



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, September 26, 2022	Immediately Following the City Council Meeting	City Hall Municipal Building 116 W. Needles Ave., Bixby, OK 74008
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Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Approve minutes for the Bixby Public Works Meeting dated 09/12/22.

Regular Agenda

- 1) No agenda Items on the Bixby Public Works Authority Agenda
- 2) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 3) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of September 23, 2022, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Approve minutes for the Bixby Public Works Meeting dated 09/12/22.

Initiator**Staff Information Source****Background****Exhibits**

1. Bixby Public Works Minutes 9.12.22

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

September 26, 2022

Meeting

Bixby Public Works Authority Agenda 09/26/22

Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
September 12, 2022 at 6:00 PM

Call to Order

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:39 pm.

Roll Call

Gwen Plante, Assistant City Clerk, called the roll and the following members were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Gwen Plante, Assistant City Clerk
Bea Aamodt, Public Work Director
Charles Barnes, Finance Director
OC Walker, City Planner
Donna Crawford, Development
Todd Blish, Police Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Consider and/or approve surplus equipment for various departments. (BPWA's portion).
- 2) Consider and/or approve the annual renewal website hosting and software package from CivicPlus, Inc. for FY23 in the amount of \$18,114.80. (BPWA portion is \$9,057.40)

Mayor Guthrie asks for a motion to approve items 1-2 on the Bixby Public Works Authority Consent Agenda. Councilor Founds made a motion to approve, seconded by Councilor Revelis.

The vote was taken with the following results:

Carried:5-0

Ayes: Founds, Revelis, Girard, Blair, Guthrie

Nays: 0

Regular Agenda

1) New Business

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2) Adjournment

Bixby Public Works Authority Meeting adjourned at 7:39 pm.

Brian Guthrie, Mayor

Shannon Duran, City Clerk

Consent Agenda Item Commentary

Item Title

No agenda Items on the Bixby Public Works Authority Agenda

Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

September 26, 2022

Meeting

Bixby Public Works Authority Agenda 09/26/22

Regular Agenda Item Commentary

Item Title

New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Initiator

Staff Information Source

Background

Exhibits

Key Issue

Council Action

Recommendation

Item No: 2.

Meeting Date

September 26, 2022

Meeting

Bixby Public Works Authority Agenda 09/26/22