

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
December 09, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on December 6, 2019 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Andy Choate, Assist Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Attorney Phil Frazier.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Work Session meeting dated 11/25/19.
- b) Purchase of a Wiedenmann XF8 Aerator for the Parks Department, the current Aerator is not able to relieve sub-surface compaction that we are currently using. Pricing according to Ok State Contract in the amount of \$45,513.70. Approved in 2020 Capital Budget.
- c) Discuss and/or take action on job recruitment services contract with the Bixby Metro Chamber of Commerce.
- d) Consider and take action on a Resolution dedicating certain City properties as Public Streets.

- e) Emergency purchase of IT server and equipment.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent, City Councilor Girard asked for some clarification on item “e”, City Manager Jared Cottle gave Councilor Girard clarification on item “e” concerning our backup on the server systems. Josh Nave 126 W Needles handed council a handout for item # “c” and stated that he is the representative of Bixby Winter Wonder Land. Vice Mayor Easton made motion to approve with the acceptance of item “c”, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Girard, Decatur, Blair, Guthrie.

No: None.

Mayor Guthrie stated that Item “c” on the consent agenda to let give his recommendations. City Attorney Phil Frazier stated that with several items that are on this list and I don’t think council is prepared tonight and would pass this until the next meeting for your consideration.

Mayor Guthrie stated that Item “c” would be passed until the next meeting.

Mayor Guthrie said item #1 on the Regular Agenda is:

Request to approve the purchase of an aerial apparatus for firefighting and rescue operations from Pierce Manufacturing not to exceed \$1,476,484.55 funding from 2016 Bond Proposition 2.

Presented by: Joey Wiedel

Fire Chief Joey Wiedel gave council details on the purchase of an aerial apparatus for the firefighting and rescue operation that was funded from the 2016 Bond Proposition.

Mayor Guthrie asked for a motion on Item #1. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Decatur, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Request to amend Policy for Tax Increment Finance Districts to allow for up to 100% reimbursement depending upon extraordinary costs associated with flood plain reclamation or other environmental or infrastructure needs.

Presented by: Jared Cottle

This item will be continue.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

City Manager's Report

- Buy Bixby ends on December 12th.
- Pictures with Santa on the 13th from 4-5 at the Community Center
- Festival of Trees at 5 p.m. hosted by the Bixby Historical Society.
- Public Library will be having crafts from 5-8.
- Parade will be at 6:30 p.m. and after the parade will be the drawing of the Buy Bixby tickets.
- Bixby Spartans won the State Title in football.
- Josh Nave gave council some undated information on the Winter Wonderland.

Mayor Guthrie asked to recess the Regular meeting and open up the BPWA meeting at 6:17 p.m.

Mayor Guthrie said on Item #4 on the Regular Agenda.

1. Motion to enter into Executive Session:

Mayor Guthrie

- a) *Discussion on the annual employee performance and employment contract review of the City Manager. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*
- b) *Discussion on application of City Attorney contract. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*

Public comments were given by Jerry Perez.

Mayor Guthrie asked for a motion on item #4. Vice Mayor Easton made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Decatur, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda.

Motion to exit executive Session and reconvene in open session.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Easton made motion, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None.

No action taken in executive session.

Mayor Guthrie said on Item #6 on the Regular Agenda.

Consider and take any necessary action resulting from the annual employee performance and employment contract reviews of the City Manager.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #6. Councilor Blair made motion to renew the contract and consider the amendment that has been brought forward adding terminology to the severance clause in the original contract we made to include the separation of the crime of violation of the city charter in section 2 page 5, seconded by Vice Mayor Easton. The vote was taken with the following results:

Yes: Blair, Easton, Decatur, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda.

New Business

Adjournment was called at 8:50 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
December 09, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on December 6th, 2019 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 6:17 p.m.

Members Present

Blair
Girard
Easton
Guthrie
Decatur

Staff Present

Jared Cottle, City Manager
Phil, Frazier, City Attorney
Charles Barnes, City Treasurer
Jason Mohler, Development Serv.
Marcae' Hilton, City Planner
Andy Choate, Assist Police Chief
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 11/25/19

Mayor Guthrie asked for a motion on the consent agenda. Vice Mayor Easton made motion approve, seconded by Councilor Blair. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Blair, Decatur, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:
New Business

There being none.

Adjournment was called at 6:20 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY INDUSTRIAL AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

December 12, 2019 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on December 6th, 2019 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Industrial Authority Meeting to order at 6:20 p.m.

Members Present

Blair

Girard

Easton

Guthrie

Decatur

Staff Present

Jared Cottle, City Manager

Phil, Frazier, City Attorney

Charles Barnes, City Treasurer

Jason Mohler, Development Serv.

Marcae' Hilton, City Planner

Andy Choate, Assist Police Chief

Yvonne Adams, City Clerk

BIXBY INDUSTRIAL AUTHORITY

REGULAR MEETING

Mayor Guthrie said on Item #1 on the Regular Bixby Industrial Authority agenda is:

New Business

Their being none.

Adjournment was called at 6:21 p.m.