



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, August 22, 2022

**Immediately Following the
City Council Meeting**

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Discuss and/or approve emergency purchase of materials/ parts for the Interim Booster Station for \$17,979.22
- 2) Discuss and/or approve emergency rental of portable Generators for \$6,594.82 for water outage in the Lake Bixhoma Estates neighborhood.
- 3) Discuss and/or approve a purchase order of \$12,348.33 to repair the Sewer Jetter Truck
- 4) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$30,000

Regular Agenda

- 1) Adjournment
- 2) New Business

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 19, 2022, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Discuss and/or approve emergency purchase of materials/ parts for the Interim
Booster Station for \$17,979.22

Initiator**Staff Information Source**

Jon Brown

Background**Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

August 22, 2022

Meeting

Bixby Public Works Authority Agenda 08/22/2022

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency purchase of materials/ parts for the Interim Booster Station for \$17,979.22

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Utility Supply Company provided all of the parts/pieces used in the connection of the Temporary Booster Station, to the Deer Run main Waterline.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency items.

ITEM NO: _____

MEETING DATE: 8/22/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency rental of portable Generators for \$6,594.82 for water outage in the Lake Bixhoma Estates neighborhood.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Portable Generators were rented from Sunstate Equipment Rental, to support the portable shower trailer, laundry trailer, and the mobile booster station.

EXHIBITS: None

KEY ISSUE: Emergency Response

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/22/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve purchase order of \$12,348.33 to repair the Sewer Jetter Truck²

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Erik Dye

BACKGROUND: The water pump for the sewer jetter truck has failed. There are also cracks on the water lines. Additionally, the chain sprocket and 3-way ball valve are broken. This piece of equipment is key for weekly sewer operations to clean sanitary sewer lines.

EXHIBITS: None

KEY ISSUE: Equipment Repair

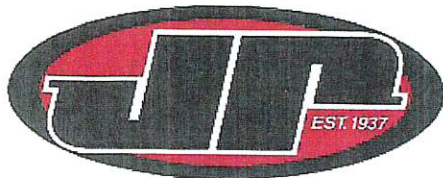
COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve.

ITEM NO: _____

MEETING DATE: 08-22-22

MEETING: BPWA

**J&R Equipment LLC.**

dba J&R Environmental Truck Sales
8800 S.W. 8th Street
Oklahoma City, OK 73128

Phone: 405-495-5110
Toll Free: 888-858-9668
Fax: 405-495-5112

***** Customer Review *****

Date / Time: 7/22/2022 8:49:05AM
Repair Order: 4007
Customer: 1084
Branch: OKC
Invoice Total: \$12,348.33

On Account

Page 2 of 2

Bill To: CITY OF BIXBY
116 W NEEDLES AVENUE
BIXBY, OK 74008
Shop: 918-366-4430

Ship To: CITY OF BIXBY
116 W NEEDLES AVENUE
BIXBY, OK 74008

Customer P/O: MIGLIORATO

Completion Date:

Totals

Total Parts:	\$6,706.33
Total Core Chg:	\$0.00
Total Core Ret:	\$0.00
Total EHC:	\$0.00
Total Labor:	\$4,900.00
Total Miscellaneous:	\$742.00
Invoice Subtotal:	\$12,348.33
Total Tax:	\$0.00
Invoiced Total:	\$12,348.33

Payment Method

Charge

IMPORTANT INFORMATION ABOUT WARRANTIES :

ANY WARRANTIES ON THE PRODUCTS PROVIDED BY J & R EQUIPMENT ARE SOLELY THOSE MADE BY THE PRODUCT MANUFACTURER. EXCEPT FOR THE LIMITED SERVICES WARRANTY SET FORTH IN THE SERVICE AUTHORIZATION BETWEEN J & R EQUIPMENT AND CUSTOMER, J & R EQUIPMENT EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, AND J & R EQUIPMENT NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH ANY SERVICES PROVIDED OR ANY PRODUCTS PROVIDED TO CUSTOMER IN CONJUNCTION WITH THE SERVICES.

A 3.5% SURCHARGE IS APPLICABLE TO ALL CREDIT CARD PAYMENTS.



J&R Equipment LLC.

