradier (6)-30 ±0,2 Fillet radii (30)-120 ±0,3				Art.No.	Size A4



The World's Sixth Sense

December 08, 2017 Täby, Sweden

AQ320212

CE Declaration of Conformity – EU Declaration of Conformity

Product: FLIR KXX series

Name and address of the manufacturer:

FLIR Systems AB

PO Box 7376

SE-187 15 Täby, Sweden

This declaration of conformity is issued under the sole responsibility of the manufacturer.

The object of the declaration: FLIR KXX series

The object of the declaration described above is in conformity with the relevant Union harmonisation legislation:

Directives:

Directive	2014/30/EU	Electromagnetic Compatibility
Directive	2014/35/EU	Low Voltage Directive (Power Supply)
Directive	2012/19/EU	Waste electrical and electronic equipment
Directive	2011/65/EU	RoHS and 2015/830/EU (Phthalates)

Standards:

Emission	EN 61000-6-3:2007+A1:2011	Electromagnetic Compatibility Generic standards – Emission
Immunity	EN 61000-6-2:2005	Electromagnetic Compatibility Generic standards – Immunity
Safety (Power Supply)	IEC 60950-1:2005+A1	Information technology equipment – Safety
RoHS	EN 50581:2012	Technical documentation

FLIR Systems AB
Quality Assurance

Lea Dabiri
Quality Manager

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Request to approve the purchase of personal protective equipment (PPE) of wildland firefighting ensemble (coat, pants, boots and helmet) from CASCO Industries, not to exceed \$9,309.00, funding from 2020-2021 Capital Improvement Fund.

INITIATOR: Joey Wiedel, Fire Chief

STAFF INFORMATION SOURCE: Joey Wiedel, Fire Chief

BACKGROUND: The fire department has recently hired three (3) new personnel. These new personnel are added positions within the department. These new personnel require wildland firefighting gear to fulfill their duties and responsibilities. The fire department also has five (5) personnel that need wildland firefighting gear replaced due to normal wear and tear. The fire department does not currently have any additional surplus wildland firefighting gear for these personnel to use. CASCO Industries., is the dealer of Globe brand gear that is currently in use and complements our current wildland firefighting ensemble.

EXHIBITS: See Attached

KEY ISSUE: The authorization to purchase personal protective equipment for the Bixby Fire Department.

Funding Source: From 2020-2021 Capital Improvement Fund.

COUNCIL ACTION: Approve or disapprove the purchase of personal protective equipment for the Bixby Fire Department.

RECOMMENDATION: Approve the purchase of personal protective equipment for the Bixby Fire Department.

Meeting Date: 5-10-2021
Location: City



Casco INDUSTRIES, INC.

HEADQUARTERS: SHREVEPORT, LA 71148-8007

SERVING OKLAHOMA

SOLD TO:	City of Bixby	SHIP TO:	Bixby Fire Department
	P.O. Box 70		116 West Needles
	Bixby, OK. 74008		Bixby, OK. 74008
ATTN:		ATTN:	M. Kutz
PHONE:	918-366-4430	PHONE:	918-366-0438
EMAIL:		EMAIL:	

CREDIT CARD:		CUST PO NUMBER	SALES REP	SALES REP REF #
NAME/EXP DATE			173	1298
NUMBER/CODE/ZIP		TERMS	DATE	FORM TYPE
TRANSACTION ID#		30	4/29/2021	QUOTE

ITEM	LOC	DESCRIPTION	QTY	SHIPPED	PRICE	AMOUNT
1		PGI Multi-Mission Dual Certification Coat, Nomex/ Tan.			\$ -	\$ -
		#PGI-5805975			\$ -	\$ -
		Sizes:			\$ -	\$ -
		Small-Xlarge	8		\$ 333.00	\$ 2,664.00
2		PGI L/Y FDNY Triple Trim	8		\$ -	\$ -
		#PGI-26-FL (580)			\$ -	\$ -
3		PGI 3" L/Y Scotchlite Letters. To Read: BIXBY	40		\$ -	\$ -
		#PGI-23-FL			\$ -	\$ -
4		PGI 4" X 15" Sew On Banner, BLACK.	8		\$ -	\$ -
		#PGI-31-FL (98)			\$ -	\$ -
5		PGI American Flag, RIGHT ARM.	8		\$ -	\$ -
		#PGI-92-FL-2			\$ -	\$ -
6		PGI Multi-Mission Dual Certification Pant, Nomex/ Tan.			\$ -	\$ -
		#PGI-7805975			\$ -	\$ -
		Sizes:			\$ -	\$ -
		Small-Xlarge	8		\$ 295.00	\$ 2,360.00
7		PGI L/Y FDNY Triple Trim	8		\$ -	\$ -
		#PGI-26-FL (780)			\$ -	\$ -
8		PGI Suspender Loops.	8		\$ -	\$ -
		#PGI-105-FL			\$ -	\$ -
9		Globe Black Padded Ripcord Suspenders	8		\$ 36.00	\$ 288.00
		#GLO-800621			\$ -	\$ -
		2Xlarge, Please add 10% per coat or pant.			\$ -	\$ -
		3Xlarge, Please add 20% per coat or pant.			\$ -	\$ -
10		Globe 10" EMS/ Wildland Boots	8		\$ 404.00	\$ 3,232.00
		#GLO-2201060			\$ -	\$ -
11		Bullard Full Brim Wildland Helmet.	10		\$ 57.00	\$ 570.00
		#BUL-FH911HR			\$ -	\$ -
		Option:			\$ -	\$ -
		Globe 10" Wildland/ Station Boots. \$340.00 per pair.			\$ -	\$ -
		#GLO-F201050			\$ -	\$ -

ADDITIONAL COMMENTS BELOW				Subtotal	\$ 9,114.00
				Tax	\$ -
				Freight	\$ 195.00
				TOTAL	\$ 9,309.00

Quote is good for 30 days. Please review our Return and Payment Policies at www.cascoindustries.com/policies

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Approve final acceptance of the Downtown River District Phase 1 - North River Access Project and a final contract amount of \$836,373.90

INITIATOR:

Bea Aamodt

STAFF INFORMATION SOURCE:

Jon Brown

BACKGROUND: The project consisted of the installation the installation of 120 Parking spaces with drainage improvements.

The original contract amount was \$849,792.86.

EXHIBITS: None

KEY ISSUE: City Project acceptance and release of retainage

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5/10/2021

MEETING: Council

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Approve replacement of the transfer switch for the generator at the 131st Lift Station (West Main); cost was \$12,917

INITIATOR:

Bea Aamodt

STAFF INFORMATION SOURCE:

Heath Wright

BACKGROUND: A fire at the electrical meter damaged the generator transfer switch at the 131st LS. The transfer switch was damaged beyond repair and a new switch was installed.

EXHIBITS: None

KEY ISSUE: Lift Station Maintenance

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5/10/2021

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Acknowledge receipt of Permit No. WL000072210313, Facility No 3007243, Bixby Village Potable Water Line Extension

INITIATOR: Justin Dowd, Engineering

STAFF INFORMATION SOURCE: Justin Dowd, Engineering

BACKGROUND: This permit is for construction of 3,325 linear feet of six (6) inch PVC potable water line, and all appurtenances to serve Bixby Village near 161st & Memorial.

The ODEQ requires that receipt of this permit be acknowledged at a City Council meeting.

EXHIBITS: ODEQ Permit to Construct

KEY ISSUE: Acknowledge receipt of ODEQ waterline permit for Bixby Village

COUNCIL ACTION: Acknowledge receipt of permit

RECOMMENDATION: Acknowledge receipt

ITEM NO: _____

MEETING DATE: 05-10-2021

MEETING: City Council



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

April 30, 2021

Mr. Jared Cottle, City Manager
City of Bixby
116 W. Needles
Bixby, Oklahoma 74008

Re: Permit No. WL000072210313
Bixby Village Potable Water Line Extension
Facility No. 3007243

Dear Mr. Cottle:

Enclosed is Permit No. WL000072210313 for the construction of 3,325 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Bixby Village, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on April 30, 2021. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Bixby, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink that reads 'Qusay R. Kabariti'.

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC/md

Enclosure

c: Debbie Nichols, Regional Manager, DEQ
TULSA DEQ OFFICE
Aaron S. Hale, P.E., Engineered By Design, PLLC



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000072210313

WATER LINES

FACILITY No. 3007243

PERMIT TO CONSTRUCT

April 30, 2021

Pursuant to O.S. 27A 2-6-304, the City of Bixby is hereby granted this Tier I Permit to construct 3,325 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Bixby Village, located in Section 25, T-17-N, R-13-E, Tulsa County, Oklahoma, in accordance with the plans approved April 30, 2021.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].
- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000072210313

WATER LINES

FACILITY No. 3007243

PERMIT TO CONSTRUCT

- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 1) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000072210313

WATER LINES

FACILITY No. 3007243

PERMIT TO CONSTRUCT

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in black ink, reading 'Rocky Chen', is positioned above a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division



CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Acknowledge receipt of Permit No. SL000072210314, Facility No S-20407, Bixby Village

INITIATOR: Justin Dowd, Engineering

STAFF INFORMATION SOURCE: Justin Dowd, Engineering

BACKGROUND: This permit is for construction of 4,553 linear feet of eight (8) inch PVC sanitary sewer, and all appurtenances to serve Bixby Village near 161st & Memorial.

The ODEQ requires that receipt of this permit be acknowledged at a City Council meeting.

