

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
August 24, 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 21st on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:02 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service Dir.
Charles Barnes, Finance Dir.
Ike Shirley, Police Chief
John Wood, Parks Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 08/10/20.
- b) Minutes for City Council Special meeting dated 07/31/20-8/01/20.
- c) Approve payment to Third Generation for \$25,840 for the 2019 Bond Bentley Park Improvements Project.
- d) Consider and take action on recommendation of denial for claimant Progressive from Oklahoma Municipal Assurance Group.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Vice Mayor Easton asked to pull item “b”. Councilor Crawford made motion to approve items ‘a, c, and d, seconded by Vice Mayor Easton The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Easton, Girard, Blair, Guthrie.

No: None.

Item “b”

Mayor Guthrie asked for a motion on item “b”. Mayor Guthrie made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-1

Yes: Guthrie, Crawford, Girard, Blair.

No: None

Abstain: Easton.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider, discuss and confirm Mr. Spencer Pittman to the Bixby Planning Commission.

Presented by: Mayor Brian Guthrie

Mayor Guthrie stated that Mr. Spencer’s term would be for a 3 year term and will expire on April 30, 2023. Mayor Guthrie stated that he would read Mr. Pittman’s bio for council and he has served on the Board of Adjustments since 2017. Mayor Guthrie stated that he would be more than honored to recommend Mr. Pittman to the Bixby Planning Commission.

Mayor Guthrie asked for a motion on item #1. Mayor Guthrie made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Easton, Crawford, Girard, Blair.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discussion and possible approval of Bixby Preliminary Plat-20.06, Preliminary Plat approval of *Conrad Village Blocks 8-15*, 29.695 Acres, One Hundred and Fifteen (115) Lots, Eight (8) Blocks, and Six (6) Reserve areas. Section 23, Township 17, Range 13 in the City of Bixby.

General Location: North of 161st St. South and West of Memorial Dr.

Presented by: Jason Mohler

Others that spoke: Erik Enyart Tanner consulting 5323 S. Lewis Ave.

Mayor Guthrie asked for a motion on item #2. Vice Mayor Easton made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-1

Yes: Easton, Crawford, Blair, Guthrie

No: Girard.

Development Services Director Jason Mohler stated that he would pull his screen up so it can be reviewed for any questions regarding this item. Jason continued to show council where the property is on the presentation with General Location at North of 161st St. South and West of Memorial Dr. Jason continued to give council more details of the proposed Preliminary Plat., and would recommend approval.

Discussion continued.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Request to approve amendments to Capital Improvement Agreement by and between the Board of County Commissioners of Tulsa County and the City of Bixby for funding from Vision 2025 funding of the Bixby Charlie Young Flagpole Relocation Project; for Bixby Stormwater Structures and Improvements for FRC-DC Channel Outlet on Mingo Road Between 141st Street and the Arkansas River Project; for Bixby Stormwater Structures and Improvements on 131st Street Between the Haikey Creek Bridge and Mingo Road Project; for Bixby Signalization and Access Control Improvements at South Memorial Avenue and East 126th Street Project.

Presented by: Steve Oakley

Steve Oakley stated that he just reviewed the documents for legality so I will let the City Manager Jared Cottle give you detail on the agreements regarding the varies projects.

City Manager Jared Cottle stated that are four projects listed in the agreements and a lot of these we have some prospected funding and some of the projects we are going to get reimbursements for which turned applications in for Vision funding. Jared continued to explain in detail about each project to council.

Mayor Guthrie asked for a motion on item #3. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discuss and/or take action on Traffic Calming proposal from the Twin Creeks I & II HOA.

Presented by: Jared Cottle

City Manager Jared Cottle stated that this is a follow up project as you may recall at Twin Creeks III brought in a proposal for cross walks and traffic calming using speed humps and this particular proposal is just cross walks, Jared stated that you have the map in your packet for areas in the their neighborhood in which they wish to install a crosswalk. Jared stated that the Police Chief is in agreement with this plan but to add one stop sign and he has identified that location and the Home Owners Association has agreed to both construct and maintain the project and certainly we will be supportive of that. Mayor Guthrie asked if the city will install the stop sign, Jared stated yes.

Mayor Guthrie asked for a motion on item #4. Councilor Crawford made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Easton, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

City Manager's Report

- City Hall will be closed on September 7, 2020 for Labor Day.
- Splash Pad through September 7 at Bentley Park, the Charley Young Park fountain will remain open a few more weeks.
- Landfill days will be September 25-26, 2020 at Quarry Landfill.
- Roadway contractor mobilized at Springtree this week with some issues there.
- Bixby Football will take on Union with football season kicking off and show our support.
- Jared updated council on the downtown projects.
- Jared and Finance Director Charles Barnes gave an update on the alarm permit refunds.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 6:32 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

August 24th, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 21st 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 6:32 p.m. All members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
John Wood, Park Director
Joey Wiedel, Fire Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 08/10/20.
- b) Approve Purchase Order to purchase clamps, fittings and other plumbing parts from Core and Main for \$25,000 for routine maintenance.
- c) Approve Purchase Order to purchase AMR meters and appurtenances from Core and Main for \$50,000.
- d) Approve Purchase Order to purchase clamps, fittings and other plumbing parts from Utility Supply for \$25,000 for routine maintenance.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair asked for clarification on items 'c' and 'd'. Public Works Director Bea Aamodt gave council clarification regarding those item. Councilor Blair made to approve, seconded by Councilor Girard. The vote was taken with the following results.

Carried 5-0

Yes: Blair, Girard, Crawford, Easton, Guthrie.

No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 6:33 p.m.

MAYOR

ATTEST

CITY CLERK