

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
August 13, 2018 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 10th, 2018 on or before 5:00 p.m.

Mayor Easton called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Easton
Guthrie
Blair
Girard
Decatur**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, Attorney
Andy Choate, Assist. Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Special Work Session meeting dated 07/23/18.
- b) Minutes for the Regular City Council meeting dated 07/23/18.
- c) Minutes for Special Council meeting dated 07/27-28/18.
- d) Renewal of the service fee agreement for Enhanced Emergency Number (E-911) Services with Cox Communications.
- e) Purchase order in the amount of \$15,000 for parts and maintenance for Toro mowers and utility vehicles by Professional Turf Products is a sole source from Toro. Budgeted from parks operating account.
- f) Purchase of fall/spring herbicide for parks and sport fields in the amount of \$30,000. The product (ronstar flo) is agency pricing. Budgeted from park operating account.

- g) Purchase order to P & K equipment for a Pro Gator utility vehicle for the amount of \$40,933.83. Budgeted from approved capital budget.
- h) Resolution No. 2018-12 amending and updating the business License Fee Schedule to be effective October 1, 2018.
- i) Discuss and/or approve purchasing a MT85 Mini-Loader for the Street Dept. in the amount of \$24,682.55 from White Star Machinery

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilors had some question for item “I”, Public Works Director Bea Aamodt clarified those question. Councilor Girard made motion, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Decatur, Blair, Guthrie, Easton.

No: None.

Mayor Easton said item #1 on the Regular Agenda is:

Discussion and possible action to accept Ordinance No. 2245 agreeing to the closure and ultimate vacating, discontinuing and abandoning of three (3) existing easements, affecting Lots 1, 2, 3, 4 and 10 of Block One, Bixby Centennial Plaza, Plat No. 6107, an addition to the City of Bixby, Tulsa County, State of Oklahoma in Section 35, Township 18-North, Range 13-East.

Presented by: Marcae’ Hilton

City Planner Marcae’ Hilton stated that the subject property was previously platted as Bixby Centennial Plaza with associated utility easements, a portion of the property was later purchased by The Bridge Church. Due to the location of the planned new facilities and in order to continue the platting process, the applicant is formally requesting the existing configuration of platted easements included in this application be closed and ultimately vacated. Marcae’ stated that with City Council approval, the future plat of the Village of Scereno will rededicated any necessary rights of way, easements, etc. for this development and the City of Bixby. Marcae’ stated that staff recommends approval with conditions.

Mayor Easton asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Guthrie, Girard, Easton.

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

Request to approve Ordinance No. 2247 providing for amendment to the Bixby City Code by adding a chapter 12 to Title 3 “Business and License Regulations”, entitled Temporary Seasonal Concession Stands, providing for definition, license, operations and requirements, license process, location requirements, concession stand standards, and penalty provision.

Presented by: Steve Oakley

City Attorney Steve Oakley stated that he is requesting approval of Ordinance No. 2247 entitled “Temporary Seasonal Concession Stands”, providing for definition, license, operation and requirement, license process, location requirements, concession stand standards, and penalty provisions. Steve stated that staff recommend approval.

Discussion continued on this item.

Mayor Easton asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Guthrie, Decatur, Girard, Easton.

No: None.

Mayor Easton said on Item #3 on the Regular Agenda is:

Consider and take action to approve attachment of an Emergency Clause to previous item Ordinance No. 2247.

Presented by: Steve Oakley

Mayor Easton asked for a motion on item #3. Vice Mayor Guthrie made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Decatur, Girard, Blair, Easton.

No: None.

Mayor Easton said on Item #4 on the Regular Agenda is:

City Manager’s Report

- School starts August 17 with our police department will be out to make sure everyone is arriving safety.
- August 17-19 from 5:00-10:00 p.m. there will be a balloon glow festival just east of the water garage on 151st and Mingo at the northwest corner intersection.
- August 18th at Charley Event Park will be the farmers market and I would like to encourage you to come out.
- Citizens Policy Academy will kick off August 31, and it’s once a year and it will run 10 weeks.
- Back to school kick off at Charley Young Event Park on August 24th.
- Bixby Historical Society will host a Happy 35th Birthday celebration at the Bixby Community Center on August 25th from 1:00-4:00 p.m. with a family fun night at the property on Needles and Montgomery.

Mayor Easton said on Item #5 on the Regular Agenda is:
New Business

There being no new business.

Adjournment was called at 6:19 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
August 13th, 2018 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on Aug 10th 2018 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:19 p.m. All members were present.

Members Present

Easton
Blair
Guthrie
Girard
Decatur

Staff Present

Jared Cottle, City Manager
Steve Oakley, Attorney
Charles Barnes, Finance Director
Marcae' Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Andy Choate, Assist Police Chief
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 07/23/18.

Mayor Easton asked for a motion on the consent agenda. Mayor Easton made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Guthrie, Decatur, Girard, Blair.

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Mayor Easton said on Item #2 on the Regular BPWA agenda is:

Adjournment was called at 6:19 p.m.

MAYOR

ATTEST

CITY CLERK