EXHIBITS: ODEQ Permit to Construct

KEY ISSUE: Acknowledge receipt of ODEQ sanitary sewer permit for Bixby Village

COUNCIL ACTION: Acknowledge receipt of permit

RECOMMENDATION: Acknowledge receipt

ITEM NO: _____

MEETING DATE: 05-10-2021

MEETING: City Council



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

April 30, 2021

Mr. Jared Cottle, City Manager
City of Bixby
116 W. Needles
Bixby, Oklahoma 74008

Re: Permit No. SL000072210314
Bixby Village Sanitary Sewer Line Extension
Facility No. S-20407

Dear Mr. Cottle:

Enclosed is Permit No. SL000072210314 for the construction of 4,553 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Bixby Village, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on April 30, 2021. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Bixby, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC/md

Enclosure

c: Debbie Nichols, Regional Manager, DEQ
TULSA DEQ OFFICE
Aaron S. Hale, P.E., Engineered By Design, PLLC



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. SL000072210314

SEWER LINES

FACILITY No. S-20407

PERMIT TO CONSTRUCT

April 30, 2021

Pursuant to O.S. 27A 2-6-304, the City of Bixby is hereby granted this Tier I Permit to construct 4,553 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Bixby Village, located in Section 25, T-17-N, R-13-E, Tulsa County, Oklahoma, in accordance with the plans approved April 30, 2021.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. SL000072210314

SEWER LINES

FACILITY No. S-20407

PERMIT TO CONSTRUCT

- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 13) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. SL000072210314

SEWER LINES

FACILITY No. S-20407

PERMIT TO CONSTRUCT

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on adopting FY2021 Supplemental Surface Transportation Program Project Resolutions and authorizing Application for FY2021 STP Program Funds for various projects

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Bea Aamodt

BACKGROUND: Funding through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) is available for eligible Surface Transportation Block Grant Program (STBGP). The City is submitting three applications:

- 1) The Trail at Posey Creek is a good candidate to secure STP Funds because it can be connected to the INCOG GO Plan Regional Trail System in the future and promotes alternatives to Single Occupant Vehicle (SOV) usage
- 2) The 121st Street Trail (Twin Creeks to Chisholm Ranch) is a good candidate because it promotes alternatives to Single Occupant Vehicle (SOV) usage
- 3) 121st St Bridge Repairs East and West of Memorial is a good candidate because it ensures infrastructure preservation.

EXHIBITS: Resolutions

KEY ISSUE: Resolutions for Funding

COUNCIL ACTION: Adopt Resolutions and approve Application for projects noted.

RECOMMENDATION: Approval.

ITEM NO: _____

MEETING DATE: 5-10-2021

MEETING: City Council

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS, Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The City of Bixby has selected a project described as follows:

Construction of Posey Creek Trail from Bixby West Elementary connecting to Pine Valley Subdivision on Harvard Ave; and

WHEREAS, the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS, the engineer's preliminary estimate of cost is \$573,394 and Federal participation under the terms of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relating to Surface Transportation Program Urbanized Area funds are hereby requested for funding of 75 percent of the project cost; and

WHEREAS, the City of Bixby proposes to use local funds for the balance of the project costs; and

WHEREAS, the City of Bixby agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Bixby has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within thirty (30) days after approval by the Federal Highway Administration.

NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, if the project is selected by INCOG; and

BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

ATTEST:

(Chief Elected Official or local governing body)

(Clerk/Secretary/Attorney)

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS, Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The City of Bixby has selected a project described as follows:

Construction of 121st Street Trail – A pedestrian/bicycle trail, which will extend along East 121st Street from the East Fry Creek Trail (500 feet east of South 88th East Avenue) to south 105th East Avenue

WHEREAS, the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS, the engineer's preliminary estimate of cost is \$820,704 and Federal participation under the terms of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relating to Surface Transportation Program Urbanized Area funds are hereby requested for funding of 100 percent of the project cost; and

WHEREAS, the City of Bixby proposes to use local funds for the balance of the project costs; and

WHEREAS, the City of Bixby agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Bixby has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within thirty (30) days after approval by the Federal Highway Administration.

NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, if the project is selected by INCOG; and

BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

ATTEST:

(Chief Elected Official or local governing body)

(Clerk/Secretary/Attorney)

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS, Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The City of Bixby has selected a project described as follows:

Repair deficiencies found during ODOT bridge inspections of two bridges along 121st Street on the East and West side of Memorial

WHEREAS, the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS, the engineer's preliminary estimate of cost is \$303,500 and Federal participation under the terms of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relating to Surface Transportation Program Urbanized Area funds are hereby requested for funding of 100 percent of the project cost; and

WHEREAS, the City of Bixby proposes to use local funds for the balance of the project costs; and

WHEREAS, the City of Bixby agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Bixby has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within thirty (30) days after approval by the Federal Highway Administration.

NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, if the project is selected by INCOG; and

BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

ATTEST:

(Chief Elected Official or local governing body)

(Clerk/Secretary/Attorney)

Consent Agenda Item Commentary

Item Title

Consider and/or Approve a Waiver of Park Rental Fee(s) required for Charley Young Event Park related to Special Event Permit to Gambler Crits Race Series.

Initiator

Bryan Toney

Staff Information Source

Bryan Toney

Background

The permit applicant, Joshua Bradley, and the Gambler Crits race organization have been granted three (3) permits to hold their Race Series in Bixby Downtown and Charley Young Event Park for three separate dates. Bradley has requested a waiver of fee(s) associated with Rental of Charley Young Event Park.

Exhibits

None

Key Issue

Charley Young Event Park Rental Fee for May 20th is \$800
Charley Young Event Park Rental Fee for June 3rd is \$800
Charley Young Event Park Rental Fee for July 8th is \$800

Council Action

Approve or Deny waiver of Fees.

Recommendation

Approval.

Item No: _____

Meeting Date

May 10th, 2021

Meeting

City Council

AGENDA ITEM COMMENTARY

ITEM TITLE: Public hearing to receive input on the FY-22 Budget.

INITIATOR: Charles Barnes

STAFF INFO. SOURCE Charles Barnes

BACKGROUND: To receive input from citizens on the FY-22 City budget. This is a required public hearing per Title 11, Section 17-208 of the Municipal Budget Act.

EXHIBITS: Newspaper publication.

KEY ISSUE: Provide citizens with the opportunity to comment on the FY-22 budget.

COUNCIL ACTION: None

RECOMMENDATION: None

ITEM NO: Regular Agenda

MEETING DATE: 5/10/2021

MEETING: City

701341
Published in the Tulsa World, Tulsa County, Oklahoma, May 2, 2021
PUBLIC HEARING
CITY OF BIXBY

The City Council of the City of Bixby will hold a public hearing in conjunction with the regularly scheduled Council meeting, beginning at 6:00 p.m. on Monday, May 10, 2021 in the Bixby Municipal Building. The purpose of the hearing is to receive written or oral comments and for holding open discussions including answering questions on the City's budget for Fiscal Year 2021/2022. The following is a summary of the proposed budget. The proposed budget will be available for public inspection in City Hall during normal working hours.

CITY OF BIXBY FUND SUMMARY
2021-2022 PROPOSED BUDGET

ESTIMATED REVENUES

Fund	Taxes	Charges for Services	Fines and Forfeitures	Licenses and Permits	Miscellaneous	Interfund Transfers In	Total Estimated Revenues
General Fund	\$8,422,865	450,000	538,681	688,612	427,082	1,858,462	\$12,385,702
Sales Tax Personnel Fund	923,238	-	-	-	5,000	-	928,238
Street and Alley Fund	235,000	-	-	-	89,500	885,000	1,219,500
Capital Improvement Fund	3,292,533	-	-	-	65,000	895,583	4,253,116
Fishing License Fund	-	-	-	4,000	170	-	4,170
Downtown River Corridor Fund	1,107,886	-	-	-	5,000	-	1,112,886
Sewer System Improvement Fund	2,768,715	-	-	-	10,000	1,377,649	4,157,264
Disaster Recovery Reserve Fund	-	-	-	-	25,000	-	25,000
Park Fund	1,477,181	62,000	-	-	20,000	-	1,559,181
Stormwater Management Fund	-	-	-	688,835	718,378	625,000	2,032,213
Water and Sewer Development Fund	-	-	-	120,000	100,000	-	220,000
E-911 Fund	-	-	-	194,589	500	-	195,089
WWTP Fund	-	-	-	-	12,000,000	4,238,178	16,238,178
Fry Creek Maintenance	-	-	-	-	4,000	209,000	204,000
Economic Development Fund	950,880	-	-	-	18,880	-	969,760
Debt Service	3,900,000	-	-	-	40,000	-	3,940,000
Rural Fire	-	-	-	17,000	-	7,000	24,000
Cemetery Care Fund	-	30,000	-	-	3,000	-	33,000
Cemetery Beautification Fund	-	-	-	-	650	-	650
Cemetery Maintenance Fund	-	20,000	-	-	200	50,000	70,200
Police Asset Forfeiture - Federal	-	-	-	-	50,000	-	50,000
Police Asset Forfeiture - State	-	-	-	-	45,000	-	45,000
Alive at 25 Fund	-	5,580	-	-	-	-	5,580
2011 Bond Fund	-	-	-	-	5,000	-	5,000
2016 Bond Fund	-	-	-	-	5,000	-	5,000
2018A Bond Fund	-	-	-	-	2,000	-	2,000
2018B Bond Fund	-	-	-	-	10,000	-	10,000
2019 Bond Fund	-	-	-	-	3,000	-	3,000
2020 Bond Fund	-	-	-	-	15,999	-	15,999
2021 Bond Fund	-	-	-	-	8,300,808	-	8,300,808
2021 Bond-Fixed	-	-	-	-	74,000	4,543,760	15,726,760
Bixby Public Works Authority	-	11,108,029	-	-	40,092,957	-	40,092,957
Use of Fund Balance	-	-	-	-	-	-	-
	\$22,278,418	\$11,676,609	\$538,681	\$1,712,947	\$62,195,437	\$14,672,532	\$113,074,624

