

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 26th 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:01 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Charles Barnes, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 10/12/20.
- b) Minutes for Work Session meeting dated 10/14/20.
- c) Minutes for Special Council meeting dated 10//14/20.
- d) Authorize waiver of Park Reservation Fees for Greater Tulsa Association of Realtors for 10/29/20 event at Charley Young Park.
- e) Consider and/or approve Downtown Bixby Façade Grant Program.
- f) Consider and/or approve purchase order for Capstone the Magician for \$20,800 for Santa Claus Attraction at Charley Young Event Park from 11/27-12/20/20.

- g) Discuss and/or approve Change Order No. 1 for the Harmony Bridge Phase II Project; Change Order for Deduct \$101,374.06.
- h) Retain the law firm of Frazier & Phillips to serve as legal counsel for the City of Bixby, and representation of City of Bixby in Municipal Court cases.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to pull items “e” and “g”, Councilor Girard asked to pull item “f” City Manager Jared Cottle gave clarification on item ‘e’ and “f”. Public Works Director Bea Aamodt gave clarification on items “g”. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and take action on declaring property at 8420 E. 132 St Bixby, Ok to constitute a public nuisance pursuant to Bixby City Code-Chapter 3-Section 4-3-1.

Presented by: Councilor Blair

Others that spoke: Phil Frazier, Attorney

Councilor Blair stated that he wanted to bring this to the council because this property is in great disrepair and in need of action as soon as possible, and need to move forward to declare this house a nuisance.

Attorney Phil Frazier stated that he has notified and spoke with the owner of the property and he concedes that the property is in a state of disrepair in fact uses the work dilapidated and I have advised him on the procedure that the council would follow that if would be declared a nuisance and then we would follow the abatement process in accordance with our city code. Phil continued to give council more details on the code or the city statues regarding the process.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider and take action on abatement of public nuisance pursuant to Bixby City Code-Chapter 3-Section 4-3-6 thru 12, abatement procedure.

Presented by: Councilor Blair

Others that spoke: Phil Frazier Attorney

Phil Frazier stated that once you determine it is a nuisance then the next procedure would be to abate the nuisance.

Mayor Guthrie asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider, discuss and approve Ordinance number 2319, Bixby Planned Unit Development number 20.04 Major Amendment, an amendment to Development Area E of PUD 76, *Scenic Village Park*.

Presented by: Jason Mohler

Others that spoke: Rickey Jones Tanner Consultant

Development Services Director Jason Mohler stated that is an amendment to Scenic Village Park, Jason shared his screen to give council more information regarding this project. Jason stated that the amendment before you tonight applies only to the northern piece of the development area.

Rickey Jones Tanner Consultant gave some clarification on the proposed amendment to the item.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Councilor Girard made motion to deny, seconded by Councilor Blair. The vote was taken with the following results:

Deny 5-0

Yes: Girard, Blair, Crawford, Easton, Guthrie.
No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2319 and waiving second reading thereof.

Presented by: Jason Mohler

No vote was taken on this item.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Consider, discuss, and approve Bixby Site Plan number 20.08 for *South Yale Apartments*, Located in Development Area D of Bixby Planned Unit Development Number 18.11, *Yale Heights Village*, Located in Section 22, Township 17, Range 13 in the City of Bixby.

Presented by: Jason Mohler

Others that spoke: Ricky Jones Tanner Consultants

Development Services Director Jason Mohler stated that he would share his screen for council's review of this item.

Ricky Jones Tanner Consultants gave council clarifications on their concerns and questions.

Discussion continued.

Councilor Girard made motion to deny but failed for lack of votes.

City Attorney gave council some legal advice concerning this item.

Mayor Guthrie asked for a motion on item #5. Mayor Guthrie made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-1

Yes: Guthrie, Crawford, Blair, Easton.

No: Girard.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Consider, discuss, and approve Ordinance Number 2320, Bixby Easement Closure number 20.03 *Bolton*. Partial easement closure of a utility easement in the rear yard of a property located in Section 02, Township 17 Range 13 in the City of Bixby.

Presented by: Jason Mohler

Others that spoke: Ben Bolton 12428 S. 71st E Ave.

Development Services Director Jason Mohler stated that this is a partial easement closure which is in Seven Lakes addition, Jason shared his screen for council to review the proposed easement closure, and therefore staff recommends approval.

Mayor Guthrie asked for a motion on item #6. Councilor Crawford made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Girard, Blair, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Request to approve emergency Clause for Ordinance number 2320 and waiving second reading thereof.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #7. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Consider, discuss, and approve Ordinance Number 2321, Bixby Easement Closure number 20.04 Austin. An easement closure of a utility easement in the rear yard of a property located in Section 25, Township 18 Range 13 in the City of Bixby.

Presented by: Jason Mohler

Development Services Director Jason Mohler stated that that he would share his screen to show council the area in regards to this easement closure. Jason stated that staff has no issues with this and would ask for approval.

Mayor Guthrie asked for a motion on item #8. Councilor Crawford made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Easton, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Request to approve emergency Clause for Ordinance number 2321 and waiving second reading thereof.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #9. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider and/or approve contract with SRO Productions of Tulsa, Inc. for \$12,250 for Lights On at Charley Young Event Park performance and production services.

Presented by: Jennifer Rush

City Manager Jared Cottle stated that this is for lighting up downtown and also events that are planned in association with the lights on.

Discussion continued.

Mayor Guthrie asked for a motion on item #10. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

City Managers Report

- No report at this time.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 8:16 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

October 26, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 9th 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 8:16 p.m. All members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
Bea Aamodt, Pubic Works
Yvonne Adams, City Clerk

**Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 10/12/20.

Mayor Guthrie asked if there are any question or concerns on the BPWA consent agenda.

Mayor Guthrie asked for a motion on the consent agenda. Vice Mayor Easton made to approve, seconded by Councilor Crawford. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Crawford, Girard, Blair, Guthrie.

No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 8:17 p.m.

MAYOR

ATTEST

CITY CLERK