

**City of Bixby  
City Council Meeting  
Minutes  
City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
August 27, 2018 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 24<sup>th</sup>, 2018 on or before 5:00 p.m.

Mayor Easton called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

**Members Present**

**Easton  
Guthrie  
Blair  
Girard  
Decatur**

**Staff Present**

**Jared Cottle, City Manager  
Steve Oakley, Attorney  
Ike Shirley, Police Chief  
Jason Mohler, Dev. Service Dir.  
Marcae' Hilton, City Planner  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works Dir.  
Don Cash, Parks Director  
Yvonne Adams, City Clerk**

**PLEDGE OF ALLEGIANCE**

**Invocation was given by City Clerk Yvonne Adams.**

**Mayor Easton said Item #1 on the Consent Agenda is:  
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Special Work Session meeting dated 08/13/18.
- b) Minutes for the Regular City Council meeting dated 08/13/18.
- c) Purchase order for parts for Toro Mowers and utility vehicles by Professional Turf Products in the amount of \$15,000. Budgeted from Parks Department.
- d) Purchase fall/spring herbicide for parks and sport fields for the amount of \$30,000. Budgeted from park operating account.
- e) Purchase order to P & K equipment for Pro Gator utility vehicle for the amount of \$40,933.83. Budgeted from approved capital budget.
- f) Harris Corporation as a sole source vendor for purchase of portable radios for the Fire Department. Funding from capital funding not to exceed \$30,000.

- g) Declaring two Pierce Pumpers as surplus equipment.
- h) Contract agreement with Bixby Seniors, Inc. for funding of senior van service.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilors had some question for items “e and h”. Parks Director Don Cash and City Manager Jared Cottle clarified those question. Councilor Girard made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Decatur, Guthrie, Easton.

No: None.

**Mayor Easton said item #1 on the Regular Agenda is:**

Discussion and possible action to approve the Preliminary Plat (BXPT-18.05) Pine Valley Addition-Blocks 12-13, part of PUD 12-D, 31.744 acres, forty (40) Lots, two (2) Blocks, one (1) Reserve, on an undeveloped parcel for the purpose of a Single-family residential development, the property is generally located South of 141st Street and east of Harvard in the City of Bixby, OK, in Section 16, T17N, R13E.

Presented by: Marcae’ Hilton

Others that spoke: Erik Enyart Tanner Consulting

City Planner Marcae’ Hilton stated that this item is a brand new Preliminary Plat and in the proposed development area (Blocks 12-13) were not part of the original preliminary plat. Marcae stated that it is located within the 100 foot floodplain, PUD 12-D contains the building standards, guidelines and services as the overlay zoning for the approved Pine Valley Addition Lots 4-11 and Springtree subdivision is adjacent to the north boundary of Pine Valley. Marcae’ stated that the Staff believes the Preliminary Plat for Pine Valley Lots 12-14 meets the requirements of the Zoning Regulations and Bixby Land Use and recommends approval subject to the staff checklist.

Discussion continued on this item.

Mayor Easton asked for a motion on item #1. Mayor Easton made motion to except subject to the elimination of the architectural committee the ability to change the masonry requirement and also subject to multifamily being eliminated, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Easton, Guthrie, Decatur, Blair

No: Girard

**Mayor Easton said on Item #2 on the Regular Agenda is:**

Discussion and possible action to approval of a major amendment request (BXPUD-18.09 MA62) to PUD 62 Hawkeye, for a change in Use Units 16, 22, 22A & 23, 15.312 Acres, two (2)

undeveloped parcels, applicant Erik Enyart, Tanner Consulting, in Section 15, T17N, R13E, property generally located: North of 151st and ¼ to ½ mile west of Sheridan in the City of Bixby, OK.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that this item is a major amendment to PUD 62 known as Hawkeye, for a change in Use Units 16, 22, 22A, & 23, 15.312 Acres, two undeveloped parcels.

Discussion continued on this item.

Mayor Easton asked for a motion on item #2. Councilor Girard made motion to deny, seconded by Councilor Blair. The vote was taken with the following results:

Denied 3-2

Yes: Girard, Blair Easton.

No: Decatur, Guthrie.

**Mayor Easton said on Item #3 on the Regular Agenda is:**

Consider and take action to approve attachment of an Emergency Clause to previous item Ordinance No. 2253.

Presented by: Marcae' Hilton

No Action taken on this item.

**Mayor Easton said on Item #4 on the Regular Agenda is:**

Discuss and/or approve a lease purchase agreement with Valley National Bank in the amount of \$710, 000 with an interest rate of 2.5% for a three year term. The funds will be utilized to purchase new police units, animal control unit and equipment.

Presented by: Ike Shirley

Police Chief Ike Shirley stated that we are looking at a lease purchase which we have done in the past for our fleet and equipment and these funds will be through our capital account.

Discussion continued on this item.

Mayor Easton asked for a motion on item #4. Councilor Decatur made motion to approve the lease purchase agreement with Valley Nation Bank, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None.

**Mayor Easton said on Item #5 on the Regular Agenda is:**

Consider and/or approve purchase to Bill Knight Ford, Visual Force, Pro-Vision Video system, Stalker, Brite Computers, Harris, Visual Force and TKK Electronics LLC for animal control, police vehicles and equipment in the amount of \$710,000.

