



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Paul Blair
Council Member Andrew Revelis
Council Member Brad Girard
Council Member Robert Founds**

Monday, September 12, 2022

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 08/22/2022.
- 2) Minutes for the City Council Meeting dated 08/22/22.
- 3) Discussion, consideration, and possible vote to correct the scrivener's error on an item from the 8/22/2022 Agenda, where the item was listed as Ordinance No. 2208 and should reflect the correct Ordinance No. 2408.
- 4) Discussion, consideration, and possible vote to correct the scrivener's error on an item from the 8/22/2022 Agenda, where the item was listed as Ordinance No. 2209 and should reflect the correct Ordinance No. 2409.

- 5) Discuss and/or approve a purchase order in the amount of \$14,449.00 for (7) GTEC Laptop Computers, purchased through a lease purchase agreement with Brite Industries.
- 6) Consider and approve OMAG (Oklahoma Municipal Assurance Group) the recommendation of denial for claimant Katherine Moeller, Claim Number 211770-1-LN.
- 7) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$13,808.48 for FY23.
- 8) Consider and/or approve purchase order to Hilltop Securities Asset Management to calculate potential arbitrage costs related to our series of General Obligation Bonds. This year's service agreement is in the amount of \$10,540.00.
- 9) Consider and/or approve surplus equipment for various departments. (General Fund's portion).
- 10) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. for FY23 in the amount of \$18,114.80. (City portion is \$9,057.40)
- 11) Authorize contract negotiations for Construction Manager at Risk for various City Projects.
- 12) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SL000072220530, Facility No. S20407, Presley Heights West.

Regular Agenda

- 1) Discussion, consideration and possible vote to approve Final Plat (BXPT-22.12 of BXPUD-22.11) "Southern Farms" located on the south side of 161st Street South and South Memorial Drive, Bixby, Oklahoma.

O.C. Walker, City Planner

- 2) Authorize advertising for bids for the new Fire Station No. 2 on 151st Street, just west of Sheridan, from the 2021 Bond Series and a purchase order for advertisement costs.

Joey Wiedel, Fire Chief

- 3) Discuss and/or take action on proposal from Beck Design for architectural services for the new Performing Arts Center in Downtown

Jared Cottle, City Manager

- 4) Motion to enter into Executive Session.

Executive Session:

- a. *Discussion on employment of new Fire Chief. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1*
- b. *Discussion on exchange of City property at 116 W McKennon Ave. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- c. *Discussion on sale or lease of City property adjacent to 11355 S. Mingo Road: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*

Jared Cottle, City Manager

- 5) Motion to exit Executive Session.

Brian Guthrie, Mayor

- 6) Consider and take any necessary action resulting from discussion on employment of a new Fire Chief.

Jared Cottle, City Manager

- 7) Discuss and/or take action on revised Development Agreement with Iconik Bixby Apartments, LLC for the development of the Midland Complex at 151st & Cabaniss.

Jared Cottle, City Manager

- 8) City Manager's Report

- 9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 10) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of September 9, 2022 on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.