

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 12th 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 9th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:02 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Charles Barnes, Finance Dir.
Ike Shirley, Police Chief
John Wood, Parks Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 09/28/20.
- b) Minutes for the Special City Council meeting dated 10/7/20.
- c) Consider and approve Public Notice schedule of the City Council meetings for calendar year 2021.
- d) Consider and approve Public Notice schedule of the Bixby Industrial Authority meetings for calendar year 2021.
- e) Authorize waiver of Permit and Plan Review fees for the Tulsa City County Library Storm Sewer Project at the Bixby location.
- f) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection cost in the amount of \$12,913.71 for FY21.

- g) Approve agreement with One Gas to install 450-ft of gas service line to serve the generator at City Hall and Dawes Building; estimated cost of \$32,843.
- h) Approve final acceptance of Bentley Park Improvement Project and final contract amount of \$718,879.29.
- i) Acknowledge receipt of Permit No. WL000072200539, Robinson Ranch II, Portable Water Line Extension, Facility No. 1020418 and Permit No. SL000072200540, Robinson Ranch II, Sanitary Sewer Line Extension, Facility No. S-20438.
- j) Authorize signature of DEQ permit applications for construction of Water and Sewer Lines to serve the Conrad Village.
- k) Request to Revise Standard Specification Drawings S2, amending and updating Sewer Pipe Requirements.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to pull items “e, ‘g’ and h”. Development Service Director Jason Mohler gave clarification on item ‘e’. Public Works Director gave clarification on items “g” and “h” relating to Councilor Blair questions. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Proclamation acknowledging Andrew Deibert for achieving the Scouts highest rank of Eagle Scout.

Presented by: Mayor Guthrie

Mayor Guthrie read the Proclamation acknowledging Andrew Deibert for achieving the Scouts highest rank of Eagle Scout. Mayor Guthrie and all of council congratulated Andrew as well as Development Services Director Jason Mohler and Finance Director Charles Barnes.

Mayor Guthrie asked for a motion on item #1. Councilor Girard made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Easton, Crawford, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider and adopt a Resolution fixing the amount of Bonds to mature each year, fixing the time and place the Bonds are to be sold and authorizing the clerk to give notice of said sale as require by law.

Presented by: Charles Barnes

Finance Director Charles Barnes stated that this item was brought to you at the last council meeting and the date had to be changed to a November 9th sale which is the date on the Resolution. Charles asked council to approve.

Mayor Guthrie asked for a motion on item #2. Councilor Crawford made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discuss and/or approve purchase to Digi Surveillance Systems in the amount of \$71,916.33, to install door access and surveillance camera system for City Hall and the Dawes Building. State Contract #SW1048D.

Presented by: Ike Shirley

Others that spoke: Sean Hardani, Digi Systems 11333 E. 51st Place.

Police Chief Ike Shirley stated that this item was brought to before and it has a state contract at that time. Ike stated that we sent this out to four (4) different companies with two (2) of the companies that could not quote and Digi gave us the lower quote at \$71,916.33. Ike stated that we have representative from Digi to answer any questions regarding equipment and other concerns you may have.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Vice Mayor Easton made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Crawford, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

City Manager's Report

- Most of our outdoor activities just winded down last weekend.
- Mummy and Me dance will be at the Community Center on October 24th.
- Several Halloween events across the city.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

New Business

Adjournment was called at 6:20 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

October 12, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 9th 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 6:20 p.m. All members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
John Wood, Park Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/28/20.
- b) Consider and approve Public Notice schedule of the Bixby Public Works Authority meetings for calendar year 2021.
- c) Discuss and/or take action on Water Tap Application for Robert Chognard at 17595 S 145th E. Ave, In Leonard, OK.

Mayor Guthrie asked if there are any question or concerns on the BPWA consent agenda.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair made to approve, seconded by Councilor Crawford. The vote was taken with the following results.

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 6:21 p.m.

MAYOR

ATTEST

CITY CLERK