ESTIMATED EXPENDITURES

Fund or Department	Personal Services	Materials and Supplies	Services and Charges	Capital Outlay	Debt Service	Interfund Transfers Out	Total Estimated Expenditures
General Fund						2,358,462	\$2,358,462
Administration	\$528,409	180	12,990	-	-	-	542,579
Legal Department	132,875	9,000	10,297	-	-	-	152,172
Municipal Court	128,339	1,000	19,900	-	-	-	150,239
Community Service	4,000	2,750	2,815	-	-	-	9,565
General Government	1179,708	48,822	955,894	-	-	-	1,183,616
Development Services	484,220	14,049	28,700	-	-	-	527,010
Police Department	3,725,288	252,073	271,755	-	-	-	4,249,116
Fire Department	3,116,884	183,132	177,951	-	-	-	3,477,967
Street Department	477,424	123,825	145,752	-	-	-	747,001
Cemetery Department	103,157	-	-	-	-	-	103,157
Emergency Services	4,100	7,000	31,405	-	-	-	42,505
Sales Tax Personnel Fund - Police Dept.	454,175	-	-	-	-	-	454,175
Sales Tax Personnel Fund - Fire Dept.	646,990	-	-	-	-	-	646,990
Sales Tax Personnel Fund - Street Dept.	125,690	-	-	-	-	-	125,690
Street and Alley Fund	50,000	17,500	4,518,000	-	-	-	4,585,500
Capital Improvement Fund	-	-	-	8,112,306	-	982,583	9,094,889
Fishing License Fund	-	-	55,000	7,170	-	-	62,170
Downtown River Corridor Fund	-	-	3,430,000	-	895,375	-	4,325,375
Sewer System Improvement Fund	-	-	-	-	-	4,132,104	4,132,104
Park Fund	670,676	296,088	242,445	-	-	220,900	1,424,124
Stormwater Management Fund	-	3,102,800	10,000	-	-	280,000	3,312,800
Water and Sewer Development Fund	-	9,700,000	-	-	-	-	9,700,000
E-911	-	-	122,900	40,000	-	60,000	222,900
WWTP Fund	-	-	-	21,815,431	-	-	21,815,431
Fry Creek Maintenance	-	1,000,000	100,000	-	-	-	1,100,000
Economic Development Fund	167,081	78,305	736,954	-	-	-	982,340
Debt Service	-	-	-	-	4,198,418	-	4,198,418
Rural Fire	-	10,000	-	-	-	-	10,000
Cemetery Care Fund	-	149,000	-	-	-	-	149,000
Cemetery Beautification Fund	-	650	-	-	-	-	650
Cemetery Maintenance Fund	-	28,850	68,150	-	-	-	95,000
Police Asset Forfeiture - Federal	-	58,888	-	-	-	-	58,888
Police Asset Forfeiture - State	-	45,000	-	-	-	-	45,000
Alive at 25 Fund	-	15,000	-	-	-	-	15,000
2011 Bond Fund	-	-	-	260,000	-	-	260,000
2016 Bond Fund	-	-	-	1,645,000	-	-	1,645,000
2018A Bond Fund	-	-	-	65,000	-	-	65,000
2018B Bond Fund	-	-	-	1,937,500	-	-	1,937,500
2019 Bond Fund	-	-	-	80,000	-	-	80,000
2020 Bond Fund	-	-	-	4,455,000	-	-	4,455,000
2021 Bond Fund	-	-	-	8,000,000	-	-	8,000,000
Bixby Public Works Authority	2,723,012	349,700	4,199,182	510,000	2,140,911	6,719,383	16,642,188
	\$13,624,061	\$15,475,230	\$15,139,690	\$46,927,407	\$7,235,704	\$14,672,532	\$113,074,624



Public Hearing Fiscal Year 2021-2022 Proposed Budget

City of Bixby
May 10, 2021

The City Council of the City of Bixby will hold a public hearing in conjunction with the regularly scheduled Council meeting, beginning at 6:00 p.m. on Monday, May 10, 2021 in the Bixby Municipal Building. The purpose of the hearing is to receive written or oral comments and for holding open discussions including answering questions on the City's budget for Fiscal Year 2021/2022. The following is a summary of the proposed budget. The proposed budget will be available for public inspection in City Hall during normal working hours.

**CITY OF BIXBY FUND SUMMARY
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Sales Tax Personnel Fund	923,238	-	-	-	5,000	-	928,238
Street and Alley Fund	235,000	-	-	-	99,500	885,000	1,219,500
Capital Improvement Fund	3,292,533	-	-	-	65,000	895,583	4,253,116
Fishing License Fund	-	-	-	4,000	170	-	4,170
Downtown River Corridor Fund	1,107,886	-	-	-	5,000	-	1,112,886
Sewer System Improvement Fund	2,769,715	-	-	-	10,000	1,377,549	4,157,264
Disaster Recovery Reserve Fund	-	-	-	-	25,000	-	25,000
Park Fund	1,477,181	62,000	-	-	20,000	-	1,559,181
Stormwater Management Fund	-	-	-	688,835	718,378	625,000	2,032,213
Water and Sewer Development Fund	-	-	-	120,000	100,000	-	220,000
E-911 Fund	-	-	-	194,500	500	-	195,000
WWTP Fund	-	-	-	-	12,060,000	4,230,178	16,290,178
Fry Creek Maintenance	-	-	-	-	4,000	200,000	204,000
Economic Development Fund	150,000	-	-	-	10,000	-	160,000
Debt Service	3,900,000	-	-	-	40,000	-	3,940,000
Rural Fire	-	-	-	17,000	-	7,000	24,000
Cemetery Care Fund	-	30,000	-	-	3,000	-	33,000
Cemetery Beautification Fund	-	-	-	-	650	-	650
Cemetery Maintenance Fund	-	20,000	-	-	200	50,000	70,200
Police Asset Forfeiture - Federal	-	-	-	-	50,000	-	50,000
Police Asset Forfeiture - State	-	-	-	-	45,000	-	45,000
Alive at 25 Fund	-	5,580	-	-	-	-	5,580
2011 Bond Fund	-	-	-	-	5,000	-	5,000
2016 Bond Fund	-	-	-	-	5,000	-	5,000
2018A Bond Fund	-	-	-	-	2,000	-	2,000
2018B Bond Fund	-	-	-	-	10,000	-	10,000
2019 Bond Fund	-	-	-	-	3,000	-	3,000
2020 Bond Fund	-	-	-	-	15,000	-	15,000
2021 Bond Fund	-	-	-	-	8,300,000	-	8,300,000
Bixby Public Works Authority	-	11,109,029	-	-	74,000	4,543,760	15,726,789
Use of Fund Balance	-	-	-	-	40,092,957	-	40,092,957
\$	22,278,418	\$ 11,676,609	\$ 538,681	\$ 1,712,947	\$ 62,195,437	\$ 14,672,532	\$ 113,074,624

ESTIMATED EXPENDITURES

Fund or Department	Personal Services	Materials and Supplies	Services and Charges	Capital Outlay	Debt Service	Interfund Transfers Out	Total Estimated Expenditures
General Fund						2,358,462	\$ 2,358,462
Administration	\$ 529,400	180	12,990	-	-	-	542,570
Legal Department	132,875	9,000	10,297	-	-	-	152,172
Municipal Court	129,339	1,000	19,900	-	-	-	150,239
Community Service	4,000	2,750	2,815	-	-	-	9,565
General Government	179,700	48,422	955,494	-	-	-	1,183,616
Development Services	484,270	14,040	28,700	-	-	-	527,010
Police Department	3,725,288	252,073	271,755	-	-	-	4,249,116
Fire Department	3,116,884	183,132	177,951	-	-	-	3,477,967
Street Department	477,424	123,825	145,752	-	-	-	747,001
Cemetery Department	103,157	-	-	-	-	-	103,157
Emergency Services	4,100	7,000	31,405	-	-	-	42,505
Sales Tax Personnel Fund - Police Dept.	454,175	-	-	-	-	-	454,175
Sales Tax Personnel Fund - Fire Dept.	546,990	-	-	-	-	-	546,990
Sales Tax Personnel Fund - Street Dept.	125,690	-	-	-	-	-	125,690
Street and Alley Fund	50,000	17,500	4,518,000	-	-	-	4,585,500
Capital Improvement Fund	-	-	-	8,112,306	-	982,583	9,094,889
Fishing License Fund	-	-	55,000	7,170	-	-	62,170
Downtown River Corridor Fund	-	-	3,430,000	-	895,375	-	4,325,375
Sewer System Improvement Fund	-	-	-	-	-	4,132,104	4,132,104
Park Fund	670,676	291,003	242,445	-	-	220,000	1,424,124
Stormwater Management Fund	-	3,102,800	10,000	-	-	200,000	3,312,800
Water and Sewer Development Fund	-	9,700,000	-	-	-	-	9,700,000
E-911	-	-	122,900	40,000	-	60,000	222,900
WWTP Fund	-	-	-	21,815,431	-	-	21,815,431
Fry Creek Maintenance	-	1,000,000	100,000	-	-	-	1,100,000
Economic Development Fund	167,081	76,305	736,954	-	-	-	980,340
Debt Service	-	-	-	-	4,199,418	-	4,199,418
Rural Fire	-	10,000	-	-	-	-	10,000
Cemetery Care Fund	-	149,000	-	-	-	-	149,000
Cemetery Beautification Fund	-	650	-	-	-	-	650
Cemetery Maintenance Fund	-	26,850	68,150	-	-	-	95,000
Police Asset Forfeiture - Federal	-	50,000	-	-	-	-	50,000
Police Asset Forfeiture - State	-	45,000	-	-	-	-	45,000
Alive at 25 Fund	-	15,000	-	-	-	-	15,000
2011 Bond Fund	-	-	-	260,000	-	-	260,000
2016 Bond Fund	-	-	-	1,645,000	-	-	1,645,000
2018A Bond Fund	-	-	-	65,000	-	-	65,000
2018B Bond Fund	-	-	-	1,937,500	-	-	1,937,500
2019 Bond Fund	-	-	-	80,000	-	-	80,000
2020 Bond Fund	-	-	-	4,455,000	-	-	4,455,000
2021 Bond Fund	-	-	-	8,000,000	-	-	8,000,000
Bobby Public Works Authority	2,723,012	349,700	4,199,182	510,000	2,140,911	6,719,383	16,642,188
	\$ 13,624,061	\$ 15,475,230	\$ 15,139,690	\$ 46,927,407	\$ 7,235,704	\$ 14,672,532	\$ 113,074,624