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8800 S.W. 8th Street
Oklahoma City, OK 73128

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BIXBY, OK 74008
Shop: 918-366-4430

Ship To: CITY OF BIXBY
116 W NEEDLES AVENUE
BIXBY, OK 74008

Customer P/O: MIGLIORATO

Completion Date:

Unit Number: 1602

Model Year: 2023

Make/Model: ISUZU DAYCAB

Type: SEWER TRUCK

VIN: 27901602

Meter: 10837 Miles

ECM Reading: 5192

Task: 1 SEWER TRAILER SEWER EQUIPMENT REPAIR

Department: SERVICE

Complaint: ESTIMATE TO REBUILD WATER PUMP ON UNIT DUE TO NO PRESSURE. REPAIR ALSO INCLUDES REPLACING 3 WAY BALL VALVE AND REPAIR CHAIN ON HOSE REEL. THIS IS ONLY AN ESTIMATE ANY ADDITIONAL PARTS OR LABOR WILL BE RELAYED TO CUSTOMER FOR APPROVAL.

Supp.	Part	Description / Ref Number		U/M	Quantity	Price	Extended Price
	SHOP SUPPL	SHOP SUPPLIES	Misc		1.00	392.00	392.00
	TUP504320	PACKING KIT FOR L114D	Part	EA	1.00	192.50	192.50
	TUP501043	PACKING NUT	Part	EA	3.00	134.84	404.52
	TUP508342	CYLINDER L114 K-TECH CS	Part	EA	3.00	760.79	2,282.37
	TU5260670	VALVE KIT FOR L114/L1614SC	Part	EA	1.00	897.46	897.46
	TU5265447	SPRING COMPRESSOR	Part	EA	3.00	101.12	303.36
	TU5265449	SPRING	Part	EA	3.00	65.30	195.90
	TU5265448	THROAT RING	Part	EA	3.00	90.59	271.77
	TU5266446	PACKING HOLDER	Part	EA	3.00	189.60	568.80
	TU1284632	SEAL HOLDER	Part	EA	3.00	21.07	63.21
	TU5257339	SEAL OIL	Part	EA	1.00	27.38	27.38
	TU3268418	GASKET,PKG NUTF/L11/L16	Part	EA	3.00	6.32	18.96
	TU3268369	SEAL HOLDER	Part	EA	3.00	113.53	340.59
	TU1266323	PACKING GLAND	Part	EA	3.00	85.81	257.43
	TU1177489	OIL SEAL	Part	EA	9.00	33.70	303.30
	TU3016-0002	CHAIN # 50 SINGLE	Part	FT	5.00	16.88	84.40
	TU3016-0011	CHAIN # 50 MASTER LINK #50-1	Part	EA	1.00	13.29	13.29
	TU9000-0110	BRAKE ASSY, SK RH	Part	EA	1.00	235.04	235.04
	TU3020-0003	VALVE,3/4 3-WAY BALL W/	Part	EA	1.00	246.05	246.05
		STRA					
	FREIGHT	FREIGHT	Misc		1.00	350.00	350.00

Labor Quote: 4,900.00

Jetter truck

Paul Jordan

Wed 8/17/2022 9:50 AM

To: Erik Dye <EDye@BixbyOK.gov>;

2001 gmc jetter

Vin:27901603 miles: 10,837

Water pump went out causing no pressure a couple of the water lines have small cracks which are leaking and continuing to grow larger the chain sprocket is broken not allowing the hose reel to go in or out the 3 way ball valve is broken not allowing water to go through the lines properly which creates back pressure and puts stress on the water pump

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J&R EQUIPMENT

August 16, 2022

City of Bixby
Attn. Paul Jordan

Paul,

A good Budget figure to replace your current Pipe Hunter Sewer Jetter that is truck mounted would be about \$225,000 with a new Truck Mounted Version in a Sewer Equipment Co. version.

Delivery would take a little over a year because of chassis shortages and supply chain issues that most all manufacturer's are experiencing at this time.

Please let me know if you have any questions or need any further information.

Thank You,

Randy Holtz
918-640-7474

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on purchasing unleaded gasoline and diesel for \$30,000

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Heath Wright

BACKGROUND: Renewable Purchase Order to purchase gasoline and Diesel. Quotes are obtained before purchasing fuel to purchase at the lowest possible price per gallon.

EXHIBITS: None

KEY ISSUE: Gasoline and Diesel for city vehicles and equipment

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve.

ITEM NO: _____

MEETING DATE: 08-22-22

MEETING: BPWA

Regular Agenda Item Commentary

Item Title

New Business

Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No: 2.****Meeting Date**

August 22, 2022

Meeting

Bixby Public Works Authority Agenda 08/22/2022