

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 14, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 11, 2019 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Decatur.

Members Present

**Blair
Girard
Guthrie
Easton**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
John Wood, Parks Director
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Attorney Phil Frazier.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Work Session meeting dated 09/23/19.
- b) Minutes for the Regular City Council meeting dated 09/23/19.
- c) Public Notice schedule of City Council Work Session meetings for calendar year 2020.
- d) Public Notice schedule of City Council regular meetings for calendar year 2020.
- e) Public Notice schedule of City Council regular meeting for calendar year 2020 for Bixby Industrial Authority.

- f) Consider and take action on waiving Demolition Permit Fees for removal of the old housed located on the Bixby Historical Society's property near Montgomery Street and McKennon Avenue.
- g) Discuss and/or approve proposal from Freese and Nichols, Inc. for Wastewater Collection System Master Planning.
- h) Public Notice filed with the Bixby City Clerk, for all Development Services City of Bixby regular meeting for Calendar Year 2020, these regular meeting will be held at 6:00 P.M. in the City Council Chambers or the Court Room as designated, in the Bixby Municipal Building, located at 116 West Needles Avenue, in the City of Bixby, Oklahoma (Authority: Title 25 Oklahoma Statutes, Section 311 (A).).
- i) Authorize signature of DEQ permit applications for construction of Sanitary Sewer to serve Bixby Meadows.
- j) City of Bixby and Recreation Tournament User Agreement Blitz United Soccer Club Fall Invitational 2019.
- k) Consider and take action on a Resolution dedicating certain City properties as Public Streets.
- l) Consider and take action declaring a Nuisance and directing Legal Staff to take action on 127 E. McKennon Ave.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked to continue item "I", Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Jerry Perez made public comments on items "g and "l. City Manager Jared Cottle made clarifications to Mr. Perez's questions and concerns on these items. Councilor Blair made motion, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Easton, Girard, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Approval of the of the Final Plat *Bishop Market Square*, a resubdivision of a part of Lot 1, Block 1 of Market South Second Addition, Seven (7) Lot, Three (3) Blocks, on an undeveloped lot, in Section 23, Township 17 North, and Range 13 East in Bixby, OK

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that this item has gone to TAC on August 7, 2019, and Planning Commission for approval on August 8, 2019 and the applicant has complied with all the comments and recommend approval by Staff and Planning Commission for Bishop Market Square Plat.

Discussion continued.

Jerry Perez 17216 S. 92nd E Ave sign up but made no comment.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Easton made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discuss and/or take action on contract with Bixby Winter Wonderland, LLC to operate an ice skating rink in Downtown Bixby during the Holiday Season.

Presented by: Jared Cottle

City Manager Jared Cottle stated that Winter Wonderland is looking at operating a rink with some changes in the format this year with the Winter Wonderland will be staffing and operating the rink with the City providing the rink in a partnership agreement.

Mayor Guthrie asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discuss and/or approve awarding the *Dawes and City Hall Renovation Project Rebid*; the **lowest and best bid** was submitted by Miller-Tippens at \$4,764,800.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that this project was rebid with bids opened on October 3, 2019 with three bids were submitted. Bea read the bids to council that were submitted, and Miller-Tippens was the lowest and best bid. Bea asked for approval of the bid.

Mayor Guthrie asked for a motion on item #3. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie asked to move down to Item #6.

Mayor Guthrie opened the Regular Meeting up at 6:31 p.m.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Motion to enter into Executive Session:

Mayor Guthrie

- a) *Discussion on negotiations and/or purchase for certain real property at 125 W. Needles, owned by Pioneer Investments, LLC, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- b) *Discussion on negotiations and/or purchase for certain real property at 2 E. 151st Street, owned by Murphy and Nelson Properties, LLC, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- c) *Discussion on negotiations and/or purchase for certain real property at 101 E. Dawes, owned by Cash & Catherine D Stevenson, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*

Mayor Guthrie asked for a motion on item #4. Vice Mayor Easton made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie opened up the Regular Meeting at 7:30 p.m.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #5. Councilor Blair made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Easton, Girard, Guthrie.

No: None.

No action taken into Executive Session.

Mayor Guthrie asked for a motion on item a. Vice Mayor Easton made motion to approve that the City Manager continue to negotiate the purchase for this property, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie asked for a motion on item b. Vice Mayor Easton made motion to approve that the City Manager continue to negotiate the purchase for this property, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie asked for a motion on item c. Vice Mayor Easton made motion to approve that the City Manager continue to negotiate the purchase for this property, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

City Managers Report

- Washington Irving festival on October 26, 2019, and Chamber President Krystal Crockett gave more details about other events also.
- October 27th is Strong Neighborhood Initiative at Charley Young Park starting at 4:00-5:30 p.m. City Planner Marcae' Hilton gave some more details on what this is.
- Hallow (themed) Party on October 27, 2019 with food truck, carnival games, and much more at Stanley & Dawes from 5-7 p.m.
- Spooky scavenger hunt and tune in to the City Facebook page and how to participate in that.

Mayor Guthrie recessed the Regular meeting at 6:25 p.m.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 7:30 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
October 14, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 11, 2019 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 6:25 p.m. All members were present, except Councilor Decatur.

Members Present

Blair
Girard
Guthrie
Easton

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, City Treasurer
Jason Mohler, Development Serv.
Marcae' Hilton, City Planner
Bea Aamodt, PW Director
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/23/19.
- a) Public Notice schedule of City Council regular meeting for calendar year 2020 for Bixby Public Works Authority.
- b) Discuss and/or take action on Water Tap Application for 16070 E Highway 64.
- c) Discuss and/or approve \$14,200 to Industrial Motors to repair Pump for the 131st Street Lift Station.

Mayor Guthrie asked if there were any questions or amendments to the consent agenda, Councilor Blair asked for some clarification on item “d”. Public Works Director Bea Aamodt gave some clarification on the item.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Girard made motion approve, seconded by Councilor Blair. The vote was taken with the following results.

Carried 5-0

Yes: Blair, Easton, Girard, Decatur. Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Mayor Guthrie adjourned the BPWA meeting at 6:30 p.m. and opened the Regular meeting at 6:31 p.m.

Adjournment was called at 7:30 p.m.

MAYOR

ATTEST

CITY CLERK