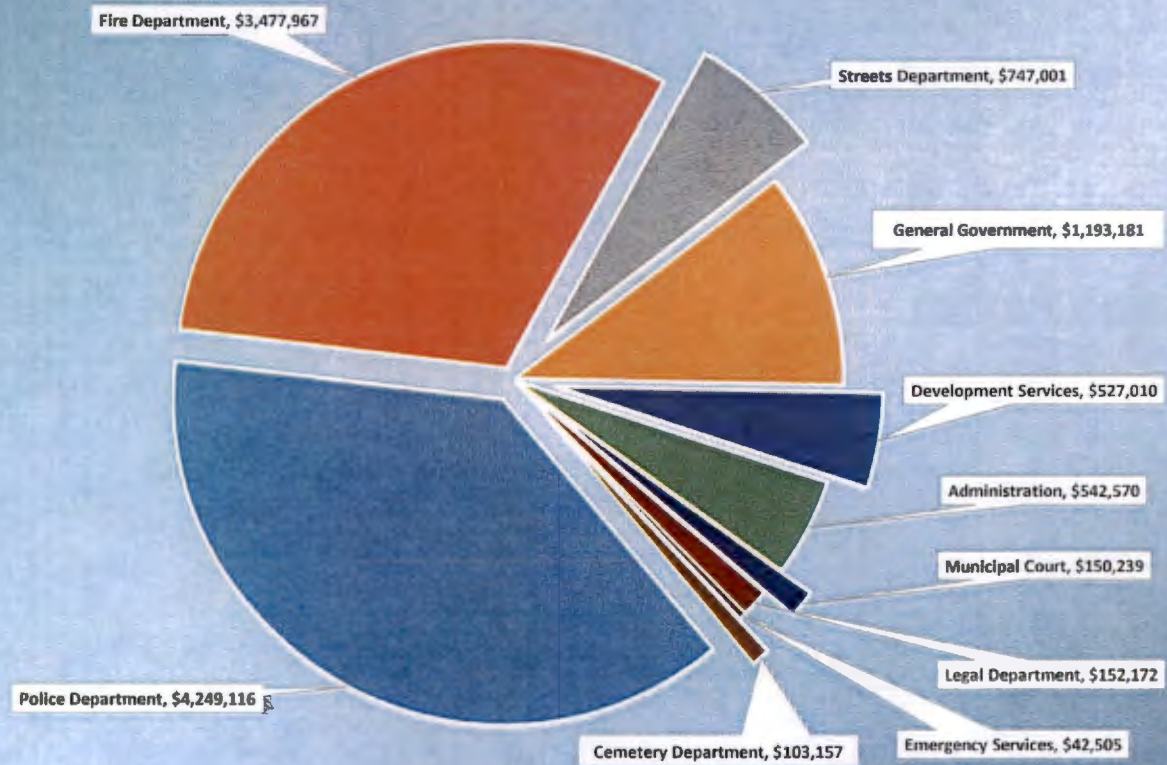
**General Fund, By Purpose
FY-22 Proposed Budget**

<u>Purpose:</u>	<u>Amount</u>	<u>% of Total</u>
Property & Casualty, Health Insurance & Dental Premiums, Misc.	\$1,945,112	17.39%
Maintain Public Safety Operations	5,964,730	53.33%
Maintain Administration and General Government Operations	1,364,519	12.20%
Maintain Court Operations	280,713	2.51%
Maintain Street Operations	630,203	5.63%
EMSA Premiums (Pass Thru)	298,414	2.67%
Maintain Cemetery Operations	79,049	0.71%
New Compensation (Raises)(New Positions)(Wage+FICA+Med Tax+Pension Increase)(Including new Medical Director Contract)	622,178	5.56%
Total Proposed General Fund Expenditures Budget	\$11,184,918	100.00%

**General Fund, By Department
FY-22 Proposed Budget**

<u>Department:</u>	<u>Amount</u>	<u>% of Total</u>
Police Department	\$4,249,116	37.99%
Fire Department	3,477,967	31.10%
Streets Department	747,001	6.68%
General Government	1,193,181	10.67%
Development Services	527,010	4.71%
Administration	542,570	4.85%
Municipal Court	150,239	1.34%
Legal Department	152,172	1.36%
Emergency Services	42,505	0.38%
Cemetery Department	103,157	0.92%
Total Proposed General Fund Expenditures Budget	\$11,184,918	100.00%

**General Fund - By Department
FY-22 Proposed Budget**



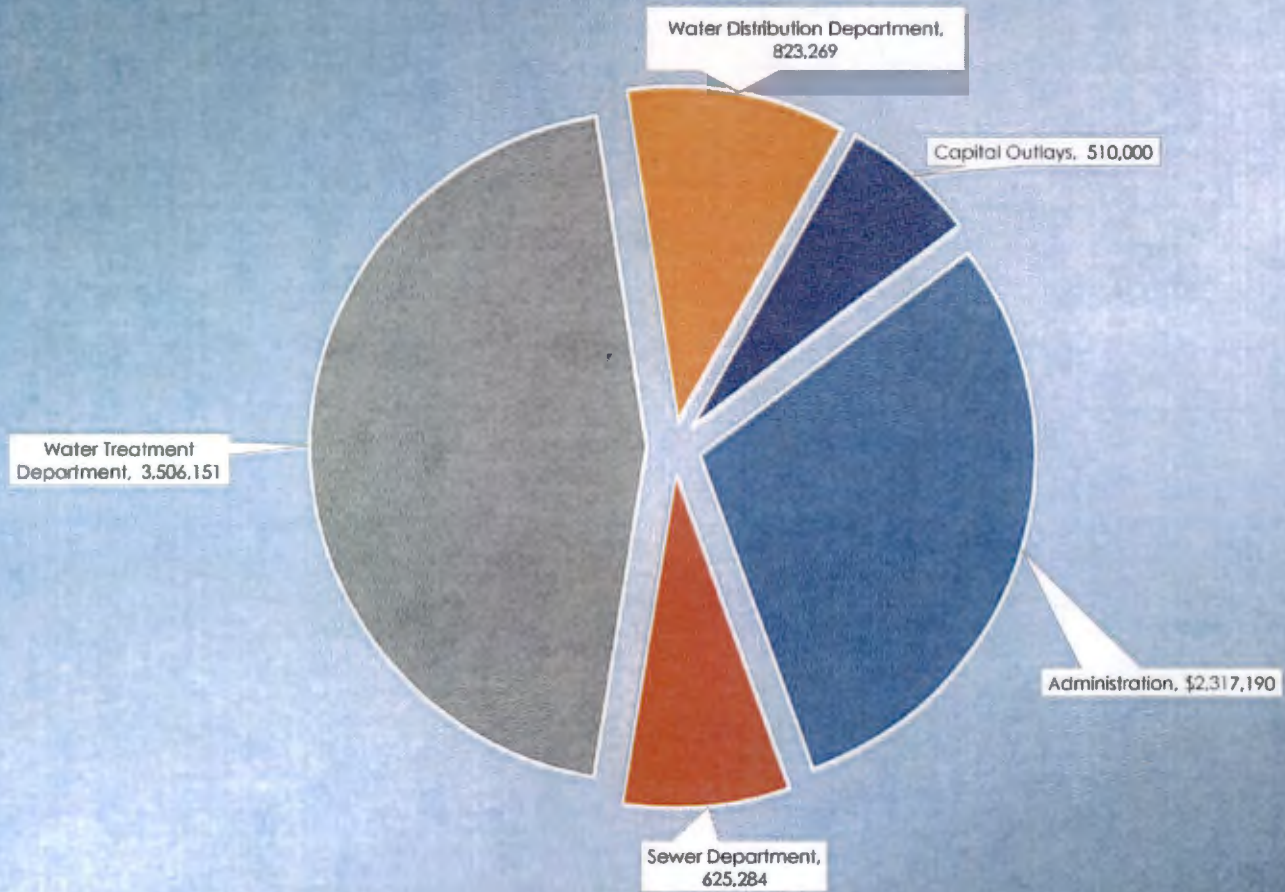
**Bixby Public Works Authority Fund, By Purpose
FY-22 Proposed Budget**

<u>Purpose:</u>	<u>Amount</u>	<u>% of Total</u>
Property & Casualty, Health Insurance & Dental Premiums, Misc.	\$428,579	5.51%
Maintain Personnel Services	2,209,932	28.40%
Materials, Supplies and Services	991,644	12.74%
Cost of Water Treatment	3,506,151	45.06%
Capital Improvements	510,000	6.55%
New Compensation (Raises)(Promotions)(Reorganization)	135,588	1.74%
Total Proposed BPWA Fund Expenditures Budget	\$7,781,894	100.00%

**Bixby Public Works Authority Fund, By Department
FY-22 Proposed Budget**

<u>Department:</u>	<u>Amount</u>	<u>% of Total</u>
Administration	\$2,317,190	29.78%
Sewer Department	625,284	8.04%
Water Treatment Department	3,506,151	45.06%
Water Distribution Department	823,269	10.58%
Capital Outlays	510,000	6.55%
Total Proposed BPWA Fund Expenditures Budget	<u>\$7,781,894</u>	<u>100.00%</u>

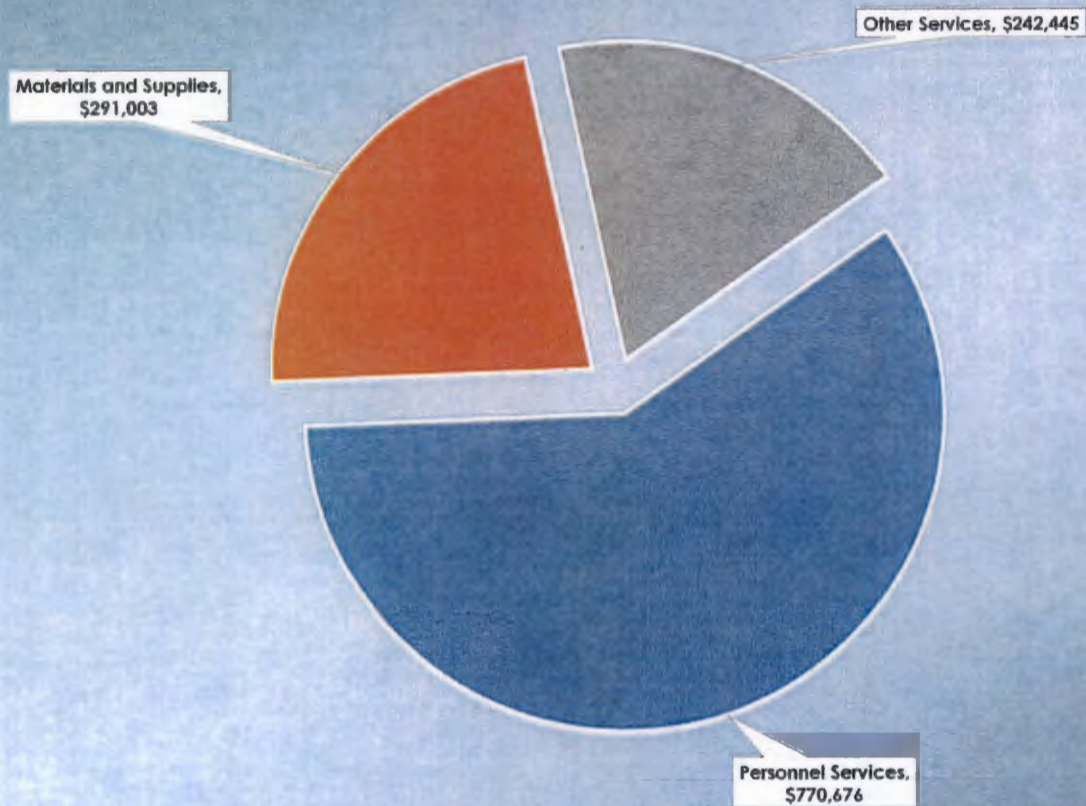
BPWA Fund - By Department FY-22 Proposed Budget



