

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
June 22, 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 19th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service Dir.
Marc Kutz, Deputy Fire Chief
Ike Shirley, Police Chief
Bea Aamodt, Public Works Dir.
John Wood, Parks Director
Charles Barnes, Finance Dir.
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 06/08/2020.
- b) Consider and/or approve annual maintenance with Tyler Technologies (INC0DE) for Fiscal Year 21 the amount of \$20,270.13 (General Fund's portion).
- c) Consider and take action on recommendation of denial for claimant Brian Dunn from Oklahoma Municipal Assurance Group.
- d) Discuss and/or approve the surplus of (10) Police Department Patrol units.

- e) Consider and/or Approve electrical repair and additions to electrical service to Charley Young Park. In the amount of the base bid \$14,458.00. Tradesman Electric was the lowest and best bid.
- f) Harris Corporation as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for (Harris XL 200 M Radio and Operating Equipment) for Fire Department not to exceed \$6552.00 funding from 2019-2020 Capital Improvement.
- g) Consider and/or take action on approval of Resolution No. 2020-13, formally re-adopting authorized and existing fees and preset fines charged by the City of Bixby, its agencies, boards and departments.
- h) Discuss and/or approve agreement with Tulsa County to jointly share resources for street striping.
- i) Discussion and/or take action on purchase of certain real property at 8315 E. 111th St. South, owned by Bixby Market Place, LLC.
- j) Discuss and/or take action on awarding the Fiscal Year 20 Levee Mowing Contract to lowest responsible bidder.
- k) Discuss and/or take action on purchasing materials at Tulsa County bid prices for the reinforced concrete box under Mingo Road at the Saker Channel: Estimated cost of materials is \$58,000.
- l) Discuss and/or take action awarding contract to Ira M. Green Construction for installation of the reinforced concrete box under Mingo at the Saker Channel: Ira M. Green submitted the lowest and best quote of \$46,550.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair asked for some clarification on items “e, h, & k. Mayor Guthrie wanted to discuss item g. City Manager Jared Cottle gave council some clarification on item g and h. Public Works Director Bea Aamodt gave council some clarification on item k, and Parks Director John Wood gave council some clarification on item e. Mayor Guthrie made motion to approve with item g to be charge for illegal dumping fee to a \$250.00 minimum fine and maximum fine would be for whatever the state would allow with a mandatory court appearance, an on the retail package store we would reduce that fee from \$900.00 to \$500.00 , seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Girard, Crawford, Blair, Easton.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Authorization to request bids for the Harmony Bridge-Phase 2 Project.

Presented by: Bea Aamodt
Others that spoke: Jim Crosby, PDG

Public Works Director Bea Aamodt stated that this is second phase of the Harmony Bridge, the first was for painting the bridge, and this one has lighting, shade structures and activities that will be on the bridge. Bea stated that we have with us Jim Crosby with PDG and will give you a presentation on a summary of what the project is going to be.

Jim Crosby presented council with a presentation of what the project would look like.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

Discussion and possible approval of BIXBY PLAT-19.02, Conditional Final plat approval of *Misty Hollow Estates*, 3.75 acres, Five (5) Lots, Two (2) Blocks, and Four (4) Reserve Areas, in Section 7, Township 17N, Range 13E, located South of 131st Street South and East of South 78th E. Avenue.

Presented by: Jason Mohler

Development Services Director Jason Mohler stated that he wanted to share his screen to give council details of this item. Jason stated that it is located south of 131st Street South and East of South 78th E Ave, Jason stated that staff would recommend approval of the conditional Final plat.

Mayor Guthrie asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Easton, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible approval of Bixby Site Plan-20.04, Site Plan for *Full Gospel Assembly International Ministry*, 79.35 acres, One (1) Lot, One (1) Block, in Section 25, Township 17N, Range 13E, located South of 151st Street from Riverview to Mingo.

Presented by: Jason Mohler

Others that spoke Scott Dawes, 1122 W. 156th St. S. Glenpool

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Consider, discuss and approve Ordinance number 2308 Bixby Zoning-20.01, Rezoning for a portion of *Rowan Grove*, proposed amendment to a zoning district in the City of Bixby, (OL) Office Light & (CS) Commercial Shopping to (CS) Commercial Shopping in Development Area B of Bixby Planned Unit Development-20.02, contains 5.52 acres in Section 7, Township 17N Range 14E, located South of 131st Street South and East of South Mingo Rd.

Presented by: Jason Mohler

Others that spoke: Alan Betchan 200 N. McKinley Sand Springs

Development Services Director Jason Mohler stated that he will present items 4 through 12 because they are all part of the same project, and we can vote on them one at a time. Jason stated that Rowan Grove is at the southeast corner of 131st and Mingo, and the annexation has been on your agenda recently and has been completed. Jason gave council a review of the proposed project in a presentation.

