

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
November 26th, 2018 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on November 21st, 2018 on or before 6:00 p.m.

Mayor Easton called the meeting to order at 6:05 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Blair
Girard
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Andy Choate, Assist. Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Bryan Wood, Fire Chief
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Special Work Session meeting dated 11/13/18.
- b) Minutes for the Regular City Council meeting dated 11/13/18.
- c) Purchase of 40' Max XD trailer to Central Trailer & 8' Sickle bar mower to P & K Equipment in the amount of \$20,733.78.
- d) Discuss and/or take action on Design Funding Agreement with the Oklahoma Department of Transportation for the East Fry Creek Trail Project.
- e) Request to approve agreement between the City of Bixby and Nusho Properties Company, LLC, for City use of Nusho's theater facility in exchange for City promoting Nusho's events in city newsletter and social media.

- f) Information Only: Information on the bid received for two 2008 Pierce PUC Pumper previously surpluses.
- g) Request to approve agreement between the city of Bixby and White Hawk golf management, LLC (“White Hawk”) for city use of the white hawk event center facility in exchange for city promoting White Hawk’s events in city newsletter and social media.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to discuss and vote on items c, d, e, and g. City Staff made some clarifications to the items in question. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Blair, Decatur, Guthrie, Easton.

No: None

Mayor Easton said item #1 on the Regular Agenda is:

Discussion and possible action on the Preliminary/Final Plat for Kowen Office Park, 1.59 acres, two (2) Lots, one (1) Block, on an undeveloped parcel for the purpose of a medical office development, Section 2, T17N, R13E. General Location: South of 121st Street and west of Memorial in the 7600 block of 121st Street South, City of Bixby, OK.

Presented by: Marcae’ Hilton

Others that spoke:

City Planner Marcae’ Hilton stated this item this is the Preliminary/Final Pat for Kowen Office Park, this item is 1.59 acres and is undeveloped. Staff believes the final plat meets the requirements of the zoning regulations for Bixby’s land use and recommend approval.

Discussion continued on this item.

Mayor Easton asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Failed 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None

Mayor Easton said on Item #2 on the Regular Agenda is:

Keas Field/Moore Practice Facility/Bentley Park User Agreement Update- Bixby Soccer Club.

Presented by: Jared Cottle

This item was passed until the next regular scheduled meeting.

Mayor Easton said on Item #3 on the Regular Agenda is:

Discuss and/or approve awarding the *2016 Bond Issue –131st St Rehabilitation Project between Sheridan and Memorial* to H&G Paving Contractors; bid submitted was \$1,243,466.46.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that this is the 2016 Bond Issue for the 131st St. Rehabilitation Project from Sheridan and Memorial. Bea stated that five (5) bids were submitted and was read and I would like to award the lowest and best bid to H&G Contractors in the amount of \$1,243,466.46.

Discussion continued on this item.

Mayor Easton asked for a motion on item #3. Vice Mayor Guthrie made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 4-1

Yes: Guthrie, Decatur, Girard, Blair.

No: None.

Abstain: Easton

Mayor Easton said on Item #4 on the Regular Agenda is:

Discuss and/or take action on a proposal for granting infrastructure development incentives to 151 BIXBY, LLC, for the proposed mixed-use Yale Heights Village in Bixby.

Presented by: Jared Cottle

Others that spoke: David Green

City Manager Jared Cottle stated that there is a draft Economic Development Incentive Agreement on the agenda tonight, and we have a group of developers here to build on the 150 acres. Jared stated that if you have any question for the developers on the proposed project, they are here to answer any of your questions.

Discussion continued on the item.

Mayor Easton asked for a motion on item #4. Councilor Decatur made motion to approve \$635,000.00 in construction cost for the Sanitary Sewer and Item #7 (in the agreement) the waving of the Sanitary Sewer Impact Fees contingent upon the dome being built, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Guthrie, Blair, Easton.

No: None.

Abstain: Girard.

Mayor Easton said on Item #5 on the Regular Agenda is:

City Manager's Report

- Winter Wonderland Kick-Off downtown
- December 11, we will have a Christmas train downtown with tickets available at the Winter Wonderland.
- December 18th there will be a concert in the Park by Natalie Brady from this season of the NBC's "The Voice".
- Buy Bixby tickets sales that will last through the 13th of December, Krystal Crockett of the Bixby Metro Chamber added that tickets have increased this year with 89 participating businesses and so excited about it.
- Retiring Fire Chief Bryan Wood wanted to express his appreciation to council and staff.

Mayor Easton said on Item #6 on the Regular Agenda is:

New Business

Request to authorize Mayor to issue Amended election Proclamation for the Public Services Company of Oklahoma Franchise Election.

Mayor Easton asked for a motion on Item #6. Councilor Decatur made motion to authorize the Mayor to issue Amended Election Proclamation for the Public Service Company of Oklahoma Franchise Election, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None.

Adjournment was called at 7:00 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
November 26th 2018 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on November 21st 2018 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 7:00 p.m. All members were present.

Members Present

Guthrie
Blair
Girard
Decatur
Easton

Staff Present

Jared Cottle, City Manager
Steve Oakley, Attorney
Charles Barnes, Finance Director
Marcae' Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Andy Choate, Assist. Police Chief
Bea Aamodt, Public Works Dir.
Bryan Wood, Fire Chief
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 11/13/18.

Mayor Easton asked for a motion on the consent agenda. Mayor Easton made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:00 p.m.

MAYOR

ATTEST

CITY CLERK