**Parks Department - By Purpose
FY-22 Proposed Budget**

<u>Purpose:</u>	<u>Amount</u>	<u>% of Total</u>
Personnel Services	\$770,676	59.10%
Materials and Supplies	291,003	22.31%
Other Services	242,445	18.59%
Total Proposed Parks Fund Expenditures Budget	\$1,304,124	100.00%

**Parks Department Fund - By Purpose
FY-22 Proposed Budget**



Questions?

If you have any questions or comments about the Fiscal Year 2021/2022 budget, you can submit them through the City's website Contact Function – choose the Finance Department

www.bixbyok.gov/formcenter/Contact-Us-4/Contact-Staff-Member-44

REGULAR AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on awarding contract to Envision Civil Contractors, LLC for South Bixby Drainage Phase II.; Envision Civil Contractors, LLC submitted the lowest and best bid of \$621,501.90

INITIATOR:

Bea Aamodt, Director

STAFF INFORMATION SOURCE:

Justin Dowd, Engineering

BACKGROUND: The City's contract with the Pittman and Burris Trusts requires the City to fill certain properties located south of Robinson Ranch above the floodplain (i.e. 600'). This project will complete the requirements of the City's contract with the Pittman and Burris Trusts in addition to completing flow control structures not included in previous contracts.

Two contractors submitted bids.

Envision Civil Contractors, LLC submitted the lowest and best bid at \$621,501.90

EXHIBITS: Bid tabulation
Recommendation Letter

KEY ISSUE: Contract Award

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5-10-2021

MEETING: Council

Project: South Bixby Drainage Phase II
City Project No.: SD29-2101
Bid Date: April 20, 2021
Date: April 21, 2021

					Engineer's Estimate		Envision Civil Contractors, LLC 20125 Mockingbird Lane Claremore, OK 74019		Meridian Contracting Inc. 17500 S Sooner Rd Norman, OK 73071	
Item No.	Spec. No.	Item	Qty.	Bid Unit	Bid Unit Price	Total Price	Bid Unit Price	Total Price	Bid Unit Price	Total Price
Base Bid - South Bixby Drainage Phase II										
1	201(A)	Clearing and Grubbing	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 9,000.00	\$ 9,000.00	\$ 62,359.00	\$ 62,359.00
2	205(A)	Type "A" Salvage Top Soil	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 9,550.00	\$ 9,550.00	\$ 97,209.00	\$ 97,209.00
3	230(A)	Solid Slab Sodding	10,000	SY	\$ 5.00	\$ 50,000.00	\$ 3.30	\$ 33,000.00	\$ 7.00	\$ 70,000.00
4	501(G)	Unclassified Excavation	19,000	CY	\$ 7.50	\$ 142,500.00	\$ 14.00	\$ 266,000.00	\$ 14.00	\$ 266,000.00
5	509(D)	Class C Concrete	118	SY	\$ 350.00	\$ 41,300.00	\$ 34.25	\$ 4,041.50	\$ 115.00	\$ 13,570.00
6	601(G)	Rip Rap	165	SY	\$ 100.00	\$ 16,500.00	\$ 54.35	\$ 8,967.75	\$ 85.00	\$ 14,025.00
7	611(G)	Inlet (SMD-Type 2A)	2	EA	\$ 7,000.00	\$ 14,000.00	\$ 4,032.00	\$ 8,064.00	\$ 5,500.00	\$ 11,000.00
8	613(A)	30" RCP Class III, Complete in Place	95	LF	\$ 125.00	\$ 11,875.00	\$ 87.35	\$ 8,298.25	\$ 150.00	\$ 14,250.00
9	613(E)	30" Corrugated Polyethylene Pipe	95	LF	\$ 100.00	\$ 9,500.00	\$ 92.00	\$ 8,740.00	\$ 145.00	\$ 13,775.00
10	613(M)	Type C4 Culvert End Treatment	3	EA	\$ 6,000.00	\$ 18,000.00	\$ 498.00	\$ 1,494.00	\$ 4,500.00	\$ 13,500.00
11	615(A)	6" Polyvinyl Chloride (PVC) Pipe	40	LF	\$ 125.00	\$ 5,000.00	\$ 38.45	\$ 1,538.00	\$ 390.00	\$ 15,600.00
12	616(B)	12" Polyvinyl Chloride (PVC) Pipe	40	LF	\$ 150.00	\$ 6,000.00	\$ 69.50	\$ 2,780.00	\$ 265.00	\$ 10,600.00
13	624(C)	5-Strand Barbed Wire Fence	2,556	LF	\$ 10.00	\$ 25,560.00	\$ 9.80	\$ 25,048.80	\$ 8.00	\$ 20,448.00
14	641	Mobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 28,122.00	\$ 28,122.00	\$ 79,000.00	\$ 79,000.00
15	642	Construction Level Staking II	1	LS	\$ 35,000.00	\$ 35,000.00	\$ 12,250.00	\$ 12,250.00	\$ 30,000.00	\$ 30,000.00
16	Special	6" 45 Degree Fitting	4	EA	\$ 350.00	\$ 1,400.00	\$ 245.00	\$ 980.00	\$ 975.00	\$ 3,900.00
17	Special	12" 45 Degree Fitting	4	EA	\$ 600.00	\$ 2,400.00	\$ 572.90	\$ 2,291.60	\$ 1,600.00	\$ 6,400.00
18	Special	12" Conduit, Open Cut	14	LF	\$ 130.00	\$ 1,820.00	\$ 80.00	\$ 1,120.00	\$ 300.00	\$ 4,200.00
19	Special	20" Conduit, Open Cut	14	LF	\$ 150.00	\$ 2,100.00	\$ 108.60	\$ 1,520.40	\$ 350.00	\$ 4,900.00
20	Special	Articulated Concrete Block System (ACBS) or equal	922	SY	\$ 135.00	\$ 124,470.00	\$ 101.30	\$ 93,398.60	\$ 190.00	\$ 175,180.00
21	Special	Erosion Control	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 22,265.00	\$ 22,265.00	\$ 75,000.00	\$ 75,000.00
22	Special	Type II(A) Retaining Wall	12	LF	\$ 70.00	\$ 840.00	\$ 461.00	\$ 5,532.00	\$ 355.00	\$ 4,260.00
23	Special	Pipe Rail Gate	1	LS	Missing from Engineer's Estimate		\$ 2,500.00	\$ 2,500.00	\$ 4,800.00	\$ 4,800.00
24	Special	Allowance - Construction	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
25	Special	Allowance - Weed Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
26	Special	Allowance - Soil Treatment	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Base Bid						\$ 848,265.00		\$ 621,501.90		\$ 1,074,976.00

* \$ 621,497.90

*As READ ON BID OPENING, APRIL 20, 2021 (PROPOSAL PAGE P-2)
**Error found in the total amount when items were tabulated. This amount differs from the amount read at the bid opening.
***Numbers in red do not match numbers on Bid Sheets.

Prepared By:

Justin S. Dowd
Justin S. Dowd, P.E., Oklahoma Registration No. 31659
Assistant City Engineer



CITY OF BIXBY

P.O. Box 70
116 W. Needles Ave.
BIXBY, OK 74008
(918) 366-4430
(918) 366-6373 (fax)

Development Services – Engineering Memo

To: Bea Aamodi, Public Works Director

From: Justin Dowd, Assistant City Engineer

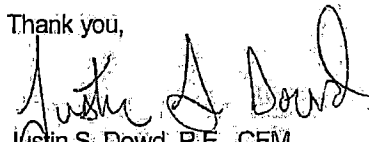
CC: File

Date: May 5, 2021

Re: South Bixby Drainage Phase II – Contractor Award Recommendation

I spoke with several references regarding Envision Civil Contractors. References spoke highly of this contractor. Envision Civil Contractors were stated to do quality work, had experience in all areas related to our project, and kept a good relationship with property owners when working in close proximity to residences. Based on these conversations, I recommend we proceed with awarding the contract to Envision Civil Contractors as the lowest and best bid.

Thank you,



Justin S. Dowd, P.E., CFM
Assistant City Engineer

REGULAR AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor; Ira M. Green Construction submitted the lowest and best bid of \$1,074,454.00

INITIATOR:

Bea Aamodt, Director

STAFF INFORMATION SOURCE:

Justin Dowd, Engineering

BACKGROUND: This project is located along 151st between Sheridan and Yale. As part of the Economic Development Agreement associated with the Yale Village development, the City is constructing a large sanitary sewer interceptor to provide service in south Bixby. This project will also remove a section of sanitary sewer located in Posey Creek South Tributary 2, eliminating a large source of I&I for the Springtree Lift Station.

The City's agreement with 151 BIXBY, LLC states the City will "pay up to the sum of \$635,000.00." This project includes work additional to the White Hawk Basin Sewer Interceptor, and is broken into the White Hawk portion, and the Bixby Meadows portion. Bixby Meadows will cost \$338,984.00, and the White Hawk portion will cost \$753,822.00. The City will pay for \$635,000.00 towards the White Hawk portion. 151 BIXBY, LLC will pay the additional cost. The City's obligation for this project is \$973,984.00.

