



City of Bixby City Council Work Session Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Paul Blair
Council Member Andrew Revelis
Council Member Brad Girard
Council Member Robert Founds**

Monday, August 22, 2022

5:00 PM

**Dawes Conference Room
113 W. Dawes Ave., Bixby, OK
74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Agenda

- 1) Discussion and presentation on the Cox Communications Franchise Agreement.

Conner Carroll

- 2) Discussion and presentation of Buy Bixby Program.

Krystal Crockett

- 3) Adjournment

- 4) Agenda Test

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 19, 2022, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Discussion and presentation on the Cox Communications Franchise Agreement.

Initiator**Staff Information Source**

Jared Cottle

Background**Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

August 22, 2022

Meeting

City Council Work Session 08/22/2022

Consent Agenda Item Commentary

Item Title

Discussion and presentation of Buy Bixby Program.

Initiator**Staff Information Source**

Jared Cottle

Background**Exhibits**

1. Buy Bixby Request 2022_Council

Key Issue**Council Action****Recommendation****Item No: 2.****Meeting Date**

August 22, 2022

Meeting

City Council Work Session 08/22/2022



Buy Bixby Sponsorship Request

The Buy Bixby program promotes supporting local businesses located in the city of Bixby during the holiday shopping season. Participating businesses receive print, digital, social, and other media promotions while customers are encouraged to visit their locations to purchase goods and services and receive tickets. One ticket is worth \$10,000 with other smaller prizes also available.

The Bixby Metro Chamber has managed the Buy Bixby program since 2016, after it was found to be revenue negative for the City of Bixby. The Chamber supplies all management of the program and has received monetary support from the City of Bixby annually for this program to keep the program and pricing accessible to all city of Bixby businesses. The program is promoted with the city being the co-presenting sponsor in all print materials and promotions both to the business community and public. This program is almost revenue neutral for the Chamber, with a small loss once all hard costs and operational costs are calculated.

Promotion to the business community will begin in mid-July, and public promotion will begin in early October. The program will end in December, with the drawing on December 10th. Full details of the drawing are pending.

Our request of the City of Bixby is \$7,500 for the Co-Presenting Sponsorship of Buy Bixby. This cost covers half the price of the tickets and allows us to maintain low costs for the participating businesses. This also allows for the City of Bixby to share presenting level sponsorship with the Chamber in all promotions.

Thank you,

Krystal Crockett

Consent Agenda Item Commentary

Item Title

Agenda Test

Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No:** 4.**Meeting Date**

August 22, 2022

Meeting

City Council Work Session 08/22/2022