Alan Betchan gave council some detail clarifications on some of their concerns regarding this proposed project.

Discussion continued.

Mayor Guthrie asked for a motion on item #4. Councilor Girard made motion to approve with the changes, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-1

Yes: Girard, Easton, Crawford, Guthrie.

No: Blair.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2308 and waiving second reading thereof.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #5. Mayor Guthrie made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-1

Yes: Guthrie, Easton, Crawford, Girard

No: Blair.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Consider, discuss and approve Ordinance Number 2309, Bixby Comprehensive Plan-20.03, Minor Amendment to the Comprehensive Plan for *Rowan Grove*, Low Density Residential to Medium Density Residential, to allow for RS-3 (Residential Single Family) zoning in Development Area C of Bixby Planned Unit Development-20.02, contains 27.37 Acres in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #6. Mayor Guthrie made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Failed 3-2

Yes: Guthrie, Easton.

No: Crawford, Girard, Blair.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2309 and waiving second reading thereof.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #7. Councilor Blair made motion to deny, seconded by Councilor Girard. The vote was taken with the following results:

Deny 4-1

Yes: Blair, Girard, Crawford, Easton.

No: Guthrie

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Consider, discuss and approve Ordinance number 2310, Bixby Zoning-20.02, Rezoning for a portion of *Rowan Grove*, proposed amendment to a zoning district in the City of Bixby, (FD) Flood District to (RS-3) Residential Single Family, to allow for a Residential Development in Development Area C of Bixby Planned Unit Development-20.02, contains 27.37 Acres in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Presented by: Jason Mohler

No action on this item

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2310 and waiving second reading thereof.

Presented by: Jason Mohler

No action on this item.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider, discuss and approve Ordinance number 2311, Bixby Planned Unit Development-20.02, Planned Unit Development for Rowan Grove, contains Three (3) Development Areas, 37.02 acres, in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Presented by: Jason Mohler

No action on this item.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2311 and waiving second reading thereof.

Presented by: Jason Mohler

No action on this item.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Discussion and possible approval of Bixby Plat-20.04, Preliminary Plat of *Rowan Grove*, 37.02 acres total, One hundred and Fifty One (151) Lots, Six (6) Blocks, and One (1) Reserve Area, in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Presented by: Jason Mohler

No action on this item.

Mayor Guthrie said on Item #13 on the Regular Agenda is:

Discuss and/or approve an Ordinance Amending Ordinance number 987 in its entirety, and Chapter 7 of Section 8 of the Bixby City Code adopting Stormwater Management and Code providing for General Provision, providing for the Stormwater concept and plans providing for maintenance, construction inspection, providing for miscellaneous provisions: providing for enforcement, violations and fines and/or incarceration; providing for severability; and providing for definitions.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that this ordinance has been in place since 2007 and it is part of our MS4 requirement, thought out the years this is the ordinance that we have used to enforce our storm water regulations, however based on some feedback from DEQ so we had to add somethings to the ordinance. Bea showed council some changes to the ordinance.

Mayor Guthrie asked for a motion on item #13. Councilor Crawford made motion to approve with the modification of the minimum fine, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance 2312 waiving second reading.

Presented by: Bea Aamodt

Mayor Guthrie asked for a motion on item #14. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #15 on the Regular Agenda is:

Discuss and/or take action on Bixhoma Lake grant application to Oklahoma Fish & Wildlife.

Presented by: Jared Cottle

City Manager Jared Cottle stated that wanted to give council a brief discussion with a presentation of Bixhoma Lake and what the grant has to offer.

Discussion continued.

Mayor Guthrie asked for a motion on item #15. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #16 on the Regular Agenda is:

City Manager's Report.

- Green Corn Festival will kick off on June 24-27 in downtown Bixby.

- Freedom Celebration will be Friday July 3, at Bentley Park.
- Municipal court will re-open on Thursday June 25.
- July will be the start of disconnects for their utility bills.
- Updated on the South Bixby drainage project.

Mayor Guthrie said on Item #17 on the Regular Agenda is:
New Business.

There being none.

Adjournment was called at 9:28 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

June 22, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 19th 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 9:28 p.m. All members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Marc Kutz, Deputy Fire Chief
Bea Aamodt, Public Works Dir.
John Wood, Parks Director
Charles Barnes, Finance Dir.
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 06/08/2020.
- b) Consider and/or approve annual maintenance with Tyler Technologies (INCORE) for Fiscal Year 21 the amount of \$20,938.67 (BPWA's portion).

Mayor Guthrie asked for a motion on the consent agenda. Councilor Girard made to approve, seconded by Vice Mayor Easton. The vote was taken with the following results.

Carried 5-0

Yes: Girard, Easton, Crawford, Blair, Guthrie.
No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:
New Business

There being none.

Adjournment was called at 9:29 p.m.

MAYOR

ATTEST

CITY CLERK