Four contractors submitted bids.

Ira M. Green Construction submitted the **lowest and best bid** at \$1,074,454.00

EXHIBITS: Bid tabulation
Economic Development Agreement

KEY ISSUE: Contract Award

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5-10-2021

MEETING: Council

Project: White Hawk Basin Sewer Interceptor
City Project No: SS30-2101
Bid Date: April 20, 2021
Date: April 21, 2021

					Engineer's Estimate		Ira M. Green Construction P.O. Box 813 Claremore, OK 74018		Triangle Construction & Utility 2241 S 49th W Ave Tulsa, OK 74107		Circle B Underground LLC P.O. Box 868 Bristow, OK 74010		McGuire Brothers Construction, Inc. 8415 S Regency Dr Tulsa, OK 74131	
Item No.	Spec. No.	Item	Qty.	Bid Unit	Bid Unit Price	Total Price	Bid Unit Price	Total Price	Bid Unit Price	Total Price	Bid Unit Price	Total Price	Bid Unit Price	Total Price
Base Bid - White Hawk Basin Sewer Interceptor														
1	201(A)	Clearing and Grubbing	1	LS	\$ 20,000.00	\$ 20,000.00			\$ 65,500.00	\$ 65,500.00	\$ 33,990.00	\$ 33,990.00	\$ 9,000.00	\$ 9,000.00
2	230(A)	Solid Slab Sodding	3,301	LF	\$ 7.50	\$ 24,757.50			\$ 15.00	\$ 49,515.00	\$ 8.14	\$ 26,870.14	\$ 6.00	\$ 19,806.00
3	611(A)	Pre-Cast Concrete Round 4' Diameter Manhole	18	EA	\$ 3,500.00	\$ 63,000.00			\$ 4,000.00	\$ 72,000.00	\$ 6,355.10	\$ 114,391.80	\$ 2,500.00	\$ 45,000.00
4	611(B)	Additional Depth Pre-Cast Round 4' Diameter Manhole	129	VF	\$ 350.00	\$ 45,150.00			\$ 350.00	\$ 45,150.00	\$ 927.00	\$ 119,583.00	\$ 250.00	\$ 32,250.00
5	615(A)	10" PVC SDR-26 (Complete-in-Place)	750	LF	\$ 110.00	\$ 82,500.00			\$ 110.00	\$ 82,500.00	\$ 141.78	\$ 106,335.00	\$ 182.00	\$ 136,500.00
6	615(A)	12" PVC SDR-26 (Complete-in-Place)	1,098	LF	\$ 150.00	\$ 164,700.00			\$ 115.00	\$ 126,270.00	\$ 160.04	\$ 175,723.92	\$ 207.00	\$ 227,286.00
7	615(A)	15" PVC C905 (Complete-in-Place)	367	LF	\$ 175.00	\$ 64,225.00			\$ 130.00	\$ 47,710.00	\$ 279.13	\$ 102,440.71	\$ 196.00	\$ 71,932.00
8	615(A)	15" PVC SDR-26 (Complete-in-Place)	767	LF	\$ 160.00	\$ 122,720.00			\$ 135.00	\$ 103,545.00	\$ 183.78	\$ 140,959.26	\$ 231.00	\$ 177,177.00
9	615(A)	18" PVC C905 (Complete-in-Place)	265	LF	\$ 200.00	\$ 53,000.00			\$ 130.00	\$ 34,450.00	\$ 340.93	\$ 90,346.45	\$ 230.00	\$ 60,950.00
10	615(A)	18" PVC SDR-26 (Complete-in-Place)	54	LF	\$ 210.00	\$ 11,340.00			\$ 140.00	\$ 7,560.00	\$ 240.78	\$ 13,002.12	\$ 305.00	\$ 16,470.00
11	641	Mobilization	1	LS	\$ 25,000.00	\$ 25,000.00			\$ 110,000.00	\$ 110,000.00	\$ 20,600.00	\$ 20,600.00	\$ 96,029.00	\$ 96,029.00
12	642(B)	Construction Staking Level II	1	LS	\$ 8,000.00	\$ 8,000.00			\$ 7,500.00	\$ 7,500.00	\$ 8,755.00	\$ 8,755.00	\$ 8,000.00	\$ 8,000.00
13	880	Traffic Control During Construction	1	LS	\$ 25,000.00	\$ 25,000.00			\$ 3,000.00	\$ 3,000.00	\$ 7,725.00	\$ 7,725.00	\$ 10,000.00	\$ 10,000.00
14	Special	28" Bore and Casing (Complete-in-Place)	288	LF	\$ 400.00	\$ 115,200.00			\$ 800.00	\$ 230,400.00	\$ 735.42	\$ 211,800.96	\$ 1,000.00	\$ 288,000.00
15	Special	32" Bore and Casing (Complete-in-Place)	206	LF	\$ 500.00	\$ 103,000.00			\$ 800.00	\$ 164,800.00	\$ 832.24	\$ 171,441.44	\$ 1,100.00	\$ 226,600.00
16	Special	Abandon-in-Place Sanitary Sewer and Manholes	1	LS	\$ 10,000.00	\$ 10,000.00			\$ 25,000.00	\$ 25,000.00	\$ 23,896.40	\$ 23,896.40	\$ 30,000.00	\$ 30,000.00
17	Special	Erosion Control	1	LS	\$ 7,500.00	\$ 7,500.00			\$ 15,000.00	\$ 15,000.00	\$ 8,755.00	\$ 8,755.00	\$ 20,000.00	\$ 20,000.00
18	Special	Allowance	1	LS	\$ 50,000.00	\$ 50,000.00			\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Base Bid						\$ 995,092.50		\$ 1,074,454.00		\$ 1,239,900.00		\$ 1,426,616.20		\$ 1,525,000.00
								\$ 984,454.00				\$ 1,426,615.80		

*As READ ON BID OPENING, APRIL 20, 2021 (PROPOSAL PAGE P-2)

**Error found in the total amount when items were tabulated. This amount differs from the amount read at the bid opening.

***Numbers in red do not match numbers on Bid Sheets.

Prepared By:

Justin S. Dowd
Justin S. Dowd, P.E., Oklahoma Registration No. 31659
Assistant City Engineer



ECONOMIC DEVELOPMENT AGREEMENT

This Agreement is entered into by the City of Bixby, Oklahoma, a municipal corporation ("City"), Post Office Box 70, 116 West Needles Avenue, Bixby, Oklahoma 74008-0070 and 151 BIXBY, LLC, an Oklahoma limited liability company, address 17211 S. 4170 Road, Claremore, Oklahoma 74017 ("Company").

RECITALS

A. The Company is in the process of acquiring real property located in Bixby, Tulsa County, State of Oklahoma ("Property"), consisting of 149.314 acres and future proposed platting as YALE HEIGHTS VILLAGE.

B. The Company is in process of securing approval of a proposed Planned Unit Development to address the various uses proposed for the property

C. The Company desires to develop the Property for the location, operation and maintenance of three (3) Commercial Development areas, including the initial anchor of an indoor sports facility (the "FACILITY") and two (2) Residential Development areas, Multifamily area and Office area

D. The City, by approval of this Agreement, has made a legislative finding that a public purpose exists supporting the award of an economic development incentive to Company and that such public purpose includes, but is not limited to, the following:

i. The development of the Property which has remained vacant for a number of years, without significant economic activity, with a total build out at this location in the approximate amount of (\$166,500,000);

ii. The creation of an estimated 600 new jobs, not including temporary construction jobs, with employment opportunities for the residents of the City, especially considering employment losses in the Bixby area and limited employment opportunities for the residents of the City;

iii. The opportunity to create additional sales tax revenues, both as a direct result of the Company's development, and as a result of the increased economic activity to the surrounding businesses;

iv. Improved quality of life for the residents of the City of Bixby that will result from the additional shopping opportunities.

v. Extension of sanitary sewer service to the development as well as providing service to an area of approximately 400 acres south of the development for future growth.

E. The City, by approval of this Agreement, finds that there is a direct relationship between the use of City funds for economic development with the sewer extensions and the amount of sales tax revenues to be generated by Company's development of the property and the resulting economic benefits, employment opportunities, quality of life improvements realized by the residents

of the City and the opening of additional lands for development with additional sanitary sewer line extensions.

F. The City, by approval of this Agreement, finds that each of the aforementioned public purposes is necessary to protect the health, life, property, and financial viability of the City as well as the lives, health, and property of its inhabitants and that it is not inconsistent with the Bixby City Charter, the Constitution of Oklahoma, or the general laws thereof to make this Agreement.

NOW, THEREFORE, in consideration of the covenants and conditions hereinafter set forth, the City and the Company agree as follows:

1. Recitals and Findings. The parties hereby incorporate the recitals and findings as set forth above in this Agreement.

2. Consideration from Company. Company agrees that through its development of the Property and the Facility during the term of this Agreement:

(a) Investment. The Company shall invest such funds as are necessary to develop the Property ("Investment"). such Investment being; and

(b) Jobs. The Company shall provide permanent, seasonal and temporary employment opportunities for the residents of the City through its development of the site. Provided, Company shall only be obligated under this subparagraph to the extent that Company retains ownership of the addition.

3. Sanitary Sewer Line Design. Company has proposed providing design plans for extending sanitary sewer lines as noted on Exhibit "A" attached hereto. Company will provide specific design plans to City suitable for bidding purposes.

4. Consideration from the City. City will solicit bids for the construction of the sanitary sewer line extensions, and will pay up to the sum of \$635,000.00. Any amounts in excess of said sum payable by the City. Company agrees to pay to City, prior to City's award of construction contract.

5. Bonding. Company will execute and deliver to City a Performance Bond to assure completion of the project. Said amount being the difference in contract bid amount and commitment by City as set forth in No. 4 above.

6. Utility Easements. Company will secure all necessary utility easements off of Company's site as may be needed to commence construction of the sanitary sewer extensions as depicted on Exhibit "A". Company will transfer the acquired easements to City at no cost to City and will grant the City a standard utility easement on Company's property where the sanitary sewer line has been installed.

