

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
June 8, 2020 6:00 P.M.
Council members met by videoconference**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 5th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:08 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Crawford**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service Dir.
Marc Kutz, Deputy Fire Chief
Ike Shirley, Police Chief
Bea Aamodt, Public Works Dir.
John Wood, Parks Director
Charles Barnes, Finance Dir.
Yvonne Adams, City Clerk**

Invocation was given by Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 05/26/2020.
- b) Discuss and/or approve School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for the 2020-2021 school year.
- c) Approve and/or discuss Firework Display for Bixby Public Schools graduation on June 13th, 2020 at 1:00 p.m., 4:00 p.m. and 7:00 p.m. located at 601 Riverview.
- d) Discuss and/or approve reimbursement to Cox for utility relocation for the Downtown Streetscapes Project; fee is \$24,955.81.

- e) Discuss and/or approve Amendment to the contract with CGA Engineers for the design of 121st and Mingo Intersection Improvements; fee is \$15,000.
- f) Discuss and/or approve Change Order Requests for the STP 131st and Mingo Intersection Improvement Project; Total Change Order amount is \$28,396.23.
- g) Acknowledge receipt of Permit Number WL000072200242, 126 Memorial, Potable Water Line Extension, Facility Number 3007243 and Permit Number SL000072200243, 126 Memorial, Sanitary Sewer Line Extension, Facility Number S-20402.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Mayor Guthrie asked for a correction on 5-26-20 minutes for the Regular Agenda item number 6 for the correction of a no vote by Councilor Girard. Councilor Blair asked for some clarification on items “c, d, e, f, and g”. Deputy Fire Chief Marc Kunz gave clarification on item “c”, City Manager Jared Cottle gave clarification on “d”, Public Works Director Bea Aamodt gave clarification on items “e and “f, Development Services Jason Mohler gave clarification on item “g”. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and/or approve Fiscal Year 2021 budget including budget resolution.

Presented by: Charles Barnes

Finance Director Charles Barnes stated that we have been preparing for the budget for the next fiscal year since February with meetings with the department heads to discuss their needs and have sent you information by email throughout the process, Charles stated that we have advertised and conducted a public hearing which is required by law, we feel we have prepared this budget with the framework of sustainability and conservative estimates. Charles continued to go into details concerning the fiscal year budget. Charles stated that he respectfully ask that you approve the budget for fiscal year 2021. City Manager Jared Cottle gave council some more details to concerns regarding certain departments.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

City Manager's Report

- There was a public notice that went out for a hearing that was originally supposed to be scheduled for tonight regarding a right-of-way closures in favor of Bixby Public Schools near central elementary project that are wanting to do in the near future on "D avenue between 4th & 5th however this meeting date did not meet the notice time for utility companies, so they hearing has been rescheduled to July 13th.
- Reopening has started with parks, playgrounds, public restroom and splash pad as of today are open, including basketball and tennis courts. Bentley and Keas fields are open for competitive play.
- City Hall remains open fully function however we are still taking visitors by appointment only and drive thru is open not related to coronavirus but the construction so we can get folks in safety in and out of the building and we are shooting for June 22nd week and court resumes June 25th.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 6:35 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

June 8, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 5th, 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 6:35 p.m. All members were present.

Members Present

Blair

Girard

Easton

Guthrie

Crawford

Staff Present

Jared Cottle, City Manager

Steve Oakley, City Attorney

Jason Mohler, Dev. Service

Ike Shirley, Police Chief

Marc Kutz, Deputy Fire Chief

Bea Aamodt, Public Works Dir.

John Wood, Parks Director

Charles Barnes, Finance Dir.

Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 05/26/2020.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair made to approve, seconded by Vice Mayor Easton. The vote was taken with the following results.

Carried 5-0

Yes: Blair, Easton, Crawford, Girard, Guthrie.

No: None

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

Consider and/or approve Fiscal 2021 budget including budget resolution.

Presented by: Charles Barnes

Finance Director Charles Barnes asked for council approval on the Fiscal 2021 budget.

Mayor Guthrie asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Easton, Guthrie.

No: None

Mayor Guthrie said on Item #2 on the Regular BPWA agenda is:

New Business

There being no new business

Adjournment was called at 6:35 p.m.

MAYOR

ATTEST

CITY CLERK