



City of Bixby City Council Meeting Agenda

Mayor Bobby Schultz
Vice Mayor Ken Hirshey
Council Member Mike David
Council Member Ryan Payne
Council Member Luke Freeman

Monday, August 24, 2026

6:00 PM

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008

Call to Order

Bobby Schultz, Mayor

Roll Call

Shannon Duran, City Clerk

Invocation

Pledge of Allegiance

Presentations, Proclamations, and Reports

- 1) City Updates — Information, reports, and announcements from the city staff. Discussion may occur; however, no action will be taken.

Consent Agenda

Consider and Approve:

- 1) Minutes for the Work Session dated 8/10/26.
- 2) Minutes for the City Council Meeting dated 8/10/26.
- 3) Minutes for the Emergency Council Meeting dated 8/14/26.
- 4) Consider and approve the Memorandum of Understanding with the International Association of Fire Fighters (IAFF) Local 2651 regarding Fire Marshal, Assistant Fire Marshal, and Training Officer Positions

- 5) Consider and approve the purchase of six (6) replacement police vehicles to replace high mileage 2019 and older vehicles in the amount of \$341,000 from state contract vendors. The funding was approved as part of the current fiscal year budget.
- 6) Consider and approve an amendment to the Professional Services Agreement with Garver, LLC on the 161st Memorial to Mingo project in the amount of \$254,120.00.
- 7) Consider and approve Final Plat Case No. BXPT-22.18 FP, The Preserve Blocks 6–15, a residential subdivision consisting of one hundred thirty-three (133) lots within ten (10) blocks and four (4) reserve areas on approximately 73 acres, located at the northeast corner of South Sheridan Road and East 171st Street South, Bixby, Oklahoma.
- 8) Consider and approve the Interim City Manager to expend no more than \$60,500 to Evergreen Solutions, LLC for a comprehensive job classification study, compensation study, organizational/staffing study, and review of the city handbook for the City of Bixby.
- 9) Consider and approve a Professional Services Agreement with Olsson for consulting services to assist the City of Bixby with the update of its Comprehensive Plan and development of a Capital Improvement Plan (CIP).

Regular Agenda

- 1) Discussion, consideration, and possible action regarding a request from the Bixby Historical Society for an \$8,000 sponsorship from the City of Bixby Economic Development funds to support the 2026 Santa's Village and Festival of the Trees, including expenses for Santa, improvements to the Candyland area, and festival marketing.

Madeline Luster, Public Relations

- 2) Discussion, consideration, and possible action regarding the request from the Bixby Metro Chamber of Commerce for an \$8,000 contribution from the City of Bixby for the 2026 Buy Bixby program, with the City of Bixby serving as a Co-Presenting Sponsor.

Madeline Luster, Public Relations

- 3) Discussion and possible action to ratify the emergency declaration proclaimed and executed by Mayor Bobby Schultz on August 19, 2026, declaring an emergency within the city of Bixby, Oklahoma, due to city-wide water supply shortages, water distribution infrastructure challenges, and resulting water service outages, pursuant to Section 5-4-5 of the Bixby City Code and the Oklahoma Emergency Management Act, 65 O.S. § 683.1 et seq.

Bobby Schultz, Mayor

- 4) Discussion, consideration, and possible vote for approval of Ordinance 2560 of the City of Bixby, Oklahoma, amending the Bixby Code, Title 5, Public Safety; by adding Chapter 11, Emergency Proclamations; by adding section 5-11-1, Mayor's Powers

During Emergency; by revoking section 4-7-1, providing for codification, repeal, severability, and declaring an emergency. Ordinance 2560.

JT Hammons, City Attorney

- 5) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2560 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

JT Hammons, City Attorney

- 6) Motion to enter executive session and take appropriate action in open session on the following items

a. Confidential communications and discussions among the City Council concerning the employment of the City Manager. Authority: Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes Section 307. B.1.

Bobby Schultz, Mayor

- 7) Motion to Exit Executive Session.

Bobby Schultz, Mayor

- 8) Consider and/or take action, if necessary, resulting from discussions held in Executive Session concerning the employment of the City Manager.

Bobby Schultz, Mayor

- 9) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 20, 2026, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Ave., Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any

property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 111 N Cabaniss Ave., Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.