7. Sanitary Sewer Impact Fees. Company will not be charged a sanitary sewer impact fee if the sports "Facility" of at least 100,000 sq. ft. is constructed as initial phase of the development.

8. Miscellaneous.

(a) Each individual and entity executing this Agreement hereby represents and

warrants that they have the capacity set forth on the signature pages hereof with full power and authority to bind the party on whose behalf they are executing this Agreement.

(b) This Agreement shall constitute the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, whether oral or written, between the parties with respect to the matters contained in this Agreement.

(c) Any waiver, modification, consent or acquiescence with respect to any provision of this Agreement shall be set forth in writing and duly executed by or on behalf of the party to be bound thereby. No waiver by any party of any breach hereunder shall be deemed a waiver of any other or subsequent breach.

(d) If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

(e) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by other parties to this Agreement attached thereto.

(f) Time is of the essence in the performance of and compliance with each of the provisions and conditions of this Agreement.

(g) Any communication, notice or demand of any kind whatsoever which either party may be required or may desire to give to or serve upon the other shall be in writing and delivered by personal service (including express or courier service), by reputable and responsible overnight delivery service such as or similar to UPS or Federal Express, or by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

To the City:

City of Bixby, Oklahoma
c/o City Manager
Post Office Box 70
116 West Needles Avenue
Bixby, Oklahoma 74008-0070
Telephone: (918) 366-4430
Telecopy: (918) 366-6373
To the Company:

151st Bixby, LLC
Attn: Julius Puma

10618 S. Winston Court
Tulsa, OK 74137

Any party may change its address for notice by written notice given to the other in the manner provided in this Section. Any such communication, notice or demand shall be deemed to have been duly given or served on the date personally served, if by personal service, one (1) business day after deposit with the overnight delivery service, or three (3) days after being placed in the U.S. Mail, if mailed.

(h) The City and the Company agree to cooperate with each other and act in good faith and with fair dealing throughout the effective term of this Agreement. The parties agree to execute such other instruments and to do such further acts as may be reasonably necessary to carry out the provisions of this Agreement.

(i) The making, execution and delivery of this Agreement by the parties hereto have been induced by no representations, statements, warranties or agreements other than those expressly set forth herein.

(j) Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law, but, if any provision of this Agreement shall be invalid or prohibited thereunder, such invalidity or prohibition shall be construed as if such invalid or prohibited provision had not been inserted herein and shall not affect the remainder of such provision or the remaining provisions of this Agreement. PROVIDED, IT IS SPECIFICALLY UNDERSTOOD THAT IF ANY RIGHT OF BENEFIT GRANTED TO THE COMPANY BY THIS AGREEMENT HEREAFTER SHALL BE NULLIFIED BY ANY SUBSEQUENT ACTION OF THE CITY, A COURT OF LAW, OR ANY OTHER LAWFUL AUTHORITY, THE COMPANY SHALL HAVE THE RIGHT, AT ITS SOLE AND ABSOLUTE DISCRETION, TO TERMINATE THIS AGREEMENT. THE COMPANY AGREES THAT, IF IT TERMINATES THE AGREEMENT AS AFORESAID, IT WILL DELIVER WRITTEN NOTICE OF SUCH TERMINATION TO THE CITY PROMPTLY AFTER THE COMPANY DECIDES TO TERMINATE THE AGREEMENT.

(k) The language in all parts of this Agreement shall be in all cases construed simply according to its plain meaning and not strictly for or against any of the parties hereto. This Agreement shall not be construed for or against either party on the basis of which party drafted the Agreement or any provision therein.

(l) Paragraph headings of this Agreement are solely for convenience of reference and shall not govern the interpretation of any of the provisions of this Agreement. References to "paragraphs" are to paragraphs of this Agreement, unless otherwise specifically provided.

(m) This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and to their respective transferees, successors, and assigns. Neither this Agreement nor any of the rights or obligations of the parties hereunder shall be transferred or assigned by either party without the prior written consent of the non-assigning party; which consent shall not be unreasonably withheld or delayed.

(n) Notwithstanding anything to the contrary contained herein, this Agreement shall not be deemed or construed to make the parties hereto partners or joint venturers, or to render either party liable for any of the debts or obligations of the other, it being the intention of the parties to merely create the relationship of the parties with respect to the obligations as set forth herein.

(o) It is expressly understood and agreed to by the parties that in the event of any disagreement or controversy between the parties, Oklahoma law shall be controlling. Venue for any legal proceedings shall be in Tulsa County or the U.S. District Court for the Northern District of Oklahoma.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates reflected below.

151 Bixby, LLC ("COMPANY")

By: 

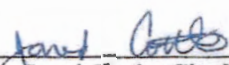
Name: Julius Puma

Title: General Manager

Date: 11-27-18

"CITY"

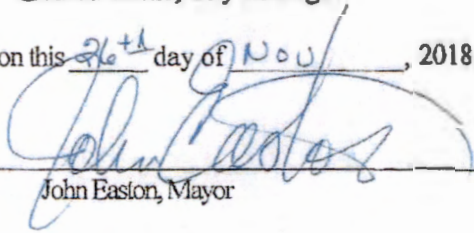
THE CITY OF BIXBY, OKLAHOMA,
a Municipal Corporation

By: 

Jared Cottle, City Manager

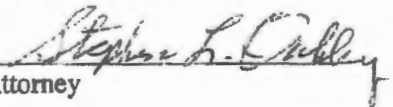
Contract approved by the Bixby City Council on this 26th day of NOV, 2018.



By: 

John Easton, Mayor

APPROVED AS TO FORM AND CONTENT


City Attorney

REGULAR AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on Sign License Agreement with Encore MF Tulsa, LLC.

INITIATOR:

Jared Cottle

STAFF INFORMATION SOURCE:

Phil Frazier

BACKGROUND: In 2014, the City executed a License Agreement for installation of a sign within the 126th & Memorial right-of-way for the benefit of the Encore Apartment complex.

The Agreement called for a sign to be located on the north side of 126th, adjacent to the commercial development owned by Memorial Real Estate Investments, LLC who have submitted a request for removal of the sign in accordance with paragraph's 1 and 2 of the Agreement as they believe that it interferes with the use of their property.

EXHIBITS: Request Letter
License Agreement

KEY ISSUE: License Agreement – confirmation or revocation

COUNCIL ACTION: Confirm or revoke License Agreement with Encore MF Tulsa, LLC

RECOMMENDATION: Confirm or revoke License Agreement with Encore MF Tulsa, LLC

ITEM NO: _____

MEETING DATE: 05-10-2021

MEETING: Council

Memorial Real Estate Investments, LLC
2328 E. 13th Street
Tulsa, OK 74104

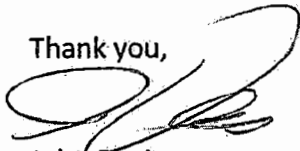
April 26, 2021

Jared Cottle
Bixby City Manager
116 W. Needles
Bixby, OK 74008

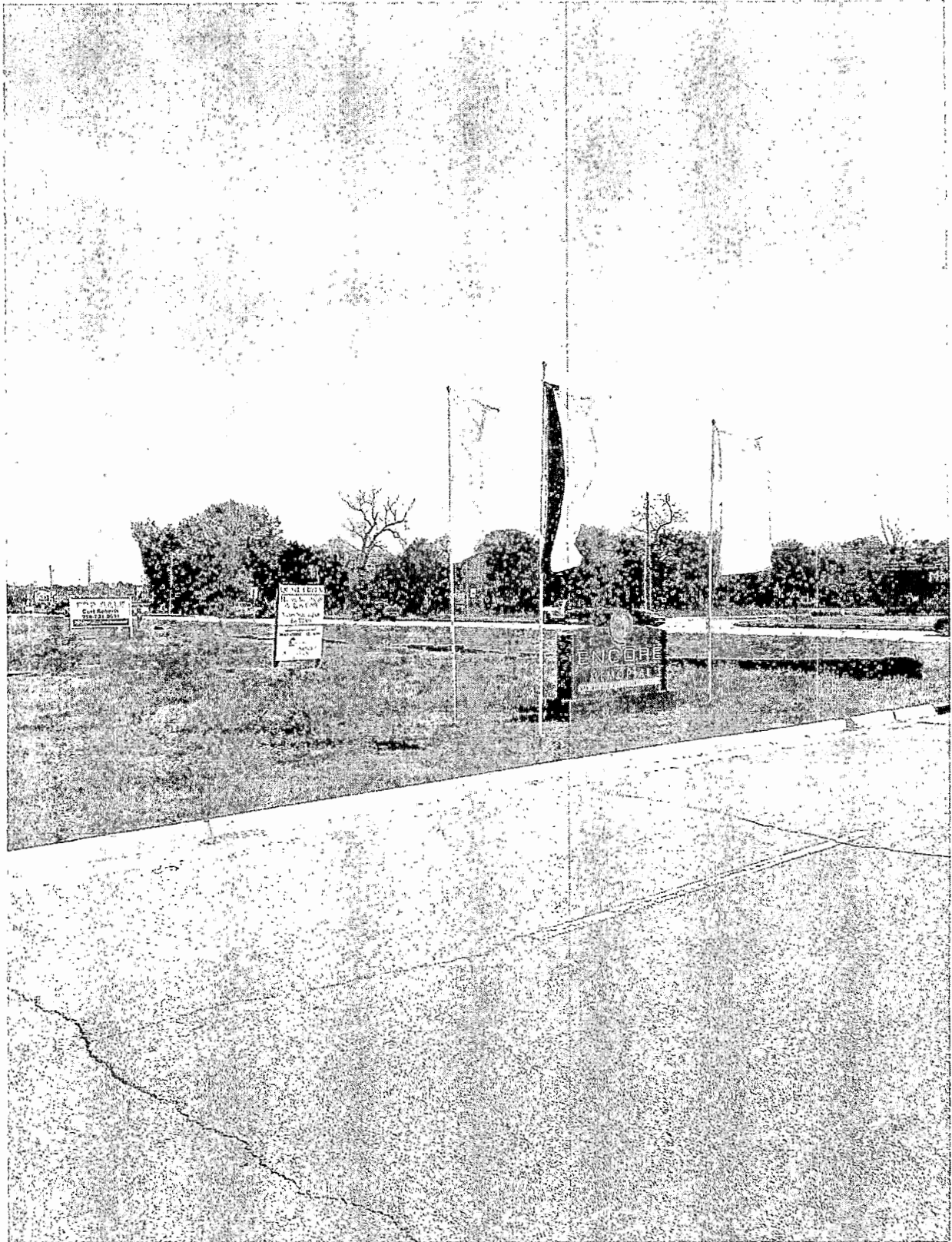
Jared,

I am writing to request the City of Bixby remove the Encore Apartment Monument signage located at the intersection of 126th and Memorial. See attached picture for reference. Please call me if you have any questions or additional comments.

