

Emergency Council Meeting Minutes

City Municipal Building
111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008 August 14,
2026 at 6:00 PM

Notice and agenda for the special meeting of the City Council of the city of Bixby was posted on the bulletin board at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008 on August 14, 2026, on or before 4:41 p.m.

Call to Order

Vice Mayor Hirshey called the Emergency City Council Meeting to order at 6:00 pm.

Roll Call

Candyce Karpe, Assistant City Clerk, called the roll, and the following were present:

Members Present:

Mayor Schultz — Not Present
Vice Mayor Hirshey
Councilor David
Councilor Payne
Councilor Freeman

Staff Present:

Todd Bliss, Interim City Manager, Chief of Police
JT Hammons, City Attorney, remote by phone
Dylan Warner, Public Works Director

Agenda

- 1) Pursuant to 25 OS 304 (5): announce the reason for the emergency meeting .

Vice Mayor Hirshey announced that the reason for this emergency meeting is due to water line replacement needs that can not wait until Monday to actually address those.

- 2) Pursuant 61 OS Section 130, discussion and possible action to declare all public construction contracts related to the City of Bixby Fry Creek Emergency WL Replacement Project as an emergency from which the public health or safety is endangered, and waiving the notice and bid requirements for all such contracts, in a cumulative amount not to exceed \$1,000,000.00 without further approval of the City Council.

Vice Mayor Hirshey said Item 2 on the Regular Agenda is up for discussion and consideration.

Item presented by: Dylan Warner

Others who spoke: Nathan Radach

Public works gave a brief overview of the repairs needed for the water emergency.

Discussion ensued about the need for the emergency meeting and the need for emergency funding

for the water line repair. There was also discussion on the possible need to issue an emergency proclamation about water conservation.

Vice Mayor Hirshey asks for a motion to approve item 2. Councilor David made a motion to authorize the Interim City Manager to approve up to one million dollars in emergency water repairs for the City of Bixby and waive all notice of bidding requirements as it relates to this emergency, seconded by Councilor Freeman.

The vote was taken with the following results:

Carried: 4-0

Ayes: David, Freeman, Payne, Hirshey

Nays: 0

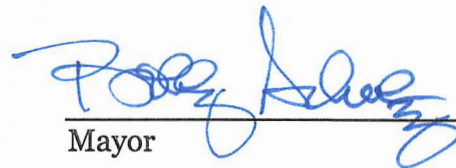
3) Adjournment

Adjournment was called at 6:23 pm.



City Clerk





Mayor

PROPOSAL



CLIENT/OWNER INFORMATION

Owner/Client City of Bixby
CC Nathan Radach
Address 116 W Needles
City, State ZIP Bixby, OK
Phone (539) 369-3082
Email Nradach@BixbyOK.gov

CONTRACTOR INFORMATION

Company Diversified Civil Contractors
Name Derrick Heineman
Address 12712 S. 193rd E. Ave
City, State ZIP Broken Arrow, OK 74014
Phone 918.695.1934
Email derrickh@diversifiedcivil.com

Project name: CITY OF BIXBY FRY CREEK EMERGENCY WL REPLACEMENT

SCOPE OF WORK

Item Description	Qty	Unit	Adj. Unit	Total
1 MOBILIZATION	1	LS	10,000.00	\$ 10,000
2 12" HDPE (DR11)(BORED) NOTE: Includes Bore Pit Excavation/Backfill, Pipe, Tracer Wire, Snake Pits, Boring, Trench Boxes, and Fusing	520	LF	330.00	\$ 171,600
3 12" Alpha Coupling	2	EA	2,300.00	\$ 4,600
4 12" ALPHA GATE VALVE	2	EA	8,500.00	\$ 17,000
5 EMERGENCY REPAIR INVOICE	1	LS	56,402.00	\$ 56,402
6 OWNER ALLOWANCE CONTINGENCY 15.4%	1	LS	40,000.00	\$ 40,000
TOTAL PROPOSAL AMOUNT:				\$299,602.00

PROVISIONAL STATEMENTS

- Excludes Utility Conflicts
- We agree to perform the above scope of work per the plans, specifications, and provisions for the unit prices listed above and agreed upon as part of this proposal. All material and workmanship is guaranteed to be as specified. All work shall be completed in a safe workmanlike manner. Any alteration or deviation from the scope of work described above will only be executed upon receipt of written change order, which will become part of the original agreement and will affect the proposed price.

COMPANY PROPOSAL

We, Diversified Civil Contractors, propose the above scope of work, for the amount of \$299,602.00

Derrick Heineman

Submitted by (Derrick Heineman, Estimator/P.M.)

8/13/2026

Date

OWNER ACCEPTANCE

I, Nathan Radach, an authorized representative of City of Bixby, do accept the above scope of work for the amount of 299,602.00

Submitted by (Nathan Radach, Owner's Authorized Rep)

Date

(3) Emergency/After Hours Equipment Rates:

Type	Cost/Hr	Total Hrs	Amount
Kubota U55 Excavator	\$125.00	30	\$3,750.00
Sany 225	\$225.00	30	\$6,750.00
3" Gas Powered Trash Pump	\$15.00	30	\$450.00
2" Electric Pump	\$10.00	30	\$300.00
Generator	\$20.00	30	\$600.00
			\$0.00
		Total	\$11,850.00
		10% Profit	\$1,185.00
		Total	\$13,035.00

NOTE:

(4) Subcontractor:

Type	Unit	Cost/Unit	Total Units	Amount
SY 225 Delivery/Pickup	ls	\$2,400.00	2	\$4,800.00
				\$0.00
			Total	\$4,800.00

(5) Emergency/After Hours Fees & Misc Expenses

Items	Units	Cost	Quantity	Amount
Mobilization	LS	\$7,500.00	1	\$7,500.00
General Conditions/Job Cost	LS	\$4,500.00	1	\$4,500.00
Fuel	GAL	\$4.75	100	\$475.00
				\$0.00
			Sub-Total	\$12,475.00
			10% Profit	\$1,248.00
			Total	\$13,723.00

Sub-Contractor Cost (4)	\$4,800.00
Mark-up On Sub-Contractor (10%)	\$480.00
Contractor Cost (Direct Cost)(Excludes Subcontractor Cost)(1,2,3,5)	\$37,675.00
Contractor Cost (Labor Burden)	\$8,617.00
Contractor Profit (10% of 1,2,3,5)	\$3,768.00
Contractor Subtotal	\$55,340.00
Insurance Cost	2.50% \$1,062.00
Contractor Bond Fee (If Applicable) (2.5%)	\$0.00

Total Lump Sum Cost for Work Described	\$56,402.00
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If Not Lump Sum, Cost Per Unit	Total Cost	\$56,402.00
	Quantity	1
	Cost per Unit	\$56,402.00