Presented by: Ike Shirley

Mayor Easton asked for a motion on item #5. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None.

**Mayor Easton said on Item #6 on the Regular Agenda is:**

Discuss and approve a request Ordinance 2255 amending title 5 of the Bixby city code, entitled “public safety”, article e entitled “offences involving public safety”, section 5-5d-6 “marijuana” and section 5-5d-7 “drug paraphernalia”,.

Presented by: Steve Oakley

Others that spoke: Karen Brant 13616 S Mingo

City Attorney Steve Oakley stated that with the passage of SQ 788 the laws have change and we needed to amend the changes to come into compliancy with state law to address changes affecting possession, use and cultivation of marijuana and paraphernalia. Steve recommends approval of Ordinance 2255.

Public Comment was given by Resident Karen Brant.

Councilors had some comments in regards to the agenda item #6.

Mayor Easton asked for motion on item # 6. Councilor Decatur made motion to approve Ordinance 2255, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Decatur, Guthrie, Blair, Easton.

No: None

Abstain: Girard

**Mayor Easton said on Item #7 on the Regular Agenda is:**

Consider and take action to approve attachment of an Emergency Clause to previous item Ordinance No. 2255.

Presented by: Steve Oakley

Mayor Easton asked for a motion on item #7. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Decatur, Guthrie, Blair, Easton.

No: None

Abstain: Girard

**Mayor Easton said on Item #8 on the Regular Agenda is:**

Discuss and approve an Ordinance 2256 repealing articles b, c and d of chapter 2 entitled “alcoholic beverages” of title 3, business and license regulations of the Bixby city code and replacing them in their entirety in chapter 2 article b “general regulations; minors” with sections entitled definitions and interpretations; occupation tax; selling, furnishing to minors; misrepresentation of age by minor; employment of minors; selling, furnishing to intoxicated or mentally deficient person; transporting restricted; permitting or allowing gatherings where minors are consuming alcoholic beverages; in article c “retail package stores” with sections entitled location restrictions; sales of goods, wares and merchandise; days and hours of regulation; sale in original package at room temperature; open containers, consumption on premises prohibited; minors not permitted on premises; in article d entitled “other regulations” with sections entitled hours of sales; employment of minors permitting intoxicated persons: gambling, disorderly conduct; sell, barter or gift to persons under twenty one; prohibiting nudity and drink solicitation; consumption of spirits in public place; public intoxication: disturbing the peace.

Presented by: Steve Oakley

This item was pulled.

No action taken.

**Mayor Easton said on Item #9 on the Regular Agenda is:**

Consider and take action to approve attachment of an Emergency Clause to previous item Ordinance No. 2256.

Presented by: Steve Oakley

This item was pulled.

No action taken.

**Mayor Easton said on Item #10 on the Regular Agenda is:**

City Manager’s Report

- City offices will be closed on September 3 for Labor Day.
- On September 4 the splash pad will be shut down at Bentley Park and the fountain at the Charley Young Event Park.
- September 7 Friday Food Fest and will be at downtown Bixby.
- September 15<sup>th</sup> Farmers Market at the Charley Young Event Park, and on the Library will have a talk like a Pirate Day with crafts, activities, photo booth and movies starting at 10:30 am.

- September 22, we have our Strong Neighborhood Initiative at White Hawk Golf Club starting at 10 am, City Staff will be available for questions.
- September 22 will be Movies in the Park with pets.
- September 27 will be the Homecoming Parade starting at 6; 00 pm.

**Mayor Easton said on Item #11 on the Regular Agenda is:**  
New Business

There being none.

Adjournment was called at 6:52 p.m.

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MAYOR

ATTEST

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CITY CLERK

**BIXBY PUBLIC WORKS AUTHORITY MEETING**  
**Board of Trustees**  
**Municipal Building**  
**Minutes**  
**116 W. Needles, Bixby, OK 74008**  
**August 27<sup>th</sup>, 2018 6:00 P.M.**  
**Time: 6:00 P.M. or immediately Following the City Council Meeting**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on Aug 24<sup>th</sup> 2018 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:52 p.m. All members were present.

**Members Present**

**Easton**  
**Blair**  
**Guthrie**  
**Girard**  
**Decatur**

**Staff Present**

**Jared Cottle, City Manager**  
**Steve Oakley, Attorney**  
**Charles Barnes, Finance Director**  
**Marcae' Hilton, City Planner**  
**Jason Mohler, Dev. Services Dir.**  
**Ike Shirley, Police Chief**  
**Bea Aamodt, Public Works Dir.**  
**Yvonne Adams, City Clerk**

**Mayor Easton said Item #1 on the BPWA Consent Agenda is:**  
**CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 08/13/18.

Mayor Easton asked for a motion on the consent agenda. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results.

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None

**Mayor Easton said on Item #1 on the Regular BPWA agenda is:**  
**New Business**

There being none.

**Mayor Easton said on Item #2 on the Regular BPWA agenda is:**

Adjournment was called at 6:53 p.m.

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MAYOR

ATTEST

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CITY CLERK