Thank you,

A handwritten signature in black ink, appearing to read 'John Davis', written over the printed name.

John Davis
Manager
(918) 232-2364



LICENSE AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Bixby, a municipal corporation, 116 West Needles Avenue, Post Office Box 70, Bixby, Oklahoma 74008 ("City") and Encore MF Tulsa, LLC, 7020 East 126th Street, Bixby, Oklahoma 74008 ("Licensee").

RECITALS

Pursuant to a Deed of Dedication, filed as Document No. 2011028151, recorded in the Office of the Tulsa County Clerk, the City holds, in trust for the public, certain street right-of-way, identified as that portion of East 126th Street South extending west of South Memorial Drive located within a part of the Southeast Quarter of the Northeast Quarter (SE/4 NE/4) of Section Two (2), Township Seventeen (17) North, Range Thirteen (13) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma; and

In place of a sign easement being granted pursuant to the parties' Development Agreement, dated May 24, 2010, Licensee has requested from the City a license to install, use and maintain certain improvements within the right-of-way of East 126th Street described above, for the location of a ground sign identifying the location of its multifamily apartment complex, the "Encore on Memorial"; and

The City is agreeable to the issuance of such a license, subject to the covenants and conditions set forth below.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN CITY AND LICENSEE AS FOLLOWS:

1. City does, by this instrument, grant this license to Licensee to install and maintain a ground sign, in and upon City's street right-of-way, at a location more particularly described on the attached Exhibit "A" (Sign Legal Description), provided that such use does not unreasonably interfere with public use of the City's street right-of-way.
2. This license shall be revocable at any time at the will of City, and is subject to and subordinate to City's right to maintain, use, alter or excavate any portion of City's street right-of-way. Should removal, construction and/or excavation become necessary in City's opinion, Licensee agrees to hold City harmless for any loss or damage to Licensee's sign.
3. The Licensee's ground sign shall at all times be and remain the property of Licensee. It is specifically agreed that Licensee installs and maintains said sign at Licensee's own expense, and at Licensee's own risk. During the term of this agreement, Licensee shall maintain the said sign in a functional, safe and attractive condition.
4. Licensee shall indemnify and hold City harmless of and from any and all claims, suits, actions or judgments, including all expenses, attorney fees, witness fees and costs of defending any such claim, or appeals therefrom, which arise out of or from Licensee's use or maintenance of its ground sign, including any interference or damage to any third person or property.

5. Upon termination of this license, Licensee shall, if City so desires, and after receiving prior written demand from City, remove said sign and restore the City's street right-of-way, as nearly as is practical, to the state and condition of their existence immediately prior to the installation of Licensee's sign, ordinary wear and tear excepted.

6. Nothing herein shall release Licensee or its contractors from their duty to comply with all laws and regulations, including electrical, mechanical and building codes, safety regulations and zoning ordinances.

7. As a condition to this license being effective, this license, shall be recorded by Licensee in the office of the Tulsa County Clerk and Licensee shall provide the City with a copy of such filed license. Thereafter, the rights granted by this license shall inure to the benefit of and bind Licensee, its successors in title and assigns, and these rights shall run with the land.

8. The date of this agreement shall be the date on which it is executed by the City of Bixby.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth below.

"CITY"

"LICENSEE"

CITY OF BIXBY, a municipal corporation

ENCORE MF TULSA, LLC
a limited liability company

By: *Ray Bower*
Mayor

By: *Patricia Sue Asst Manager*
Manager

Date: *February 16, 2014*

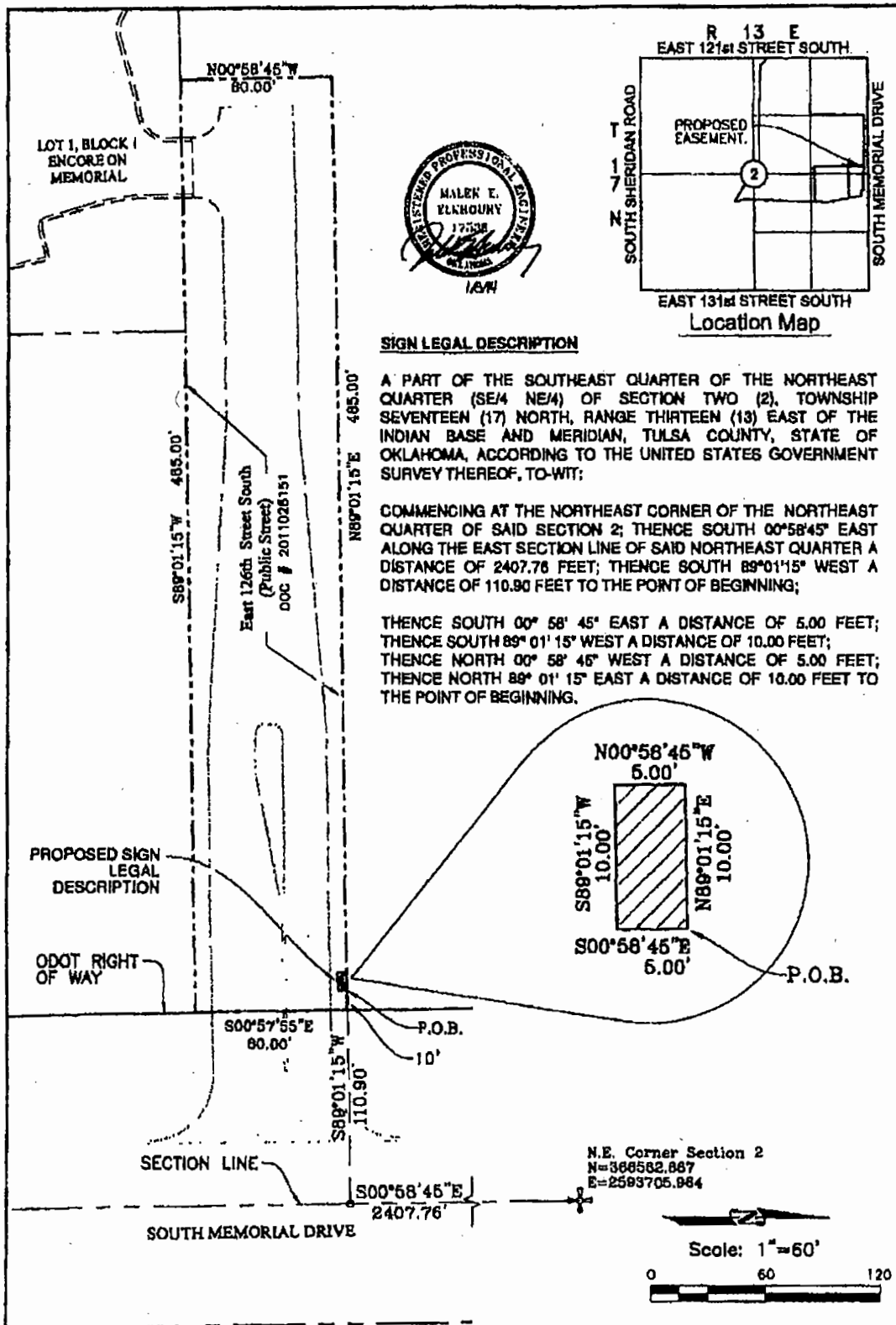
Dated: *January 20, 2014*

Approved by the City Council of the City of Bixby, Oklahoma on:

Date: *2.17.14*

City Clerk
APPROVED:

[Signature]
City Attorney



Khoury Engineering, Inc.
Civil Engineering - Land Development

1435 East 41st Street
Tulsa, OK 74105
CA 84751 E-mail: OK, NC, IL

Tel 918.712.0760
Fax 918.712.1069

ENCORE ON MEMORIAL
7920 EAST 126th STREET SOUTH
CITY OF BIXBY - TULSA COUNTY - OKLAHOMA

SIGN LEGAL DESCRIPTION

EXHIBIT No.

A

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
April 26, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 7:55 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Girard
Crawford
Blair
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
John Wood, Parks Director
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 04/12/21.
- b) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-21 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (BPWA Fund portion).
- c) Discussion and possible action to enter into a contract with CBEW for the FY-21 audit for the second year of a three year commitment in the amount of \$9,200 (BPWA portion).

Mayor Guthrie asked for a motion on the BPWA consent agenda. Councilor Crawford made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Blair, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:56 p.m.

MAYOR

ATTEST

CITY CLERK

REGULAR AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve a Proclamation declaring May 16-23, 2021, "Public Works Week"

INITIATOR:

Bea Aamodt, PW Director

STAFF INFORMATION SOURCE:

APWA

BACKGROUND: As described by American Public Works Association: *"National Public Works Week" is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as public works.*

Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, NPWW calls attention to the importance of public works in community life. The Week seeks to enhance the prestige of the often-unsung heroes of our society-the professionals who serve the public good every day with quiet dedication.

This year's theme is "Stronger Together." By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable.

Public Works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides togetherness needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

This resolution seeks to mirror those sentiments by recognizing the Bixby Public Works Department and its employees.

EXHIBITS: Resolution

KEY ISSUE: Personnel recognition

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve.

ITEM NO: _____

MEETING DATE: 05-10-21

MEETING: BPWA



National Public Works Week Proclamation

May 16 – 23, 2021

“Stronger Together”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **Bixby, Oklahoma** and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **Bixby** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

RESOLVED, I, Mayor Brian Guthrie, do hereby designate the week May 16 – 23, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Bixby

DONE at the **City of Bixby, Oklahoma** this 10th day of May, 2021.

Mayor Brian Guthrie

