

**City of Bixby
City Council Special Meeting
Minutes
Big Cedar Lodge Lakeview Room C
190 Top of the Rock Road, Ridgedale Mo 65739
Friday July 31, 2020, 3:30 P.M. and Saturday August 1, 2020 10:30 A.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 29th, 2020 on or before 3:00 p.m.

Mayor Guthrie called the meeting to order at 3:55 p.m.

City Clerk Yvonne Adams called the roll and all members were present, except Vice Mayor Easton. Councilor Girard entered the meeting at 5:57 p.m.

Members Present

**Blair
Girard
Guthrie
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Jennifer Rush, Events Coord.
Joey Wiedel, Fire Chief
Yvonne Adams, City Clerk**

Mayor Guthrie said item #1 on the Regular Agenda is:

Discussions on strategic planning, future Bond issues, infrastructure needs, organizational goals, Downtown River projects, Downtown River development, economic development, and departmental updates.

Presented by: Jared Cottle

City Manager Jared Cottle stated that he appreciates the staff and council for making the journey. Jared proceeded with the last years (2019) projects that were brought from last year's retreat meeting going forward with council's feedback. Jared stated that the Bixby Public Schools will be having a bond issue in 2022 and would like for council to discuss a 2021 bond timeline. Jared stated that the public will have a list of the projects that we propose for the bond issues for their input, council had discussion on when they would prefer and when the citizens would be ready for a bond vote. Jared had discussion with council about the projected sinking fund levies for existing and future bonds. Council had some discussion on this subject matter.

Jared went over the project from the 2019 City of Bixby Council Retreat from the brainstorming exercise with the preliminary project list. The first preliminary project was public safety that consisted of a new fire station with ambulatory services, while Fire Chief Joey Wiedel gave details on his research of questions and concerns of the proposed project. City Manager Jared Cottle explained to council about possible sites for the new fire station. Discussion continued on this item. Jared stated that on the public safety list was for the remote Police Station north of River, Shooting Range. Police Chief Ike Shirley gave some suggestions on where a new police station could be with discussion expanding the police department in the future.

Council and staff were instructed to use a software for individually by computer/phone the proposed projects to place on the proposed bond package.

No action was taken.

Mayor Guthrie called for a break at 5:57 p.m.

Mayor Guthrie opened up at 6:30 p.m.

City Manager Jared Cottle to follow the council retreat Itinerary to discuss Streets & Drainage and Parks with much discussion regarding Streets & Drainage from the 2019 preliminary projects list, and discussion relating to the parks

Discussion contained.

Council then ranked on these propose projects

Mayor Guthrie called for a break at 7:47 p.m.

Mayor Guthrie opened back up at 8:00 p.m.

City Manager Jared Cottle gave some presentations to council on street & drainage and parks project. Council had some discussion on the Bixby Trails.

City Manager Jared Cottle stated that he wanted some feedback regarding the Firing Range, Leonard Fire Station and Harmony Bridge Locks, presentation was shown to council on the Harmony Bridge Locks for council to see what is proposed. Council then ranked these purposed projects.

Discussion continued. No action taken.

Mayor Guthrie asked for a motion to adjourn. Mayor Guthrie made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Guthrie, Blair, Crawford, Girard.

No: None.

Recess was called at 10:11 p.m.

Mayor Guthrie opened up at 10:42 a.m.

Mayor Guthrie asked for a motion to open. Councilor Blair made motion to open, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said Item #2 on the Regular Agenda is:

Saturday a.m. August 1st tour of establishments in and surrounding areas.

Pictures were taken of the surrounding areas and was posted for council to see.

Presented by: Jared Cottle

City Manager Jared Cottle stated that he wanted some feedback regarding the Firing Range, Leonard Fire Station and Harmony Bridge Locks. A presentation was shown to council on the Harmony Bridge Locks for council to see what was proposed. Council ranked these purposed projects.

Discussion continued. No action taken

City Manager Jared Cottle stated that he would let the Public Works Director Bea Aamodt give you a game plan on the Wastewater Treatment Plant operations and Development Services Jason Mohler will give you an update on Sanitary Sewer Master Plan.

Discussion continued. No action taken

City Manager Jared Cottle stated that he would like some feedback on the Downtown River District, Downtown Building Façade Incentive Program, and Property acquisition. Council asked about retail spaces in the Downtown planning. City Manager Jared Cottle gave council a presentation on the strategic planning of the Downtown Development of the City of Bixby, with details on some properties in the proposed area for an update. Jared gave council a review of the Bixby Town Center Master Plan.

Council discussed this at length. No action taken.

Mayor Guthrie called for a break at 12:23

Mayor Guthrie opened the meeting at 1:33 p.m.

Mayor Guthrie said Item #3 on the Regular Agenda is:

Return to meeting site, continue discussion of agenda item No. 1 topics and discuss findings of tour.

Presented by: Jared Cottle

City Manager presented a presentation on the Downtown River District Budget Worksheet for their review before discussion on this topic. Jared also wanted to include the Façade Grant Program from City of Dubuque, Iowa for an example and wanted to get some directions from council going forward.

Council discussed this at length. No action taken.

City Manager Jared Cottle followed the itinerary with the topics related to Mixed Use Development, Downtown Residential Overlay District, he gave presentations for council to review what the updates are. Community Development Director Jason Mohler added to the details on the Bixby Town Center Master Plan from an Economic Development Strategic Plan.

Mayor Guthrie called for a break at 3:00 p.m.

Mayor Guthrie opened up at 3:15 p.m.

City Manager Jared Cottle stated that Events Coordinator Jennifer Rush would give you updates on the Park Sponsorship program. Jennifer gave council updates on where the program was before the Covid issues came and where they were at and asked for some feedback from council on going forward.

City Manager Jared Cottle gave some details on the TIF districts, following by the alarm ordinances which the Police Chief gave his suggestions going forward.

Adjournment was called at 5:43 p.m.

Mayor

City Clerk