

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 28th, 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 25th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:01 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service Dir.
Charles Barnes, Finance Dir.
Ike Shirley, Police Chief
John Wood, Parks Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 09/14/20.
- b) Authorize signature of Oklahoma Department of Environmental Quality permit applications for construction for Waterlines and Sanitary Sewer to serve Pine Valley IV.
- c) Discussion and approval on contract with Phil Frazier to serve as Local Counsel for the City of Bixby on issuance of \$4,700,000.00 Series 2020, General Obligation Bonds.
- d) Discuss and approve purchase order in the amount of \$20,000 to Professional Turf Products for service, parts, and maintenance for Toro equipment. Budgeted from Parks account other equipment parts and supplies.

- e) Discuss and/or approve accepting infrastructure for Misty Hollow.
- f) Discuss and/or approve accepting infrastructure for Bixby Public Schools 7th grade addition.
- g) Discuss and/or approve accepting infrastructure for Bixby West elementary Facility.
- h) Discuss and/or approve accepting infrastructure for Bixby West elementary (Frontage Property).
- i) Discuss and/or approve accepting infrastructure for Conrad Village Phase I.
- j) Discuss and/or approve accepting infrastructure for Kowen Office Park.
- k) Approve final acceptance of the Bixby Harmony Bridge Ph. 1 Project and a final contract amount of \$385,843.00.
- l) Approve purchase order in the amount of \$13,800 to Kleinfelder Testing for materials testing services for Harmony Bridge Phase II Project.
- m) Approve purchase order in the amount of \$12,975 to Thunderhead Testing Lab for materials testing services for Streescapes Project.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to pull items “j”-k” also “k” and “m”. Public Works Director gave clarification on all items relating to Councilor Blair questions. Vice Mayor Easton made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Crawford, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discussion on resuming in person City Council meetings and date to resume the same.

Presented by: Mayor Brian Guthrie

Mayor Guthrie stated that we continued this item from the last meeting and I wanted to open it back up for discussion. Mayor Guthrie stated that we need to get an executive session quicker with several items to discuss, so we need to have some discussion. Mayor Guthrie stated that if everyone is available on October 7 at 5:00 p.m. for an executive session and we can have it at the Bixby Community Center and reserve a room there.

Discussion continued.

Mayor Guthrie stated that we will plan on October 12, meeting in person should the numbers go up before that timeline then we will reevaluate and resume the zoom meeting and then continue to reevaluate at that time.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider, discuss and approve Ordinance number 2318, Bixby Specific Use Permit number 20.03, for Paddington Place, a supplemental zoning overlay district in a Residential Duplex zoned parcel, to allow for a Use Unit 8, Intermediate Care Facility, in Section 24, Township 17, Range 13 in the City of Bixby, located at 76 W. Rachel St.

Presented by: Jason Mohler

Others that spoke: Natalie Cornett 2727 E. 21st Tulsa, Attorney with Eller & Detrich representing Diakunos Group Long Term Provider. Jennifer Humphreys PO Box 990, Edmond Ok.

Development Services Director Jason Mohler stated that this is the SUP for Paddington Place located at 76 W. Rachel St. Jason shared his screen for council to have a better idea of the location to be discussed. Jason gave council more details to the property that is being discussed. Jason stated that Planning Commission did approve with a 4-0 vote.

Discussion continued.

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Easton, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2318 and waiving second reading thereof.

Presented by: Jason Mohler

Others that spoke:

Mayor Guthrie asked for a motion on item #3. Vice Mayor Easton made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Crawford, Girard, Blair, Guthrie.

No: None.

*Councilor Blair made his vote by phone because of loss connection.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discuss and/or take action on awarding contract for the Harmony Bridge Phase II Project to Myers-Cherry for \$3,243,783.66 including Base Bid and Alternative 1.

Presented by: Bea Aamodt

Others that spoke: Jim Crosby

Public Works Director Bea Aamodt shared her screen to get council a review of what the project would consist of, and giving details of the material that would be used for this project.

Discussion continued.

Mayor Guthrie asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-1

Yes: Blair, Crawford, Easton, Guthrie.

No: Girard.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discuss and/or take action on Change Order No. 1 on the Downtown Streetscape Project.

Presented by: Jared Cottle

Others that spoke: Luke Tipton 15165 E. 181st South, Bixby

City Manager Jared Cottle stated that he has some process to report on this item but I would request to continue until the next meeting. Jared stated that we have been in discussion with Paragon the downtown contractor over the last number of weeks and would share with you a draft schedule that I am hoping to finalize in the next couple of days. Jared shared his screen with council for their review of the draft schedule.

Discussion continued.

Mayor Guthrie recused himself on this item at 8:05 p.m.

Vice Mayor Easton said on Item #6 on the Regular Agenda is:

Consider, discuss, and approve Bixby Preliminary & Final Plat number 20.07, for *Tidal Wave Addition*, One (1) Lot, One (1) Block, containing 1.211 acres. Section 13, Township 17, Range

13 in the City of Bixby. Zoned Commercial Shopping and Commercial General. Located at 15056 S. Memorial Dr.

Presented by: Jason Mohler

Development Services Director Jason Mohler stated that he would share his screen, and this project is the existing self-serve car wash and the project would replace that on its current site with a new drive thru tunnel car wash and as you mentioned a Preliminary and Final Plat for Tidal Wave. Jason asked that when you vote on this project with two separate votes, Jason continued to give more details on the proposed project. Jason stated that Planning Commission approve this Monday night, and they recommend approval by a vote of 4-0 and the applicant is here is you have any questions.

Discussion continued.

Vice Mayor Easton asked for a motion on the Preliminary Plat. Councilor. Councilor Crawford made motion to approve the Preliminary Plat for Tidal Wave Addition, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 3-1

Yes: Crawford, Easton, Blair.

No: Girard.

Vice Mayor Easton asked for a motion on the Final Plat. Vice Mayor Easton made motion to approve Final Plat for Tidal Wave Addition, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 3-1

Yes: Easton, Crawford, Blair.

No: Girard

Vice Mayor Easton said on Item #7 on the Regular Agenda is:

City Manager's Report

- Baseball is in their final week and soccer is underway.
- Not ready yet to make a recommendation on the Halloween event, we will come back in October.

Mayor Guthrie enter the meeting at 8:30 p.m.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

New business

There being none.

Adjournment was called at 8:30 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

September 28th, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 25th 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 8:30 p.m. All members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
John Wood, Park Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/14/20.
- b) Discuss and/or approve purchasing one Ford F550 Crew Cab for the Public Works Department Water Division from Bill Knight; total \$51,670.
- c) Discuss and/or approve purchasing one Ford F150 Crew Cab for the Public Works Department Water Division from Bill Knight; total \$32,250.

Mayor Guthrie asked if there are any question or concerns on the BPWA consent agenda. Councilor Blair asked to pull items “b” and “c”. Public Works Director Bea Aamodt gave council some clarifications on these items.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Girard made to approve, seconded by Councilor Blair. The vote was taken with the following results.

Carried 5-0

Yes: Girard, Blair, Crawford, Easton, Guthrie.
No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:
New Business

There being none.

Adjournment was called at 8:40 p.m.

MAYOR

ATTEST

CITY CLERK